

**Hubbardston Board of Health
March 8, 2011
Minutes
Library Basement**

Meeting opened at 7:00PM in Hubbardston Library Conference Room located in the Library basement.

Present: Sandra Knipe, Chairman
Randy Mizereck, Vice-Chairman
Tomas Larson, Member
Laurie Pearson, Clerk

7:00PM - Karen Bedard called and rescheduled for April 12, 2011 at 7:00PM to discuss a residential kitchen permit.

8:00PM - Renee LaPierre and North Point Management did not need to attend the meeting.

First Order of Business: Joan Hamlett and Marty, the Tobacco Inspector from the Tobacco Control Alliance attended to discuss the Board's decision to not participate this year in the program. They presented information regarding what they do, including education to the schools, PTA, as well as the two stores that sell tobacco products. Joan stated that is up to the Board if there are any compliance checks, how many per year and whether there are warnings, or fines issued. She warned that if the Board doesn't participate this year she said that Hubbardston would not be funded again until the next grant cycle.

Motion: Tom Larson Second: Sandra Knipe

Motion was made to approve participation in the Tobacco Control Alliance Program. All were in favor.

Old Business:

Motion: Randy Mizereck Second: Sandra Knipe

Motion was made to approve February 15, 2011 minutes.

44 Seminole Road - Sandra updated the Board that she spoke to the owner who stated that he has a leach pit and not a leach field and that he felt the Title V should never have passed. The house had been vacant 4 years prior to the sale. Currently it is a 2 bedroom house and they may want to add on when they have a family.

Land Use Clerk Position - Laurie presented packets to the Board for review that included emails written by herself and Sandra Knipe to Brian Bullock regarding questions as to why the job posting done internally was for a "Land Use Clerk" and was not the same as the one posted externally for an "Administrative Clerk to the Board of Health" in the *Gardner News* and *The Barre Gazette* as well as an email from Brian with his response. Laurie explained that neither job description had duties that overlapped and that the one posted in the papers was exactly what she currently does, questioning why was it posted at all.

MHOA Membership - The Board approved mailing in application and fee for Randy Mizereck to also become a member of MHOA as he is not a member through Rutland.

Septic Issues: The Board reviewed pumping records for Briarwood Condominiums on Natty Brook Road and for Daniel Prentiss at 22 Main St.

Vouchers to Sign: None

Permits: None

New Business: Plumbing Code & Title V - The Board discussed who was responsible for plumbing issues within or outside of a building. The Board felt that the Board of Health's responsibility begins 10 feet out from a foundation. A licensed plumber would be responsible for inside the building to 10 feet out from the foundation.

Tom spoke to Dave Boyer at DEP and he stated pumping was under the BoH's jurisdiction and if they did not provide what was required, that the BoH could impose fines, or pull licenses.

Residential Kitchens - Laurie updated the Board on violations relating to the residential kitchens in town.

POA: Laurie will send letters to Zinnia's Bakery and Rhonda Cooper.

Rhonda Cooper - The Board decided that because Rhonda Cooper d/b/a Sweet & Sinister Pastry Shoppe needs a commercial/wholesaler's license instead of a residential kitchen permit that the BoH would refund the fees that she paid for 2011.

POA: Laurie will process a refund voucher and turn in to the town accountant.

Recycle Center & Senior Work-Off Program - The Board reviewed an email from Bella Kaldera, manager of the Recycle Center to Cyndy Doane who is on the Senior Work-Off committee stating that they would welcome a senior at the recycling center once a month on the second Saturday of the month between 8AM and noon.

POA: It was voted unanimously to approve the request.

Motion: Sandra Knipe

Second: Tom Larson

Motion made to close meeting there was no further discussion. Meeting adjourned at 8:55PM.

Approved: _____ Date: _____