

**BOARD OF SELECTMEN
MINUTES
July 5, 2011
Slade Building**

Members present: Matthew Castriotta, Chair
Ernest Newcomb, Clerk

Member absent: Michael Stauder, Vice Chair

Staff present: Brian Bullock, Interim Town Administrator; Elaine Peterson, Town Secretary; Lyn Gauthier, Highway Superintendent

Others present: Mark Haranas, The Gardner News

Meeting commenced at 6:30 pm

Mr. Newcomb invoked the Rule of Necessity stating his conflict as a Highway Department employee and payroll being part of the warrant. As a result of disqualification of members due to conflict of interests, the Board lacked a sufficient number of members necessary to take a valid vote, and as a last resort that all those disqualified may now participate under the Rule of Necessity.

Warrant #28

Motion: E. Newcomb

2nd:M. Castriotta

To approve Warrant #28 in the amount of \$183,711.30

Vote: All in Favor

Highway Materials Bids Recommendations

Highway Superintendent Lyn Gauthier reported bid proposals were opened at 10:00 AM on June 23rd presented a summary of the bids submitted.

Item #1: Bituminous Concrete Type I							
Company Name	Berm in Place per Line. Ft.	Berm at Plant per ton	Sidewalk/Place per Line. Ft.	Sidewalk/Plant per ton	T&B in Place per ton	T&B at Plant per Ton	Assoc. H.W. per ton
P.J Keating Co.					\$72.00	\$69.00	\$175.
Mass. Broken Stone					\$67.04	\$65.00	\$165.
Palmer Paving					\$72.99	\$68.00	\$150.

Item #2: RECLAMATION

Company Name	Reclaimer/Roller/Calcium with Operator Price per square yard:
Rafferty Fine Grading	\$2.089
Murray Paving	\$1.939
All State Asphalt	\$2.040

Item #3 8 ft. Paver/Roller with Operator- no proposals submitted.

Item #4: Cracksealing/Extendo-Pave	
Company Name	Price per sq yd. in Place.
Sealcoating Inc.	\$0.350
Superior Sealcoating	\$0.400

Item #5: Rubber Tired Excavator with Swivel Operator- no proposals submitted.

Item #6: Line Painting					
Company Name	Line Paint per ft.	Crosswalks each	RR Crossing each	School Slow per letter	Stop Lines 15'x12" each
Highway Safety	\$0.35	\$150.00	\$75.00	\$8.00	\$10.00
Poirier Guide.	\$0.35	\$150.00	\$75.00	\$10.00	\$10.00
Markings Inc	\$0.0375	\$112.00	\$75.00	\$10.75	\$8.50

Item #7: Catch Basin/Manhole/D.I. Cleaning			
Company Name	Per Basin	Per Manhole	Per Drop. Inlet
Leo Vigeant Co	\$9.99	\$9.99	\$9.99

Item #08 Crushed Gravel 1200 tons 1 1/2"		
Company Name	Per Ton Delivered	Per Ton Pick up at Plant
Powell Stone & Gravel	\$12.57	\$8.73
Brown's Trucking	\$10.95	\$9.00
P.J. Keating	\$16.30	\$10.50

Item #9: Winter Sand		
Company Name	Winter Sand Price per cubic yd.	Trade in Allowance Price per cubic yd.
Powell Stone	\$7.24	\$1.00
Brown's Trucking	\$6.50	\$3.00

Mr. Gauthier presented his recommendations to award:

Highway Materials Bids

- Item #1 - Bituminous Concrete - Mass. Broken Stone
- Item #2 - Reclamation - Murray Paving
- Item #4 - Crack sealing - Sealcoating, Inc.
- Item #6 - Line Painting - Poirier Guidelines
- Item #7 - Catch basin Cleaning - Leo Vigeant, Co.
- Item #8 - Crushed Gravel - Brown's Trucking
- Item #9 - Winter Sand – Brown’s Trucking

Mr. Newcomb invoked the Rule of Necessity stating his conflict as a Highway Department employee and that he had no financial gain by voting and approving the recommendations.

