

Hubbardston Board of Health  
February 9, 2016  
Minutes  
Library Basement



Board of Health meeting called to order at 7:02 PM in the Hubbardston Library Conference Room located in the Library Basement.

Present: Tomas Larson, Chairman  
Lucinda Oates, Vice-Chairman  
Hayden Duggan, Member  
Steve Mossey, Member  
Randy Mizereck, Member

Marie Melvin: Staff

**First order of Business:**

Tom Larson brought the meeting to order with a discussion regarding the Country Hen Avian Influenza Emergency Report which has been completed by Hayden Duggan. Hayden presented a brief overview of the report and urged that the Board of Health and the Board of Selectman not support the State's proposed plan to dispose of potentially infected bird carcasses. Country Hen is the largest chicken farm in the state and it would be a huge impact on the Town of Hubbardston, in both health and environmental issues.

The report will be submitted to the Board of Selectman at their next meeting for review and request for their support to the rebuttal to the state's emergency plan. The report will also be submitted for the review of the Conservation Commission. The Board of Health will then vote on their decision after receiving feedback from the Board of Selectman and Conservation Commission.

**Other Business:**

**19 Mt. Jefferson Road Resident Complaint:**

The Board of Health received a resident complaint from a tenant that reported unsanitary conditions in her apartment space. A letter will be sent to the property owner to resolve the situation to comply with the standards of the State Sanitary Codes within 30 days.

**Residential Kitchen Permit and Inspections fees:**

There was a discussion regarding the current permit and inspection fees. The Board will review in more detail during the next scheduled meeting.

**Food Inspector:**

There was a discussion regarding the progress of fulfilling the vacancy of the Food Inspector position. Lucinda Oates will follow up with the request for a special municipal employee with the Board of Selectman. The urgent need for inspections of two establishments that are opening soon that will require inspections will be done by Hayden Duggan.

**Identification of Abandoned Housing:**

Anita has requested that the Board of Health identify any abandon Houses in town that may Be eligible for financial assistance programs

**Administrative Issues:**

Food Permits were signed for the following establishments:

Big Ed's Kitchen  
Hubbardston Lions Club  
Hubbardston One Stop Market  
Hubbardston Market  
Ron Burton Training Village

Annual report was discussed and updated by Lucinda Oates.

Motion made to adjourn meeting at 8:05 PM as there was no further discussion.

**Motion: Steve Mosey**

**Second: Tom Larson**

All in favor. Motion carried.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**Action Items:**

Present Avian Flu report to Board of Selectman
Present Avian Flu plan to Conservation Commission
BoH to vote on rebuttal next meeting
Letter to be sent to property owner 19 Mt. Jefferson Road
Review Residential Kitchen permit fees next meeting
Identify abandon houses
Annual report to be completed
Food Inspections Big Ed's Kitchen and Hubbardston One Stop Market will be completed By Hayden Duggan