BOARD OF SELECTMEN
MINUTES
October 18, 2010
Slade Building

Members present: Matt Castriotta, Chair
Ernest Newcomb, Clerk

Member absent: Michael Stauder, Vice Chair

Staff present: Debra Roussel, Town Administrator

Others present: Tom Howlett, Walter Ducharme, William Murray

Meeting opened at 6:11 PM

November 9 Special Town Meeting Warrant
Ms. Roussel requested if the Board would require Town Counsel be present during the Special Town Meeting on November 9th. The Board requested someone be available by telephone in the event legal opinion is required.

Ms. Roussel reported Article #16 would need to be added back on the warrant as this needs to be approved before the tax rate is set in order to be included in this year's tax levy. Article #4 includes the additional wording "and or construction." Ms. Roussel reported Town Counsel made a change to wording on Article #13.

Motion: E. Newcomb **2nd:M.Castriotta**
To open the Special Town Meeting warrant to accept additional articles and changes as noted and immediately close the warrant **Vote: All in Favor**

Ms. Roussel presented a request from Ms. Peterson to use the postal bulk mailing permit for mailing the warrant to households. She also presented a flyer prepared by Town Counsel related to Question #4 for the Town's capital exclusion question on the Annual state election ballot.
Motion: E. Newcomb **2nd:M.Castriotta**
To authorize the use of the bulk mailing permit for mailing the Special Town Meeting warrant and Ballot question mailing **Vote: All in Favor**

Ms. Roussel reported the Center School playground committee questioned who grants permission for the location of the playground. Ms. Roussel recommended the Board approve the location before accepting the gift of the playground as the location could figure into the playground cost. Mr. Castriotta requested the committee be invited to the next meeting to update the Board.

Funding of Capital Expenditures
Ms. Roussel reported the Capital Improvement Planning Committee has requested the Board of Selectmen determine how capital is going to be funded in the next fiscal year before meeting. Ms. Roussel reported Small Town Administrators of Massachusetts (STAM) is hosting a November 4th meeting on financial planning, specifically how to fund capital in these economic times, in Paxton. Mr. Castriotta suggested allocating a working meeting for capital planning and spending when the full Board is present.
A meeting was set for November 15th and Ms. Roussel will invite all interested parties. Ms. Roussel presented non-partisan informational statements concerning the impact of Question #3 if is passed from

Massachusetts Municipal Association and Massachusetts Taxpayer Foundation. The Board approved them being posted on the town website.

Ms. Roussel reported the tax rate should be certified by DOR by November 15th. The Financial Team has warned of a possible shortfall in overlay due to outcome of cases filed in regard to the gravel pits increased assessments.

Motion: E. Newcomb **2nd: M. Castriotta**
To enter Executive Session to consider the purchase, exchange, lease or value of real estate, if the chair declares an open meeting may have a detrimental effect on the negotiating position of the Board; Mr. Castriotta declared it would be. **Vote: Mr. Castriotta- yes, Mr. Newcomb- yes**

*************************Executive Session Minutes Are Separate**********************************

The meeting resumed at 6:55 PM.

Motion: E. Newcomb **2nd: M. Castriotta**
To open the Special Town Meeting warrant in order to add an article for engineering services for the Cronholm property and immediately close the warrant **Vote: All in Favor**

Ms. Roussel exited the meeting room to update the warrant. Mr. Murray exited the meeting. The Board signed the warrant.

Motion: E. Newcomb **2nd: M. Castriotta**
To adjourn the meeting at 7:03 PM **Vote: All in Favor**

Respectfully submitted,
Elaine M. Peterson
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Town Secretary

Approved: November 8, 2010.