

Motion K. Casey

2nd E. Newcomb

To authorize the Historical Commission to work with the First Parish Unitarian Church for upkeep of the town clock

Vote: All in Favor

Highway Bids Awarded:

Ms. Peterson presented the Highway Superintendent's recommendations:

Bituminous Concrete Type 1: MA Broken Stone

Berm in Place per linear foot \$13.00

Berm at Plant per Ton \$65.00

Sidewalk/Place per Linear Foot \$18.50

Sidewalk at Plant per Ton \$60.00

T & B in place per Ton \$62.89

T & B per Plant per Ton \$60.00

Associated Hand Work per Ton \$165.00

Reclamation: Reclaimer/Roller/Calcium w/Operator

All States Asphalt \$1.83 per square yard

Liquid Calcium Chloride

All States Asphalt \$1.83 per square yard

Line Painting

Poirier Guidelines

.35 per linear foot

\$150.00 per crosswalk

\$75.00 per Railroad Crossing

Bituminous Concrete Excavation by Cold Planer

P.J. Keating \$1.95 per square yard

Motion: K. Casey

2nd: E. Newcomb invoking the Rule of Necessity

To award the highway bids as listed

Vote: All in Favor

Wage Authorizations:

Ms. Roussel presented wage authorizations for non-union salaried hourly employees and non-union contractual employees effective July 1, 2009.

Motion: K. Casey

2nd: E. Newcomb

To approve the submitted wage authorizations as listed

Vote: All in Favor

Ms. Peterson submitted a wage authorization for Christopher Norcross for Parks seasonal part-time work at \$9.83/hour effective July 1, 2009.

Motion: K. Casey

2nd: E. Newcomb

To approve hiring Christopher Norcross as Park Seasonal Worker under supervision of Town Administrator

Vote: All in Favor

MASS PALLET Citizen Petition:

Ms. Roussel presented a citizen petition concerning the Mass Pallet special permit application to the Planning Board. The petition read, "Statements were made to the effect that Mass Pallet has consistently refused to comply with town and state regulations, that they are in violation of those regulations today, and that town officials consistently chose to ignore these regulations. For this

reason, residents at the hearing expressed serious concerns about the proposed expansion of Mass Pallet and a lack of confidence in town officials' willingness to enforce their own and state regulations."

Ms. Roussel reported that both Department of Environmental Protection and the Fire Marshall had performed inspections in cooperation with the Town Board of Health and the Fire Department, scheduled prior to receipt of the petition, and that no violation was reported, aside from their being asked to widen the pathways between standing towers of pallets so emergency vehicles could pass. Ms. Casey requested a response be given to the citizens regarding the petition stating safety inspections were conducted and no violations had been cited. It was also noted that Mass Pallet has been agreeable and responded to the request for inspections.

Cemetery Commission Vacancy:

Mr. Newcomb stated the other Cemetery Commission member could only make a Tuesday meeting with the Board of Selectmen in order to appoint to fill the vacant Commissioner position. Ms. Peterson will check with the other Board members on a mutual date.

Cable Access Regionalization Discussion:

Craig Shibley, one of the 3-member Barre Cable Advisory Committee, came in with a regional cable access proposal between Barre, Hubbardston and Oakham. Ms. Roussel reported she had met with the Town Administrator in Barre and he was supportive of the idea. Mr. Shibley will be presenting his proposal to the Barre Board of Selectmen on July 6th and if they are open to the proposal, he will meet with Oakham as well. Mr. Shibley stated he pictured two possible scenarios going forward; Barre, Hubbardston and Oakham regionalizing to form a regional public access consortium with a community media center. Quabbin Regional High School has a public access channel and would be invited to participate. There is currently \$68,000 in the Barre Public Education Grant account. Mr. Shibley estimated the first year operating costs would total \$18,000 and he anticipates spending \$31,000 for broadcasting equipment, operational expenses, insurance, and rent.

The second scenario would be to form a 501c (3) non-profit in order to seek grants. Private corporations can underwrite non-profits. Mr. Shibley stated capital reinvestment is essential for long-term survivability especially with the push for elimination of public access funding. There is a question on whether town funds could be turned over to a 501c (3); each town would sign an agreement releasing the obligation of the town for funding. In either scenario, the Boards would have to relieve their fiscal responsibility of accepting PEG funding. Ms. Casey said the Board would like to see public events such as Board meetings publicized. Mr. Shibley said wiring meeting rooms for recording could be done immediately. He has met with a Charter representative to discuss technical, logistic and legal questions. He also envisions a website feed for residents who do not have cable. The Board indicated their interest.

Motion: K. Casey

2nd: E. Newcomb

To proceed forward with Oakham and Barre on public access regionalization

Vote: All in Favor

Ms. Casey thanked Mr. Shibley for presenting and looks forward to hearing from him after he makes his presentation to the Barre Board of Selectmen. Mr. Shibley exited the meeting.

Massachusetts Emergency Management Agency (MEMA) Agreement- Attachment A Scope of Services for Town of Hubbardston, CT-CDA FY09EMPG0700000HUBBA

Ms. Peterson presented the contract awarding \$2,500.00 for the purpose of updating the Town's Comprehensive Emergency Management Plan (CEMP) and enhancing the community's overall Emergency Management program. The Emergency Management Director will work with MEMA to develop a work plan.

Motion E. Newcomb

2nd: K. Casey

To authorize Chair Casey to sign the agreement with MEMA awarding \$2,500.00

Vote: All in Favor

Ms. Peterson notarized Ms. Casey's signature.

