

Hubbardston Board of Health
October 11, 2011
Minutes
Library Basement

Meeting opened at 7:05PM in the Hubbardston Library Conference Room located in the Library basement.

Present: Tomas Larson, Chairman
Randy Mizereck, Vice Chairman
Laurie Pearson, Clerk

First Order of Business - Regionalization: Rick Swanson attended to update the Board on regionalization, answer questions and find out if we were ready to commit to the regionalization grant. He stated that if Hubbardston wanted to participate they would need two signatures (Town Manager, and Board of Health) by November 18th. Hubbardston would pay \$300.00/yr to be part of the program for communicable disease tracking and follow up, as well as public health nurse services that would include information, promotion, and prevention as long as grant funding holds out.

Tom Larson would be in favor if the Town Administrator would take the \$300.00 fee from the Town's budget.

Randy Mizereck would be in favor if the word "District" were omitted, to be replaced with "Coalition".

Both agreed that they would need to discuss with Hayden Duggan, Board Member before anything is decided. Tom said the Board would vote at the next meeting on 10-25-11 and would find out if the Selectmen would also approve at their next meeting.

POA: Laurie will find out when the next BOS meeting is and let Tom know. Rick will look up on the Hubbardston Community Calendar.

Rick invited the Board to the next meeting October 25th at the Fitchburg Library and the Board invited Rick back to their 11-25-11 Board meeting.

Old Business:

Motion: Randy Mizereck	Second: Tom Larson
Motion was made to approve the 9-13-11 minutes.	

Burial on Private Property - 64 Pitcherville Road: The Board reviewed recommendations from Town Counsel which included placing advertisements in local papers, putting it on the Town Warrant, notifying abutters by regular and certified mail and holding a public hearing.

POA: Tom will clarify recommendations with Brian Winner from Town Counsel.

Flu Clinics: Laurie informed the Board that the Center School and Judie O'Donnell had requested 30 doses of vaccine for the staff. The Board said yes to the request. Randy Mizereck wanted an exact number of employees that would be receiving the vaccine.

The Board then went over the details of the 3 clinics to be held and asked if they wanted to publish the dates and times in the newspapers. They did not due to less vaccine available this year for Hubbardston residents.

POA: Laurie will ask the school the number of doses needed for the staff and email Judie O'Donnell asking her to contact Hayden Duggan to go over dates and confirm. Laurie will post the clinics on the cable channel, the website, the electronic message board and the kiosk.

PHEP Deliverables: Tom Larson will review.

COA Kitchen: Claudia Provencal asked that the Meals on Wheels program provided by MOC in Fitchburg currently being delivered to Hubbardston House revert back to the Senior Center in the Slade Building. The Board approved of the change as the permit was already held by MOC and just needed the address for where the meals are delivered updated.

Claudia also plans to hold some events where she will be preparing meals. The Board discussed the requirements. An inspection is necessary and Claudia or someone that is ServSafe certified needs to be in the kitchen while any meals are being prepared. In the event a ServSafe course needs to be taken, the Board agreed to let her hold her

upcoming events as long as the course is taken in a reasonable amount of time.

POA: The kitchen will need to be inspected and Tom Larson has agreed to do the inspection. Laurie will notify Claudia of the requirements and provide information regarding ServSafe classes.

Inspections: Randy Mizereck stated that he would like to have Richard Stevens to the inspections if Bernie Sullivan is not able to. Tom Larson stated that he spoke to Bernie last week and he was planning to inspect the Center School and Rietta Ranch soon. Tom recommended they wait until Hayden was present at a meeting to discuss. Laurie stated that if Hayden did inspections as he would like to, the BoH would be saving money.

Freezer Alarm: Pending

Tax List: Pending

Lynne Welsh- Landfill Monitoring: Pending

Food Inspections: Pending

Clerk Review: Pending

Emergency Planning Committee: A member is needed for the committee to represent the BOH. That person needs to be appointed by the BOS and sworn in by the Town Clerk.
POA: Tom will check with Sandra Knipe and will discuss at the next meeting.

Septic Issues: Title 5's were reviewed for 17 Thompson Rd, 4 Cross Rd, 2 Worcester Rd, 129 Williamsville Rd, and 140 Ragged Hill Rd. The only reports in question were 2 Worcester Rd that conditionally passed and 140 Ragged Hill Road that had recently failed, and then shortly after was re-inspected by a different inspector who found it had passed without any documentation of a repair.

POA: Although Tom was familiar with the situation, he will look into.

Vouchers Signed: Employee Wages, Robert Meagher - Landfill Mowing.

Permits Signed: None

