

Computer Committee Minutes – March 10, 2010

Present: Members Kevin Motta, Jon Sturgis and Town Administrator Debra Roussel; Paul McKenzie of Central MA Geeks.

The meeting opened at 5:30 p.m.

Mr. McKenzie confirmed a rate of \$85.00 per hour for computer services, agreeing to bill monthly on 1st of each month. Mr. McKenzie confirmed that police have remote access and that they provide service 24/7. Committee members agreed to installation of remote software access for CM Geeks to allow for remote troubleshooting; will install as called on specific computer. Contact number on website rings at both cell phone and house and will go to voice mail if no one available. Mr. McKenzie confirmed telephone support of less than ten minutes would not constitute a charge unless service abused and there was no savings for remote access, as no travel time is billed.

On a motion by J. Sturgis, seconded by K. Motta, the Committee unanimously voted to award Town computer services to Central MA Geeks. Ms. Roussel indicated that given the sum of money budgeted, no further procurement or contract was necessary.

On a motion by K. Motta, seconded by J. Sturgis, the Committee unanimously approved minutes of November 18th and December 30, 2009 and January 27, 2010.

Committee members reviewed draft survey and approved for distribution to town employees.

Quotes obtained for off site backup of up to 100G for up to 10 users were estimated at several thousand dollars per month.

Next meeting date scheduled for April 28, 2010 beginning at 5:30 p.m. Agenda to include continuation of discussion on back up and continuity of service.

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

Debra Roussel, Town Administrator