

**Hubbardston Board of Health
March 13, 2012
Minutes
Library Basement**

Meeting opened at 7:02 PM in the Hubbardston Library Conference Room located in the Library basement.

Present: Tomas Larson, Chairman
Randy Mizereck, Vice Chairman
Hayden Duggan, Member
Lucinda Oates, Clerk

First Order of Business:

Minutes:

Motion: Hayden Duggan Second: Randy Mizereck

Motion made to approve the February 28, 2012 minutes with no correction all in favor motion carried.

Larry Brandt, Building Commissioner requests a member of the BOH to accompany him on Friday March 16 @ 10:00am to conduct an inspection and possible condemnation of a abandoned home located at 16 Iroquois Ave, in Pinecrest. Randy has agreed to meet with the building inspector and to also provide a report to the BOH.

Food Inspections

Hayden Duggan will be conducting all food establishment inspections for the town. Hayden will draft a letter to previous inspector Bernie Sullivan thanking him for his service to the town.

PIO / Public Information Officer

Massachusetts Region II Public Health Emergency Preparedness Coalition requested that one board member be designated as information officer for the town. Tom Larson will assume this role with Lucinda listed as the local board of health contact. Form will be FAXed to Sara Darlagiannis, Public Health Emergency Planner.

MAHB

Massachusetts Association of Board of Health web site needs to be updated along with obtaining a newer version of the Massachusetts Guidebook for the Board of Health. At the

present time a free 2009 download of the guide is available with the idea that in the new future the board purchase the revised version that will be available in the fall of 2012.

Vouchers:

Invoices were signed for Liberty Tire (recycle center- tire removal) and Bernie Sullivan for inspections completed at

- Hubbardston Market
- Mr. Mike's
- PJ's Diner
- Pavo's Pizza

Permits:

Permits were signed for the following:

- Sweet Pumpkin Farm Stand (hold until water test)
- Mr. Mike's Milk and cream permit
- Pinecrest Property beach permit
- First Parish Unitarian Church

It was suggested that an additional meeting be held to discuss permit fees and inspection schedule and to make the fee schedule more equitable for water test, inspections and yearly fees, no date was assigned.

Motion: Randy Mizereck

Second: Hayden Duggan

Motion made to approve the continuation of Sandra Knipe as the Hubbardston BOH MAVEN representative, no further discussion motion carried.

Medical Billing Reimbursement

UMMA (University of Massachusetts Medical School) has been engaged to act as the clearinghouse for vaccine administration for the town. The executed contract agreement has been approved between the town and UMMA. Vaccine documents will be forwarded to the UMMA for reimbursement.

Landfill Closing Update

The New Templeton landfill requires a thirty (30) year pot-closure sampling of water from the well heads. A request was made in the past to reduce the sampling time frame to less than yearly, because the sampling was not done continually (annually) in the past this request was denied. An incomplete Transmittal Form X232325 was submitted (date not known) that was also denied due to lack of documents needed. At this point Lucinda is in contact with Lynn Welsh (DEP) to try and mitigate the closing.

LID (Low Impact Development Bylaw)

The Board of Selectmen upon the recommendation from the Planning Board has voted to create the LID Bylaw Committee comprised of various boards within the town. The BOH is one of the boards that are requested to participate, no member was recommended and BOH wants to know the number of meetings involved and what part the board would play in the development of the bylaw.

Release of Funds

Old Business:

| |
|--|
| <p>Motion: Hayden Duggan Second: Randy Mizereck Motion made to release \$1,400.00 dollars from the Small Cities Program available to the BOH for a new well pump repair located at 6 New Templeton Road, with a lean placed on the property to reimburse the monies to the same account once the property is sold. All members in favor motion carried.</p> |
|--|

| |
|---|
| <p>Motion: Tomas Larson Second: Hayden Duggan Motion made to close meeting as there was no further discussion. Meeting adjourned at 8:57 PM.</p> |
|---|

Approved: _____ Date: _____