

**Hubbardston Board of Health**  
**June 28, 2011**  
**Minutes**  
**Library Basement**

Meeting opened at 7:00PM in the Hubbardston Library Conference Room located in the Library basement.

Present: Tomas Larson, Chairman  
Hayden Duggan, Member  
Laurie Pearson, Clerk

**First Order of Business:** 7:00 PM - Rick Swanson from the Montachusett Area Regional Health District attended the meeting to discuss planning of a regional health district, and ask what the Hubbardston Board of Health's needs and concerns would be. He assured the Board that they would respect existing legal health authority, that it would be a voluntary initiative, there would be shared resources, and they would be receiving state funding from a grant to get the program off the ground.

On July 7, 2011 they are starting Phase I which is to form small sub-committees and he asked if the BOH would like to join. The committees would discuss assessment, policy, and outreach.

Hayden stated that Hubbardston could strengthen emergency planning, and Tom said that a partnership could be advantageous and likes that our needs would be respected. Both agreed the BOH was happy with the agents in place for septic issues, plan reviews, and perc tests. They also are happy with the connections Sandra Knipe has made to keep us current in respect to health issues.

The main concern would be the cost associated with services when the grant runs out, and whether those costs will reflect better service.

The Board will think about the proposal and get back to Mr. Swanson, and he in turn will keep the BOH updated.

A comparison chart was left to be filled out if possible.

**POA: Laurie or Sandra will try to work on forms.**

7:30PM - Bella Kaldera attended to give her input on Bob Perry of GreenCycle's presentation. She stated the annual fee would be \$1250.00 or maybe lower if other towns were involved. Bella said the center could also accept some plastic items, and that there would be a fee associated with those items, increasing the revenue.

Tom said the Selectmen would have to sign off on it as it is a contract and they will want an itemized list of what is currently being paid out.

**POA: Bella will gather some financial records before it is presented to Selectmen.**

8:00PM - Ed & Faye Zukowski of 146 Ragged Hill Road attended to discuss their OWB. They stated that they have a call in to DEP and are waiting to hear if they are allowed to continue to operate their OWB out of season.

Ed stated he has spoken to some neighbors about the situation and could get letters of support.

Tom told him that the BOH has to go by whatever DEP says. If DEP writes a letter stating they can continue to burn, then the BOH will abide by that.

There was concern about what will happen during legal burning months. Hayden said that the Board will evaluate when and if it comes to that. He stated that "we would work together, there is a procedure. It is not an anonymous process".

**POA: A cease & desist letter was handed to the Zukowskis, effective immediately, which Tom told them that the BOH will have to enforce pending the DEP decision. Faye said she will keep in touch with the Board.**

#### **Old Business:**

*PJ's Diner* - Tom and Hayden did not go there yet.

**POA: Tom will go pay them a visit.**

*Jacqueline Sullivan* - Laurie updated Board of information she needed for a home office.

**Septic Issues:** None

**Vouchers Signed:** Cyndy Doane - Septic Loan Program Wages

Discussion ensued regarding the voucher which covered the time period between 3-10-10 to 6-28-11. Tom said going forward more details would be needed on the voucher regarding what was done, and that the vouchers would need to be submitted monthly. Hayden said they would sign the voucher this time and presented an email from Judie O'Donnell that presented questions regarding the septic loan program funds, as well as questions to the BOH regarding vaccine.

**POA: Laurie will draft a letter to Cyndy for the Board's review that will include Judie's email.**

**Hayden will refer the vaccine inquiry to Laurie and the volunteer inquiry to Tom. Laurie will pass on concerns RE: updating the SSRP account to Cyndy Doane.**

**Tom would like to have Judie come in to talk about her concerns. Laurie will invite her to the next meeting.**

**Permits Signed:** None

**New Business:**

*Briarwood Condos Water Report* - Reviewed by Board

*Delinquent Tax List* - Is needed by Depts. to process applications in order not to hold up projects.

**POA: Tom will ask Brian Bullock for clarification of Bylaw, as the Board does not want property owners to be held up because of a tax sign off at times when the tax collector's office is closed.**

***Authorized Signatories*** - Signed by Laurie, Tom and Hayden

**POA: Laurie will hold for Randy to sign at next meeting.**

<b>Motion: Tom Larson</b>	<b>Second: Hayden Duggan</b>
Motion made to continue the meeting 7-12-11 due to the time. Meeting adjourned at 9:48 PM.	

Approved: \_\_\_\_\_ Date: \_\_\_\_\_