

Hubbardston Board of Health
May 24, 2011
Minutes
Library Basement

Meeting opened at 6:50PM in the Hubbardston Library Conference Room located in the Library basement.

Present: Sandra Knipe, Chairman
Tomas Larson, Member
Laurie Pearson, Clerk

<p>Motion: Sandra Knipe Second: Tom Larson Motion was made to approve May 10, 2011 minutes.</p>

Old Business:

Pitcherville Gravel Pit - Laurie updated the Board on a phone call from Mr. Routhier who stated the debris would be removed by June 1st, or June 15th if the rain continues.

BOH Regulations - The Board clarified a definition in the BOH septic regulations. For new construction or a repair: If wetlands are more than 100' away, they don't have to be shown on plan, but if less than 100', the wetland border must be shown.

Sandra asked Laurie to remove noise and outdoor wood boiler regulations from the BOH Regulations.

Phillips Kennel - A letter from Larry Brandt was reviewed by the Board.

Future Inspections - As certain mobile food establishments that are non profit have been inspected by a Board Member in the past eliminating the fee for an inspection by the agent, the question has come up as to who would inspect the new establishment that Edward White has set up in the Rod & Gun Club. Sandra Knipe went and inspected it this year. The Board clarified that as it is separate from the Rod & Gun and is for Mr. White's profit, that it will incur an inspection fee in the future. The Rod & Gun Club has asked that their permit remain separate. The agent may charge for two inspections next year.

POA: Laurie will ask Bernie Sullivan if there will be one or two inspection fees for the two businesses next year.

Employee Vouchers - The Board agreed to pre-sign vouchers and time sheets for employees of the BOH due to conflicting timelines between BOH meetings and the turning in of vouchers.

POA: A copy of the vouchers turned in to the Town Accountant will be reviewed at the following BOH meeting. The clerk is authorized by the Board to sign Recycling employee vouchers.

Septic Issues: None

Vouchers Signed: Clerk Wages, Recycling Employee Wages, Bernard Sullivan Inspections

Permits Signed: None

New Business:

Recycling Position - The Board reviewed the application submitted by Peter Jefts for the recycling position.

<p>Motion: Sandra Knipe Second: Tom Larson Motion was made to hire Peter Jefts at the Recycling Center.</p>

Food Inspection Reports - Reviewed by Board

POA: Future Inspections do not need to come before Board as acting agent will notify the BOH if there are any issues.

Minutes - Laurie informed the Board that the BOH minutes will be posted on the website.

Approving Authority on Forms - Laurie suggested keeping titles but removing names, from BOH applications as documents need to be updated frequently.

POA: The Board agreed to remove names from applications.

Aquatic Control - Laurie received a call from Aquatic Control asking for the location of public wells at Cushman Pond. The Board states that there are no public wells located there.

DCR Ruling on Parsons Road was reviewed.

Fallon Reimbursements - Laurie updated the Board on flu clinic reimbursements that have come in from Fallon.

Mutual Aid Agreement was reviewed.

DPH Report - TB case was reviewed.

POA: Sandra will take report and call to find out what needs to be done.

OWB Complaint - Laurie received a phone call from a woman complaining about an OWB at the Zukowski residence, 146 Ragged Hill Road.

POA: Sandra will call Faye Zukowski on 5-25-11.

Beaver Permits - Laurie issued a Beaver Permit to Greg Marean for 41 Grimes Road per Sandra Knipe, and asked who should be issuing them in the future.

POA: The Board stated that the clerk can issue the permits in the future and show the permit at the following Board Meeting.

Motion: Sandra Knipe

Second: Tom Larson

Motion made to close meeting there was no further discussion. Meeting adjourned at 8:00PM.

Approved: _____ Date: _____