



Board of Assessors
7 Main Street, Unit #1
Hubbardston, MA 01452
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Minutes of the Board of Assessors' Meeting held on **November 5, 2012** in the Assessors' Office located in the Library Basement.

Members Present: John Prentiss (Chair), Kurt Leslie (Member), Al Afonso (Member), George Bourgault (RRG) and Justine Lapierre (Clerk)

Board Members Absent: None

Meeting brought to order at 7:00 p.m.

The following discussions took place:

- George Bourgault (RRG) gives the Board of Assessors an update on the Recertification process with the Department of Revenue (DOR). Jennifer Silva (Hubbardston DOR Representative) had some more questions, which have been answered by George. One LA-3 sale was in questions. The Current Value and Present Value were opposite. This has been fixed. Also, condo sale ratios will need to be coded out for Recertification.
- Jennifer also requested that all condos would now have to have sketches on their Property Record Cards. This does not have to be done right away, but does need to be done within 3 years prior to the next Recertification.
- The BOA then discusses the second advertisement for the Assessors' Clerk position. This position will be advertised in the Gardner News as well as the Barre Gazette. The position will also be placed on the Massachusetts Municipal Association (MMA website). The position will be advertised as 24 hours per week with benefits.
- The BOA discusses the Fiscal Year 2014 budget. They have a few questions about the budget that they would like Harald Scheid (RRG, Regional Assessor) to answer. They would like to go over what an appropriate Overlay Account number would be, as well as costs for the RRG contract, including Personal Property, Periodic Inspections, and condo sketches. John will call Harald to invite him to the next BOA meeting. The BOA also needs to call Franco Rossi from Cartographic Associates Inc. to see how much it would cost for Assessors' Map improvements including lot dimensions and property addresses.

The next Board of Assessors Meeting is to be held on **Monday, November 19, 2012** at 7:00 p.m. in the Assessors' Office located in the Library Basement.

The Meeting was adjourned at 8:30 p.m.

John K. Prentiss

Kurt Leslie

Albert Afonso

Approved February 11, 2013