

August 10, 2010

**Hubbardston Board of Health
August 10, 2010
Minutes
Library Basement**

Meeting opened at 7:10PM in Hubbardston Library Conference Room located in the Library basement.

Present: Sandra Knipe, Chairman
Hayden Duggan, Vice-Chairman
Randy Mizereck, Member
Laurie Pearson, Clerk

Old Business:

<p>Motion: Sandra Knipe Second: Randy Mizereck Motion was made to approve June 27, 2010 minutes.</p>
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Septic Issues: There were no septic issues.

Vouchers to Sign: There were no vouchers to sign.

Permits: As an inspection of Briarwood pool needs to be completed prior to issuing permit, there were no permits to sign.

New Business: Ken Daly of 7 Ed Clark Road questioned whether he could add a half bath to a sun room he was adding to his house. The Board agreed that as it is not an additional bedroom, it did not need to be approved by them.

POA: Sandra would let Ken know of the Board's decision.

Craig Richards sent an email inquiring about what he would need to open a hot dog stand. The Board decided he would need to apply for a mobile food permit through our office, have an inspection, and be certified through a Safeserv course.

POA: Laurie would call him and let him know how to proceed.

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Michelle sent an email inquiring about a food vending cart. The Board would like to know what foods she would be selling as well as what kind of storage/refrigeration she would have.

She also would need to apply for a mobile food permit through our office, have an inspection, and be certified through a Safeserv course.

POA: Laurie will email her the information.

Thomas Berd of 6 Mayo Road came into the BOH looking for information in order to add a bedroom over his garage. It was found his file from 2005 was incomplete and the last water test showed bacteria present. The Board decided that in everyone's best interest, a new bacteria test should be performed by a certified laboratory and that all files need to be completed whenever one is found with pending documentation.

POA: Laurie will contact Mr. Berd and ask him to repeat the water test which tests for bacteria.

Sandra presented to the Board the fact that there is a town organized committee looking at a few locations they may be considering to purchase for the Senior Center. They are hoping for an answer from the Board regarding the septic issues on the properties.

Sandra stated it may need to go through Dave Boyer at DEP and the town's lawyer.

POA: Sandra will send letter or an email with recommendations to do a Title V and that they may need it to be a public water supply.

PHER Grant - Sandra ordered a temperature monitoring unit that will call out if temperatures in the vaccine refrigerator fall above or below a set temperature. It would require a phone line.

A portable vaccine fridge would also be useful to transport vaccine to flu clinics. Sandra would like to use remaining PHER grant money and request additional funding from Region II.

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<p>Motion: Sandra Knipe Second: Randy Mizereck Motion made to close meeting there was no further discussion meeting adjourned at 8:20 PM.</p>
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Approved: _____ Date: _____