

**Board of Selectmen
MINUTES
July 20, 2010
Slade Building**

Members present: Michael Stauder, Vice Chair
Ernest Newcomb, Clerk

Member absent: Matt Castriotta, Chair

Staff Present: Debra Roussel, Town Administrator

Others present: Bruce Newcomb, Cemetery Commissioner; Marcia Howlett, Cemetery Commission Clerk, Walter Ducharme, Tom Howlett

Meeting commenced at 6:00 pm

Ms. Roussel reported the Cemetery Commission had informed the Board of Selectmen on July 6, 2010, of the failure to elect a Cemetery Commissioner at the last election.

Motion: Michael Stauder **2nd: E. Newcomb**
To elect Phillip Halfrey to the Cemetery Commission with a term to expire at the June 2011 election
Vote: Mr. Stauder- yes, Mr. Newcomb- yes
Cemetery Commission vote: Bruce Newcomb-yes, Ernest Newcomb- yes
Ms. Howlett exited the meeting.

Ms. Roussel reported she spoke to Assessor John Prentiss earlier today, who is requesting the Assessor Clerk's hours be increased to twenty-one hours per week due to increased responsibilities. She stated Mr. Prentiss recognizes there is not enough funding to cover the full year and plans to put forth a request at the Fall Special Town Meeting to supplement the line item. If refused at town meeting, the clerk's hours will have to be reduced accordingly for the remainder of the year.

Motion: E. Newcomb **2nd:M. Stauder**
To increase the Assessor's Clerk hours to twenty-one per week effective immediately
Vote: All in Favor

Ms. Roussel reported Town Accountant Chick was not sure how to award a contract for assessing services when funding is not in place. Ms. Chick believes the Deputy Assessor Salary line item cannot be used to pay for a vendor. Ms. Roussel has sent a request to Department of Revenue Legal to clarify.

Warrant # 3

The Board was unable to obtain a quorum due to disqualification of Mr. Newcomb as a result of his stated conflict of interest, as a paid Highway Department employee and with payroll for the department included in this evening's warrant.

Motion: M. Stauder **2nd:E. Newcomb**
To approve Warrant #3 in the amount of \$813,357.71
Vote: All in Favor

Resignation

Motion: E. Newcomb

2nd:M.Stauder

To accept the resignation of John Harden from the Planning Board and Historical Commission with regret effective July 7, 2010

Vote: All in Favor

Highway Department

Ms. Roussel presented a Chapter 90 Reimbursement Request and Final Report for \$29,604.40 for cracksealing performed on Elm Street, Barre Road, Evergreen Road, and a section of Gardner Road north from the Williamsville Road and Route 68 intersection.

Motion: E. Newcomb

2nd: M. Stauder

To approve and sign the reimbursement request

Vote: All in Favor

Ms. Roussel presented an agreement with Leo Vigeant, Co, Inc of 409 High Hill Road, Dartmouth for Catch basin/ Manhole/ Drop Inlet Cleaning services previously awarded by the Board. One contract stated "line painting," so Mr. Stauder changed the wording to read "Catch basin/ Manhole/ Drop Inlet Cleaning" and initialed it. The Board signed the agreement.

The Board reviewed correspondence, including memorandums from the Finance Committee to the Financial Team requesting they consider a one year debt exclusion preceded by town meeting with vote for the November 2010 election as a means to finance the ice storm damage cleanup.

Motion: E. Newcomb

2nd: M. Stauder

To adjourn the meeting at 7:00 PM

Vote: All in Favor

Respectfully submitted,

Debra Roussel