Automatic Amusement Device License

STG Pizza Corporation d/b/a Pizza Palace, located at 53 Gardner Road, has applied for an automatic amusement device license for a jukebox.

Motion K. Casey

2nd: E. Newcomb

To approve the license for an automatic amusement license for a jukebox

Vote: All in Favor

Recreation Field & Gazebo Use Request

Ms. Peterson reported Mr. Killough-Miller of Maplewind Arts had provided the required certificate of liability insurance coverage for the previously requested use of the Recreation Field and gazebo for a jazz festival on July 19, 2009.

Motion K. Casey

2nd: E. Newcomb

To approve the facility request use on Sunday, July 19 from 2 to 8 pm

Vote: All in Favor

Resolution supporting Updating of the Massachusetts Bottle Bill

Ms. Roussel reported various environmental organizations have contacted the Town requesting a resolution be submitted to Hubbardston's State Representative, Senator and Governor Patrick supporting the proposed update to the Massachusetts Bottle Bill.

The original bill did not take into account beverages such as bottled water, sports drinks and teas that are now being sold throughout the Commonwealth.

Motion: E. Newcomb

2nd: K. Casey

To authorize Ms. Casey to sign the resolution in support of updating the Massachusetts Bottle Bill

Vote: All in Favor

Silver Star Banner Day Proclamation

Ms. Peterson presented the Silver Star Banner Day Proclamation "declaring May 1st as the permanent and official day to honor the wounded and ill soldiers of the Town of Hubbardston."

Motion: E. Newcomb

2nd: K. Casey

To authorize Chair Casey to sign the proclamation on behalf of the Town of Hubbardston

Vote: All in Favor

Financial Clerk hiring

Ms. Roussel requested to delay appointing until she clarified her previous conversation with the Treasurer and Town Accountant regarding required duties and hours for the position.

Appointments:

Motion: K. Casey

2nd: E. Newcomb

To appoint Kim Landry as Assistant Animal Control Officer with a term to expire June 30, 2010

Vote: All in Favor

Ms. Roussel recommended hiring Kurt Leslie as Temporary Project Manager for the term of the December 2008 ice storm cleanup. She presented a job description for the position.

Motion: K. Casey **2nd: E. Newcomb**
To appoint Kurt Leslie as temporary project manager for debris removal at the rate of
\$25.00 per hour for the term of the storm cleanup **Vote: All in Favor**

Motion: K. Casey **2nd: E. Newcomb**
To establish the pay rate for temporary debris monitors to \$15.00 per hour
Vote: All in Favor

Ms. Peterson presented a list of new and renewed appointments effective July 1, 2009. Ms. Roussel inquired if the Committee Chairs had been contacted. Ms. Peterson stated all Chairs had been copied on related correspondence and none had replied.

Motion: K. Casey **2nd: E. Newcomb**
To approve all submitted appointments as listed **Vote: All in Favor**

Malone Road Cleanup

Ms. Peterson reported the Park Commissioners voted to approve the Open Space Committee using up to \$1,300.00 from the Fund for Hubbardston Preservation for cleanup work necessary at Malone Road. This would include loading shed and house foundation debris into dumpsters, loading the shed concrete foundation into the house foundation hole, filling the foundation holes with gravel and grading with soil, filling in two onsite wells and dumpster rental and disposal.

Motion: K. Casey **2nd: E. Newcomb**
To approve the expenditure up to \$1,300.00 from the Fund for Hubbardston Preservation
for Malone Road site cleanup **Vote: All in Favor**

Swim Instructors appointed

Ms. Roussel presented a recommendation from Park Commissioner Sanda Barry to hire Theresa and Danielle Griffis as swim instructors for lessons at Comet Pond.

Motion: K. Casey **2nd: E. Newcomb**
To appointed Danielle Griffis and Theresa Griffis as swim instructors pending CORI
checks **Vote: All in Favor**

Capital Project Request withdrawn

Ms. Roussel recommended withdrawing Form C, Capital Project Request for equipment purchasing or major lease, dated April 29, 2009, for Town Office and Senior Center improvements until there is a more concrete plan.

Motion: K. Casey **2nd: E. Newcomb**
To withdraw the Form C application dated April 29, 2009 and inform the Capital
Improvement Committee of withdrawal **Vote: All in Favor**

Department of Revenue Financial Management Review

Ms. Roussel reviewed the meeting schedule for all officials and finance personnel scheduled to meet with the Department of Revenue on July 7 and 15, 2009.

Board of Selectmen Goal Setting Workshop

Ms. Roussel presented a questionnaire to the Board for preparation of a goal-setting workshop. Ms. Roussel requested the Board provide her with Monday evening dates so she can schedule accordingly. She stated the workshop coordinator has recommended gathering somewhere other

than the Slade Building meeting room. Some places suggested were Ms. Casey's kitchen, the Fire Department training room, the Library, Pinecrest Lodge or the Rod and Gun Club.

Vacation Days Carryover Request

Ms. Roussel requested to carry over four vacation days to the next fiscal year.

Motion: K. Casey

2nd. E. Newcomb

To approve Ms. Roussel's request to carry over four vacation days to fiscal year 2010

Vote: All in Favor

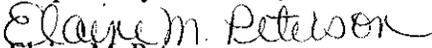
Motion: K. Casey

2nd: E. Newcomb

To adjourn the meeting at 7:49 pm

Vote: All in Favor

Respectfully submitted,



Elaine M. Peterson

Town Secretary

Approved: September 14, 2009