

Hubbardston Board of Health

May 10, 2016

Minutes

Library Basement

Board of Health meeting called to order at 7:02 PM in the Hubbardston Library Conference Room located in the Library Basement.

Present: Tomas Larson, Chairman
Hayden Duggan, Member
Randy Mizereck, Member

Marie Melvin: Staff

Absent: Lucinda Oates, Vice-Chairman
Steve Mossey, Member

Guests: Jennifer Fichtel
Michael Fichtel
Robert Daw
Matt Hopkinson

The April 26, 2016 Meeting Minutes were reviewed for approval

Motion was made to accept and approve the April 26, 2016 Meeting Minutes as written

First: Hayden Duggan Second: Randy Mizereck
All in favor. Motion carried.

First order of Business:

The Flu Clinic has been scheduled for October 5, 2016. This will be coordinated with Annette Legault, Wellness Ambassador for Rite-Aid Pharmacy, 232 Main Street, Gardner. The Clinic will be held at the Hubbardston House and the Senior Center and then will be available to the school employees, Lucinda Oates will be the Boards contact person for this event.

Other Business:

Septic Design 132 Williamsville Road

Michael and Jennifer Fichtel presented to the Board a question if the PERC Test /Soil Evaluation and a septic design that was reviewed and approved by the Board that was done in 2001 would still be valid. There has been no building done on the property since that time. Mr. and Mrs. Fichtel are considering purchasing this property to build a home. Robert Daw is the realtor representing the seller.

The board agreed that the test would be valid if the septic system were installed in the same area. The soil test was done with one deep hole which was acceptable at the time but if the location of the septic system were changed from the original plan than a new soil evaluation would need to be done with two holes which is a current Title 5 requirement. Their plan is to build a home on the property possibly on a different location than the original plan. They will submit a septic design plan for review when they are ready to proceed.

Motion was made to deem the 2001 septic design approval as valid

First: Tom Larson

Second: Hayden Duggan

All in Favor: Motion Carried

Septic Design Submissions:

Matt Hopkinson addressed the Board regarding recent submissions for septic design plans for review and approval. Recently there has been submissions that are questionable with lot divisions that may not be buildable lots. The current instruction for submitting three (3) copies of the Septic Design Plan is not being followed in many submissions. Marie Melvin has been working with Matt Hopkinson to create a new working instruction to replace the existing outdated version that is available on the Town Web site. The new version will include instructions of what is required in the submission packet and that there will now be a 30 day turnaround timeframe for the approvals. Moving forward, submission packets will be returned to the applicant if they are incomplete.

Matt Hopkinson also requested that a forty-eight (48) hour advanced notice be given for inspection requests.

There was also a discussion regarding the inspection procedure to be followed for minor repairs. The Board agreed that a visual inspection is not required for minor repairs. The Installer will be required to submit photographs of the repair to the Board of Health to review.

Matt Hopkinson discussed with the Board that if his status changed as a certified Soil Evaluator would that affect the status of his work with the Town of Hubbardston. The Board agreed that it would not.

Permits Issued:

Mobile Food Permit issued to Bill Homan
10 day Beaver Trapping Permit issued to the DPW Old Westminster Road

Title 5 Inspection Report Reviewed:

41 Cross Road

Administrative Issues:

Occupancy Permit 5 Ed Clarke Road; final water test pending
Status of Pinecrest Beach testing: DPH requested weekly testing 2016 season
Resident Complaint trash and debris 69 Williamsville Rd: Tom Larson investigated, no findings
High Volume of possible animal exposure to rabies received from Wauchussetts Vet Hospital

Correspondence reviewed:

Updated Beaver Trapper license Gregory Marean received
Certified Mail: National Grid Yearly Operational Plan Vegetation Management Plan
Email: Recycling Center Re: Increased rates Northeast Materials
Email: Emergency Preparedness Profile Survey
Email: DWP Re: Testing for Lead in School Drinking Water

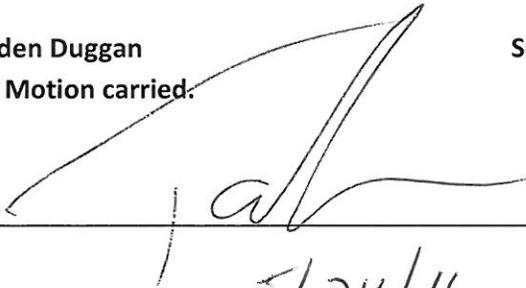
Motion made to adjourn meeting at 8:15 PM as there was no further discussion.

Motion: Hayden Duggan
All in favor. Motion carried.

Second: Tom Larson

Approved: _____

Date: _____



5/24/16

Action Items:

Lucinda Oates to follow up with scheduled flu clinic 10/5/16
Marie Melvin to complete Policy/Procedure document for Matt Hopkinson's review /feedback
Follow up Occupancy Permit 5 Ed Clarke Road
Notify Pinecrest HOA regarding weekly beach testing