

HUBBARDSTON CULTURAL COUNCIL

MEETING MINUTES

MARCH 8, 2023

MEETING BEGAN AT: 6:35 PM

MEETING ADJOURNED AT: 8:05 PM

MEMBERS IN ATTENDANCE : Sara Lyon, Chair
Jonathan Brinker, Member

Bill Shea, Member

Laura Foley, Member

Donna Shea, Secretary

MEMBERS NOT IN ATTENDANCE: Lori Engle, Treasurer and Melissa Kaul, Member

START OF THE MEETING: Sara, our Chair, called the meeting to order at 6:35 PM and thanked all for attending . Local access cable taped our meeting

AGENDA: 1. Call to order.

2. Review minutes from last meeting.
3. Welcome new members.
4. Review status of newest member, Laura Foley.
5. Review completion of grant notification process.
6. Review financial reports.
7. Update submittal of annual report.
8. Update on contact with Veteran's Service Representative.
9. Discussion of recent grantee events, African Drumming and Nature Walk.
10. Discussion of upcoming grantee events.
11. Review of previous survey and discussion of new survey.

OPEN ISSUES: Sara called the meeting to order. We reviewed and accepted the minutes of our last meeting November 17, 2022, as submitted and proceeded to our agenda.

Sara welcomed us all especially Laura Foley, our newest member, who has been officially sworn in and Melissa Kaul in absentia. We discussed the process of awarding grants in detail for the benefit of Laura and how final decisions are based on what events/programs we feel are the most beneficial for the people of Hubbardston young and old. Jonathan will send copies of grant approvals for FY23 to Laura and Melissa and add them to the Smart Simple website.

Jonathan announced that all of the denial emails have been sent as well as the approval email to our grantees. No one denied has asked for reconsideration. Regarding Henry Lappen, there has been a problem trying to contact him via email. We also had one reimbursement form from Ware River that was signed and sent to Lori to forward for payment. In Lori's absence (she is recovering from surgery), we did not discuss finances. Sara submitted the Annual Report to the town.

Sara also contacted the Veteran's Services Representative but had not heard back from her.

Melissa attended the African Arts in Education Residency Program at Center School and emailed that the program was very well done and well received by the students. Sara attended the Ware River Nature Walk that was held on land on Mt Jefferson Road. There were about 12-14 people in attendance and the feedback was very positive. We have established dates for most of the grantees events. However, Bill will reach out to Denis Cormier as well as Jay Mankita for an update.

We also discussed recruiting new members as there will be two openings on the Council as of June 30, 2023. Jonathan will reach out to the school to distribute flyers to the children to bring home to parents. Also, Bill will reach out to the Senior Center to put a notice in their newsletter regarding the need for new members. We also discussed the need for posting a survey online for input from townspeople of what events/programs that would be of interest to them. This survey will run for three weeks in early April.

Meeting was adjourned at 8:05.

Next meeting will be in late April on a date to be determined.

MINUTES SUBMITTED BY: Donna Shea, Secretary HCC