

**Hubbardston Board of Health
Meeting Minutes
December 8, 2015
Library Basement**

Board of Health meeting called to order at 7:10 in the Hubbardston Library Conference Room located in the Library Basement.

Present: Tomas Larson, Chairman
 Lucinda Oates, Vice-Chairman
 Steve Mossey, Member
 Randy Mizereck, Member
 Hayden Duggan, Member

First order of Business:

Update of Plan for Flu Clinic

Tom Larson opened the meeting with discussion regarding the plan to conduct a shingles and pneumococcal pneumonia vaccine clinic. Lucinda Oates has spoken with Claudia Provecal from the Council on Aging and asked that she conduct a canvas of the seniors to see if there was sufficient interest. She learned that there is a plan in place for the Hubbardston House to have a flue clinic. Lucinda will follow up to confirm if there will be a clinic at the Hubbardston House. If not the Town will arrange to have a clinic in February

Update on Research for Avian Influenza Emergency Plan:

Hayden Duggan will begin to work on this in mid-December. He will arrange an interview with Robert Beaugard from Country Hen to discuss the state's proposed plan. There is no written protocol in place at this time.

Administrative issues

Marie Melvin notified the board that there has been a Food Establishment Permit requested By Edward Sloane, who is the new owner of the Stone Bold Pizza Restaurant. Instructions will be given to Mr. Sloane regarding the Safe Serve requirements for employees. An inspection will be done prior to the restaurant opening.

Matthew Stapanski of 16 West Comet Access Road provided the septic plan for his property for the Boards review. Mr. Stapanski is concerned that the well that was recently installed on his neighbor's property is not within the required distance allowed. Tomas Larson requested that a written notice be provided to the neighbor to provide to the engineer who installed the well to determine if the proper

placement was made and that the location of neighboring wells and septic systems were located prior to installation.

Motion made to adjourn meeting at 7:40 PM as there was no further discussion.

Motion: Lucinda Oates

Second: Tom Larson

All in favor. Motion carried.

Action Items:

Hayden Duggan will research information to evaluate DPH Avian Influenza Emergency Plan
Lucinda Oates will follow up Hubbardston House regarding plan for flu clinic
Food Establishment Permit and Milk and Cream Permit to be sent to Edward Sloan, Stone Bold Pizza
Safe Serve requirements to be given to Edward Sloane, Stone Bold Pizza
Written notification will be sent to neighbor West Comet Access Road regarding well placement
Medical Supply Cabinets to be moved

Approved: _____

Date: _____