



**Motion: Hayden Duggan                      Second: Tom Larson**

Motion was made to discontinue including water testing as part of the food inspections and require proprietors submit water results to the Board of Health Office.

Tom Larson recommended that as of January 1<sup>st</sup>, 2012 that we direct them to the DEP website for a list of state certified laboratories. Each year they must provide the water testing results when they apply for their annual Food Permits.

**POA: Laurie will include new decision with the November letter to all food establishments, and will notify Bernie Sullivan.**

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Motion was made to review creation of a policy for inspections at an October meeting. All were in favor.

**POA: Drafting of a clear policy of inspections was tabled until the next meeting. Randy will look for a policy in Rutland.**

**8:00PM** - Paul Flint of 64 Pitcherville Road approached the Board to discuss the possibility of creating a burial site on his property. The Board gave him a list of suggested requirements from Charles Kaniecki of DPH. The first steps would be for Paul to submit a plot plan and get written approval from DEP and to file with the Registry of Deeds.

**POA: Pending answers in regards to notifying abutters and the need for a public hearing, Tom will reconnect with Mr. Flint and move forward from there.**

**Freezer Alarm** - Pending

**Delinquent Tax List** - Pending

**POA: Tom will check with Brian Bullock once more before the Board makes a decision regarding holding up permits.**

**Ronald Laine Correspondence** - The Board reviewed a new letter sent from Mr. Laine in regards to his health.

**Lynn Welsh - Landfill Monitoring** - Pending

**POA: Tom will talk to Sandra Knipe and complete pending documentation.**

**Septic Issues:**

Local Upgrade Approvals for 15 Main Street and 19 Main Street were reviewed and signed. Tom Larson abstained from discussion on 19 Main St.

A Title 5 report for 5 Underwood Road was reviewed.

**Vouchers Signed:** Clerk Wages, Bella Kaldera - Supplies, Verizon - fax line, Cabela's - Surveillance Equipment, Hubbard Engineering - Reviews & Inspections

**Permits Signed:** Lion's Club - Food Permit  
Anthony DeAcetis - Installer's Permit

**New Business:**

**Clerk Review** - Tom will work on

**FY'13 Budget** - Laurie will work on.

**Senior Work off Program** - Bella Kaldera would like 2 volunteers at the Recycling Center. The Board approved the request.

**Council on Aging** - While discussing food safety and inspections, the question came up about whether or not the COA kitchen needs to be inspected and what is prepared on site.

**POA:** Laurie will talk to Claudia about food preparation, and meat products. She will ask Sandra Knipe what type of thermometer was used at Hubbardston House and if the BOH has one.

<p><b>Motion: Hayden Duggan</b>                      <b>Second: Randy Mizereck</b> Motion made to close meeting as there was no further discussion. Meeting adjourned at 9:50PM.</p>
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Approved: \_\_\_\_\_ Date: \_\_\_\_\_