

**Hubbardston Board of Health  
January 22, 2013  
Minutes  
Library Basement**

Meeting opened at 7:07 in the Hubbardston Library Conference Room located in the Library basement.

Present: Thomas Larson, Chairman  
Randy Mizereck, Vice Chairman  
Hayden Duggan, Member  
Toni Walker, Clerk

Guest: Sara Darlagiannis, Judie O'Donnell

**First Order of Business:**

**Sara Darlagiannis**

Sara presented five (5) books for us to hand out entitled "Equipment Resource Guide Book". These books will be going to the Police Dept, Fire Dept, Dennis O'Donnell, BOH, and Sara will email Toni with who gets the fifth one. These books contain information on where to locate various items within our area that we would need in an emergency situation. Hayden will give the Fire Department theirs. Sara proceeded to update Toni as to what Sara's roll is as a Public Health Emergency Planner. Sara asked that the Board review Sections 1 and 5 of the Emergency Management overview at the last meeting she attended in November. She gave Hayden another sheet to go over for the next meeting.

**POA: Review document Sara gave Hayden, make any changes, updates, etc, and review with Sara at the meeting she attends on February 26<sup>th</sup> at 7:00 p.m.**

**Judie O'Donnell, WMRC**

Judie O'Donnell attended to update the Board on the Wachusett Medical Reserve Corps. The WMRC is now covering 22 towns. The Corps are implementing a program called "Whack the Flu" to try to help kids become more aware of how to prevent the spread of germs. An MOU was brought in to sign. Flu Clinic was discussed. We need to reserve the amount of doses by June and Judie will come in to discuss the flu clinic before June. The Board and Judie are all in agreement that the Flu Clinic should be continued. We need to advertise better, work more closely with the school. We need to focus on the elderly and younger children. Judie will also be setting up a CPR and First Aide course as well.

**POA: Toni will put Judie on the agenda in May to discuss doses needed and plan the next clinic.**

**Motion: Tom Larson**

**Second: Randy Mizereck**

Motion made to sign the MOU. All in favor, motion carried.

**Letter from the Kaldera's**

Letter was received from Bella and Raven Kaldera regarding becoming compliant to have a camping facility on their property. Letter was reviewed.

**POA: Hayden will write a letter to the Kaldera's to address any issues regarding a camping facility.**

**60 Pitcherville Road**

An email came in to the BOS regarding the condition of 60 Pitcherville Road. A complaint was issued in December. The Board reviewed this and a letter was dictated to be sent with a return receipt.

**POA: Toni will write letter and send out with return receipt.**

**35 Brigham Road**

Letter was reviewed that was sent out on December 13, 2012. The Board feels we need to send another letter so that we are aware of what steps have been taken to clean up the property.

**POA: Toni will write letter and send out to see what steps have been taken to clean up property with a return receipt.**

**Rabies Exposure**

There was a letter from Dr. Ann Nyguard D.V.M, regarding rabies exposure of a cat from a bat which the Board reviewed.

**POA: Toni will send letter to see what steps have been taken to quarantine the animal for six months.**

**Permits/Vouchers:**

Multiple Food Permits, Well Permits, Septage Haulers and Septage Installer permits were signed (listing of individual Businesses are in the Agenda dated January 22, 2012. Board reviewed each permit and all were signed. Voucher for GreenCycle was signed as well and we are now current.

**Motion: Tom Larson**

**Second: Hayden Duggan**

**Motion made to adjourn meeting as there was no further discussion. Meeting adjourned at 9:25 p.m.**

*Respectfully Submitted:*

Toni Walker

Administrative Clerk

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

2-12-13

