

Hubbardston Board of Health
August 23, 2011
Minutes
Library Basement

Meeting opened at 7:04PM in the Hubbardston Library Conference Room located in the Library basement.

Present: Tomas Larson, Chairman
Randy Mizereck, Vice Chairman
Hayden Duggan, Member
Laurie Pearson, Clerk
Sandra Knipe, Region 2 Representative

Also Present: Sarah Kruczek; Dennis O'Donnell

First Order of Business: 7:00 PM - Sandra Knipe updated the Board on Region 2 activities.

7:30 PM - Sarah Kruczek, who is the Public Health Emergency Planner for the Department of Public Health, went over deliverables with the Board, which are goals for each Board of Health in Massachusetts. She discussed drills that she will do with the BOH soon, hazard plans, and courses that the Board members will need to take. She will send the BOH an Emergency Operating Plan and will go over exercises that need to be done, meeting with the Board frequently.

As setting up a functional dispensing site is one of the exercises to be completed and scored on, The Board will have her witness the second or third flu clinic.

Sandra pointed out that in order to retain our NPI #, we would need to hold the first flu clinic before last years date of October 30th. Dennis O'Donnell recommended holding a small clinic on Saturday October 29th at 10:30AM at Hubbardston House.

8:00 PM - Ronald Laine did not attend the meeting to discuss the Communication Tower. Hayden Duggan gave an update on the Communication Tower to be erected on the edge of the Hubbardston/Templeton line. He stated the tower only operates when transmitting, that it is for public safety only, and can never have a cell tower on it.

POA: Hayden will write up a summary and the case will be considered closed. Tom said that he will request Mr.Laine provide the Board with proof from competent Doctors describing what the specific waves can do in relation to his health.

Old Business:

Motion: Hayden Duggan	Second: Tom Larson
Motion was made to approve the July 12, 2011 minutes as written, thanks to the BOH clerk. All were in favor.	

Motion: Hayden Duggan	Second: Tom Larson
Motion was made to approve the August 9, 2011 minutes. All were in favor.	

PJ's Diner - As there is no delinquent tax list provided from the Tax Collector to date, Randy felt PJ's Diner should be given their Food Permit.

Motion: Tom Larson	Second: Hayden Duggan
Motion was made to give PJ's Diner the Food Permit for this year. All were in favor.	

POA: Tom will bring the permit to PJ's Diner along with an application for next year.

Motion: Hayden Duggan	Second: Randy Mizereck
Motion was made to request that Bernie Sullivan, the BOH agent for food establishment inspections, provide the BOH with information on items he cited at PJ's and the follow up. All were in favor.	

There was then discussion, and Tom stated that Bernie did request guidance in an email.

POA: Laurie will request protocol again with Bernie.

Camera Purchase - Laurie asked the Board how they would like to proceed with the surveillance equipment for the Recycling Center as Cabela's may not let them purchase and pay with a voucher. The Town Accountant and Treasurer stated that they could not provide a check before receiving the items.

POA: Laurie will ask Brian Bullock how the purchase can be made.

BOS 8-1-11 Minutes - The Board reviewed minutes that contained a request from the Town Accountant and Treasurer for a wage increase for their Financial Clerk due to the level of responsibility and excellent quality of work. It was approved by the BOS and funded through a wage adjustment account according to Interim Town Administrator Brian Bullock. Laurie said although there was no issue with the increase for her, she wanted to know how it was possible as her increase for excellent performance was taken away.

POA: Tom will look into the process with Brian, and find out what other avenues of compensation Brian was referring to in the past when the increase was revoked.

Motion: Hayden Duggan Second: Tom Larson

Motion made to close meeting as there was no further discussion. Meeting adjourned at 9:42 PM. All were in favor.

Approved: _____ Date: _____