

MINUTES
Town of Hubbardston Board of Appeals
Meeting Held December 15, 2011
Selectmen's Office, Slade Building, 7A Main Street

Members Present: Chairman Edward Blanchard, Scott Janssens, John Prentiss, and Secretary Joyce Green.

Absent: William Homans, Andrew Baum, William Fernekees.

Also Present: Applicant Callie DiVico, Attorney James Vevone, Barre Gazette Reporter Peter Jefts, and 2 abutters.

7:15pm Meeting was called to order by Chairman Ed Blanchard. Mr. Blanchard stated that a minimum of 4 members is needed to act on a variance application and they were waiting to see if another member arrived before opening the public hearing.

General Business

- **FY13 Budget Review:** Mr. Blanchard stated that the budget submitted was essentially the same as last year's budget. So far in FY12 the ZBA has held 4 hearings (tonight being the 5th) and in FY11 there were 3 hearings. **Motion to accept** proposed budget made by Scott Janssens. **Second:** John Prentiss. **Vote: 3-0 in favor** to approve FY13 budget as submitted.
- **Fee Review:** Current fee to apply for a variance is \$150 and is meant to cover the cost of publication of legal ads and mailings to abutters. Legal ad fees have not changed substantially and Secretary Joyce Green keeps the size of the ad as short as possible within the law. The Board agreed to keep the fee at \$150.
- **Minutes:** Minutes of the September 22, 2011 meeting were reviewed. **Motion:** Scott Janssens to approve the minutes as presented. **Second:** John Prentiss. **Vote: 3-0 in favor.**
- Mr. Blanchard asked that minutes be put on the Town website starting with those in FY12. Secretary Joyce Green will handle that request.

Variance Application; Applicant **Callie DiVico**, for property **off Selfridge Lane**; Variance sought for construction of a single family home on a lot with insufficient frontage.

7:25 pm After the secretary attempted to contact board members not present without success, Mr. Blanchard apologized to the applicant and others present but stated that since a super majority is required to act on a variance application there are not enough members present to open the public hearing.

Motion: John Prentiss to continue to January 5, 2012 at 7:00pm. **Second:** Scott Janssens. **Vote: 3-0 in favor.**

Other General Business

- Mr. Blanchard stated he will be out of town on January 5 and Mr. Prentiss will run the hearing.

7:45p.m. Motion to Adjourn made by John Prentiss, seconded by Scott Janssens, and so voted.

Respectfully Submitted,

Joyce Green, Secretary

Approved by Edward A. Blanchard Date: 4/12/2012