

Hubbardston Board of Health
February 28, 2012
Minutes
Library Basement

Meeting opened at 7:02 pm in the Hubbardston Library Conference Room located in the Library basement.

Present: Tomas Larson, Chairman
Randy Mizereck, Vice Chairman
Hayden Duggan, Member
Lucinda Oates, Clerk

Guest: Sara Darlagiannis

First Order of Business:

Sara Darlagiannis Region 2 Public Health Emergency Preparedness Coalition attended the meeting to discuss deliverables and the need to update various documents to meet due dates.

- Emergency Dispensing Site (EDS)
- Public Information Officer (PIO)
- Emergency Operations Center (EOC)
- Federal Emergency Management Agency (FEMA)
- Incident Command Center (ICS)
- National Information Management System (NIMS)

Sara will return for follow up on the above documents at our March 27 meeting.

Motion: Randy Mizereck **Second: Tomas Larson**

Motion made to approve February 14, 2012 minutes with no corrections all in favor motion carried.

Motion: Randy Mizereck **Second: Hayden Duggan**

Motion made to approve January 23, 2012 minutes with the following corrections:

Page one change the name "Wanda" to "Lucinda"

Page one delete name "Tom" and add "BOH should have input into hiring decisions:

There was no further discussion motion carried.

Septic Issues: None

Vouchers Signed: None

Clerk wages are now outside of the Board of Health line account. Conservation Commission and Board of Health are listed under "Land Use Services" therefore it was requested that authority signature for clerk wage vouchers be signed by the Town Administer. Randy Mizereck stated that he wanted the voucher system to stay the same as in the past and it was his opinion that the signatory authority should stay with the BOH and was opposed to

relinquishing the authority. A vote was taken and agreed that the Town Administer could sign on the voucher.

Permits Signed:

Installer's Permit - Larson Construction

Pavo's Pizza - Food Permit

Global Montell Group - Food, tobacco, frozen dessert

Motion: Hayden Duggan Second: Randy Mizereck

Motion made to close meeting no further discussion meeting adjourned at 9:13 PM .

Approved: _____ Date : _____