Computer Committee Minutes – April 28, 2010

Present: Members Kevin Motta, Jon Sturgis and Town Administrator Debra Roussel; Jamie Pitney, Finance Committee Member

The meeting opened at 5:30 p.m.

Ms. Roussel brought forth concern from staff on use of administrative user separate from office user, reporting had been recommendation from Paul of CM Geeks within police/fire network. Members agreed with need, Mr. Motta noting the requirement being put in place at his place of work also.

Motion by K. Motta Seconded by J. Sturgis
To configure all town computers with administrative user with password to be kept by Town Administrator and CM Geeks: Vote - Unanimous.

Committee reviewed police department old computers. Determined no value or use, recommend disposal.

Ms. Roussel requested committee look at surplus computers in Slade building closet for useful value also.

Discussion on network attached storage (NAS). Essentially disc drive in box to connect to network. Members believed overkill to purchase server for town office network. CDW online retailer has four terabytes in redundant array - $600 price tag. Online storage was not recommended by members.

Software for client pc, compression and encryption discussed. Need to look into more for real time backup. J. Sturgis indicated he is EMC certified.

NAS – palatable price wise, but set up and configuration may be complicated. Mr. Sturgis indicated very simple setup.

Mr. Pitney talked about full networking and use of centralized buying under contract for computer and peripheral supplies. He is concerned that purchasing is done individually and not standard centralized purchased.

Next budget cycle put out mandate, no computer purchases out of line items, all purchases through computer committee standard. Recommendation to start with baby steps, allowing no further purchase of ink jet printers.

Motion by Deb Roussel, seconded by Jon Sturgis to accept minutes of March 10, 2010 as presented.

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

Debra Roussel, Town Administrator