

Dan Galante

From: Dan Galante <dan_galante@yahoo.com>
Sent: Tuesday, April 12, 2016 11:56 AM
To: Dan Galante
Subject: Fwd: estimate for "schematics" for Main Street design
Attachments: mime-attachment.gif; ATT00001.htm; 4664-05-0-au1314-prop.pdf; ATT00002.htm; mime-attachment.gif; ATT00003.htm

Dan Galante

Begin forwarded message:

From: Dan Galante <dan_galante@yahoo.com>
Date: December 28, 2015 at 7:45:31 PM EST
To: Alicia Muck <mucky1217@gmail.com>, Ann Gushue <agushue@gmail.com>, William Hansen <whansen@worchester.edu>, Tom Robinson <trobenson931@verizon.net>, William Homans <homans778@gmail.com>, Brion Keagle <bpkeagle@gmail.com>, Brett Duncan <brettduncan725@hotmail.com>, Phil Churchill <pchurchill@mac.com>
Cc: Anita Scheipers <admin@hubbardstonma.us>
Subject: Fw: estimate for "schematics" for Main Street design
Reply-To: Dan Galante <dan_galante@yahoo.com>

Hi All, figured it was time for an update on Town Center Committee (TCC) proceedings. This is an FYI only email so only respond to me please with any comments. We had a meeting as scheduled on the 17th but unfortunately only 4 of us (plus the Town Administrator and an interested Main Street resident) attended so we didn't have a quorum and it was an unofficial meeting with unofficial minutes, etc...That being said, I thought there were some great ideas, questions, and progress made by those in attendance. This update is to follow up on some of the items discussed during that meeting so we can all be up to speed. (Side note: Tom I'm not sure if you have been sworn in yet so please do that or indicate otherwise when you get a chance.)

1. We discussed action / milestone items to make sure we focus on some key dates to move the process along as it needs to - i.e. attempting to avoid getting caught up in minutia details too much during these early stages. Generally, this was the discussed plan:

- The DPW Director will be contacting WPI again in January (as planned) to discuss a Scope of Work for design assistance from WPI student(s)
- The TCC plans to request \$ from the Board of Selectmen for the schematic design of Main Street. This is a very important step. The amount and scope of this request needs to be in by late January / early February to get on the warrant for Town Meeting. Anita said she would look into formal, conceptual design costs from engineering firms. (Editor's Note: This seemed a little unlikely to happen so fast while sitting at the meeting, however, as you'll see below and attached, Anita has come through as she has contacted an engineer we've used

on other projects in recent years and they actually already did this - and I think these numbers are in scale - so I believe we are in excellent position to present a case for some funds)

- Establishing surveys for Main Street and one for the "general" population. Alicia said she could work on an outline of some questions for group review. That is the kind of draft outline she could send to me and I could send out as an FYI for all of us to review prior to our next meeting.
- Placing a flashing sign board message and Town Facebook and Webpage posting Re: the Town Center Survey. Dan will request this (sign board) eventually from the Police Chief and Anita will do the posting eventually.

So that's the general plan at this time moving forward. Some other bullet point discussion items were:

- Dan gave a discussion (with the use of 1951 historic plans) to the group about the history of Main Street during it's most recent major reconstruction. Dan plans on scanning those plans and uploading them to a GoogleDocs site that Bill said he can setup.
- Dan presented traffic laws/densely populated classifications/school zone rules/etc that Anita and the DPW Director provided based on discussions during our first meetings. Those will also be eventually uploaded. Basically it says what we can and can't do about widths, speed limits, etc.
- Dan had previously contacted the principal of HCS to possibly get the students involved in a TC reconstruction project. She very much would like to have the school kids involved in any way we see fit. Bill suggested maybe a Past/Present/Future theme seeing as the 250th anniversary in Hubbardston is coming up soon. All thought that sounded like a great idea. Further discussion to follow.
- Alicia had a good idea about cub scout involvement as well and there was even discussion of whether an Eagle Scout's final project could be incorporated in some way. Anita provide a couple of documents on Eagle Scout project characteristics. I'll upload that eventually as well.
- Dan read an email that Brion had sent regarding saving the church on the corner of Williamsville and how wonderful that would be to incorporate into Town Offices or some other landmark. We discussed the pros and cons of that and will discuss further at future meetings.
- Brett said he recommends that the Committee review the Westminster Plan and that maybe we could schedule some multiple member visits to check it out.

Hope everyone's Holidays are going well. Feel free to contact me anytime and if anyone has any comments they'd like added or changed to the minutes please let me know.

Thanks,

Dan

----- Forwarded Message -----

From: Anita Scheipers <admin@hubbardstonma.us>
To: Dan Galante <dan_galante@yahoo.com>
Sent: Tuesday, December 22, 2015 3:48 PM
Subject: FW: estimate for "schematics" for Main Street design

FYI

From: Mark Arigoni [<mailto:marka@miloneandmacbroom.com>]
Sent: Tuesday, December 22, 2015 3:39 PM
To: Town Administrator <admin@hubbardstonma.us>
Subject: RE: estimate for "schematics" for Main Street design

Hi Anita,

It took me a minute, but I thought we had put together a proposal to assist the town in seeking funding for this design in the past. Bingo, it was back in 2014. I have attached the original proposal to this email. If you have chance to review it, you will see that we had already broken out a task for schematic design. Without the need to get into a full blown survey of the corridor, I would think that we could come up with a schematic master plan for the streetscape for the \$15,000, but would need a little more effort to create a useable base map (having learned the hard-way on the Southern and Northern portions of 68). I would comfortably think that we could prepare a masterplan with a some public and stakeholder involvement meeting(s) for just shy of \$20K.

Happy Holidays.

Mark

From: Anita Scheipers [<mailto:admin@hubbardstonma.us>]
Sent: Tuesday, December 22, 2015 11:01 AM
To: Mark Arigoni <marka@miloneandmacbroom.com>
Subject: RE: estimate for "schematics" for Main Street design

Thank you. You also.

From: Mark Arigoni [<mailto:marka@miloneandmacbroom.com>]
Sent: Friday, December 18, 2015 4:23 PM
To: Town Administrator <admin@hubbardstonma.us>
Cc: John Hoey <johnh2@miloneandmacbroom.com>
Subject: RE: estimate for "schematics" for Main Street design

Hi Anita,

Sure we can put something together for you.

Have a Happy Holiday.

Mark

Mark Arigoni, L.A., Principal
Massachusetts Regional Manager