

**Hubbardston Board of Health**  
**May 10, 2011**  
**Minutes**  
**Library Basement**

Meeting opened at 6:55PM in Hubbardston Library Conference Room located in the Library basement.

Present: Sandra Knipe, Chairman  
Randy Mizereck, Vice-Chairman  
Tomas Larson, Member  
Laurie Pearson, Clerk

**First Order of Business:** 7:00PM - Bernard Sullivan, Gardner BOH Agent attended meeting to discuss regionalization of health services, which would be comprised of twenty towns and funded by a grant that would provide shared services over a 5 year period. Bernie invited the BOH to attend a presentation being held at Fitchburg State on June 2, 2011 at 9AM. He would like to know if Hubbardston is interested in participating in regionalization, and what the needs would be for the town.

<b>Motion: Sandra Knipe</b> <b>Second: Randy Mizereck</b> Motion was made to approve April 26, 2011 minutes.
---

**Old Business:**

Noise Complaint - Randy told the Board he called Mike Cove's residence and left a message regarding contacting Mr. Carlson.

Tom stated that he had called Sandra the prior Sunday and they went to Mr. Carlson's residence to listen to the noise.

FY'12 Budget - In answer to the request from Elaine at the last staff meeting to reduce the expense account, the Board proposed decreasing the account by \$600.00 if the Highway Dept. would be able to mow the Landfill twice a year.

**POA: Laurie will email Brian, Karen and Elaine with the proposal.**

Stipend -

**Motion: Sandra Knipe      Second: Tom Larson**

Motion was made to abolish the clerk's stipend. Randy Mizereck was not in favor. Motion carries.

Landfill Testing - Closure of landfill is still pending. If the closure is approved by DEP, the BoH will still be responsible for mowing twice a year and providing an annual assessment of the area.

**POA: Sandra will try to submit a proposal to Lynn Welsh at DEP to close the landfill.**

Arbovirus Coordinator - Laurie was appointed by the Board to receive data. Tom will retrieve any animals if necessary. Randy will be the backup coordinator.

Pitcherville Gravel Pit - The Board reviewed Sandra's letter to Mr. Routhier regarding the removal of debris.

**POA: Laurie will mail certified letters to Mr. Routhier and Mr. Fletcher and send copies to the Conservation and Bldg. Departments.**

**Septic Issues:** None

**Vouchers Signed:** Gardner News, Staples

**Permits Signed:** ESI Septic & Excavating Svc. LLC - Septage Hauler Permit, Edward White - Mobile Food Permit

**POA: Laurie will call Edward White and ask for a letter stating he has permission from the Rod & Gun Club to use the sanitary facilities, refrigerators and sinks. Sandra will do the inspection on Friday when he opens and will hand off the permit after receiving the letter.**

**New Business:**

June 14, 2011 meeting will be changed to June 21, 2011 due to the Town Election.

Inspections - As Sandra Knipe has done some inspections for mobile food establishments that we did not charge an inspection fee, Laurie raised the question of who would be inspecting those same businesses after Sandra is no longer on the Board. It was decided on the following:

Hubbardston Recreation Field - Tom or Randy

Hubbardston House - Tom or Randy  
Country Salon Tanning Bed - Next year (2012) fee would include an inspection fee to be paid to the agent inspecting.

**POA: Laurie will check with Town Accountant regarding fees going into general fund as well as those going into revolving inspection account.**

*Region 2 & Emergency Preparedness Representative* - Sandra Knipe expressed interest in remaining the representative for the two boards.

<b>Motion: Randy Mizereck</b> <b>Second: Tom Larson</b> Motion made to have Sandra continue in the current capacity.
---

*10 Brigham Street Report* - The report, which was written by Sandra, was reviewed.

*Vaccine Reservation* - 100 doses of adult vaccine have been reserved.

*Measles* - An email regarding 5 new cases in the state was reviewed.

*Emergency Dispensing Site* - Sandra submitted a security plan to Police Chief Dennis Perron for approval.

*Town Charter Committee* - Requests input from Boards at their committee meeting 5-16-11 at 7:00 PM at the Fire Dept.

**POA: Laurie will email Elaine Peterson that all 3 members will attend.**

Projects that Sandra would like to complete during her remaining time on the Board were reviewed.

<b>Motion: Sandra Knipe</b> <b>Second: Tom Larson</b> Motion made to close meeting there was no further discussion. Meeting adjourned at 9:05PM.
---

Approved: \_\_\_\_\_ Date: \_\_\_\_\_