



***Board of Assessors***  
***7 Main Street, Unit #1***  
***Hubbardston, MA 01452***  
***978-928-1400 X 203 Fax 978-928-1402***

Minutes of the Board of Assessors' Meeting held on **October 9, 2012** in the Assessors' Office located in the Library Basement.

Members Present: John Prentiss (Chair), Kurt Leslie (Member), Al Afonso (Member), George Bourgault (RRG) and Justine Lapierre (Clerk)

Board Members Absent: None

Meeting brought to order at 7:00 p.m.

The following discussions took place:

- A letter was sent to the Board of Selectmen recommending that the Assessors' Clerk hours not be reduced from 24 hours per week to 19 per week. The Board of Assessors feel that 24 hours is the bare minimum for the position, and an increase in hours to 30 hours per week would be preferred. Town Administrator Brian Bullock was to discuss this matter with the BOA during this meeting, but did not attend.
- Chris Norcross (Board of Selectmen Member) enters the meeting at 7:45 p.m.
- Chris informs the BOA that the BOS would like to see the hours of the Assessors' Clerk position remain at 24 hours per week, the only problem is that there is no money to pay a new clerk benefits. At 19 hours, the position would become un-benefitted and there would be no budgetary concerns. Chris did advise that the BOA could go to the Finance Committee and ask for a Reserve Fund transfer for \$8,000 to cover the benefits. If this money is transferred, the BOS would like the Assessors' Clerk hours to remain at 24 hours per week,
- Chris exits the meeting at 8:30

The next Board of Assessors Meeting is to be held on **Monday, October 22, 2012** at 7:00 p.m. in the Assessors' Office located in the Library Basement.

The Meeting was adjourned at 8:45 p.m.

---

John K. Prentiss

---

Kurt Leslie

---

Albert Afonso

**Approved February 11, 2013**