Motion: E. Newcomb

2nd: M. Castriotta

To approve and award the recommendations as presented for Highway materials for fiscal year 2012

Vote: All in Favor

Mr. Bullock reported MassDOT has informed the Town that the Project Review Committee has evaluated the proposal of resurfacing and related work on Route 68 from Williamsville Road to the Rutland town line and determined that it is eligible for Federal Aid STP funding. The total approved cost is \$3.3 million. Mr. Bullock acknowledged Mr. Gauthier on his work over the last three years in getting to the approval stage.

Mr. Gauthier reported he met with state officials regarding the Burnshirt Road bridge repair and that project won't go out to bid until 2014.

Mr. Gauthier stated he will be submitting a project request for the next phase on New Templeton Road at the next Board meeting. Mr. Castriotta thanked Mr. Gauthier and he exited the meeting.

Special Election Notification and ballot question letter:

Ms. Peterson presented a letter from the Board to Town Clerk requesting the following question be placed on the ballot:

“Shall the Town of Hubbardston be allowed to assess an additional \$225,000.00 in real estate and personal property taxes for the purposes of supporting the first year of a multi-year road upgrade plan for the fiscal year beginning July first, two thousand and eleven?”

_____ Yes _____ No

Thank You Letters:

Ms. Peterson presented three thank you letters from the Board. The first was to thank Representative Kim Ferguson for her participation in the Town's Memorial Day ceremony. The second was to David Simmerer for his years of service on Finance Committee, ad hoc Economic Development Committee, Historical Commission, Town Charter Committee and Housing Authority. The third was to Vincent Ritchie for his many years of service on the Planning Board and Board of Assessors.

Letter of Support

Ms. Peterson reported Mr. Bullock had received a request for a letter of support for the City of Gardner for a MASSWorks grant request from Mayor Mark Hawke. If awarded, Gardner will receive funding for installation of two traffic signals and facilitate development for the former Nichols and Stone site as a multi-use retail and manufacturing opportunity. Mr. Bullock reported this was a good project to endorse. He added Mr. Hawke will supply a letter of support for Hubbardston's STRAP grant application.

Motion: E. Newcomb

2nd: M. Castriotta

To approve the letter of support and authorize the Chair to sign on behalf of the Board

Vote: All in Favor

Ms. Peterson presented an agreement between Vision Government Solutions and the Town for installing an Assessing Database on a web server to provide full Internet access to the information. This will provide residents and others to access their field cards online. Mr. Bullock wanted to thank the Board of Assessors for their work in supporting this endeavor.

Motion: E. Newcomb

2nd: M. Castriotta

To approve and sign the agreement with Vision Government Solutions of Northboro, MA in the amount of \$2,200.00

Vote: All in Favor

Appointments

Ms. Peterson presented a list of appointments.

Emergency Management Director- Dennis O'Donnell- term to expire June 30, 2012

Emergency Management Planning Committee- Lyn Gauthier- term to expire June 30, 2012

Tax Collector, Parking Clerk, Asst. Town Clerk, Asst. Treasurer-Cyndy Washburn Doane- term to expire June 30, 2012

Ad hoc Health Insurance Committee- Cyndy Washburn Doane, Ryan Couture- Police, Steve Fox- Highway, Chief Bob Hayes- Fire Department-term to expire June 30, 2012

ZBA- John Prentiss- term to expire June 30, 2016

Computer Oversight Committee- Kevin Motta, Mike Foley- term to expire June 30, 2012

Asst. Plumbing/Gas Inspector- Rick Geyster- with a term to expire June 30, 2012

Asst. Wiring Inspector- Eric Ring- term to expire June 30, 2012

Ad hoc subcommittee on Affordable Housing- Dennis O'Donnell- term to expire June 30, 2012

Ms. Peterson reported Jim Crystoff has resigned from the Planning Board due to being in Alaska indefinitely.

Motion: E. Newcomb

2nd: M. Castriotta

To accept the resignation of James Crystoff from the Planning Board with regret

Vote: All in Favor

Local Hazard Mitigation Plan

Ms. Peterson reported the Montachusett Regional Planning Commission has requested a letter of commitment for the Local Hazard Mitigation Plan showing Hubbardston's intent to participate in the update/planning process. A hazard mitigation plan is required to receive several types of disaster funding. Hubbardston's FEMA-approved plan expires on March 26, 2015.

Motion: E. Newcomb

2nd: M. Castriotta

To approve the letter and authorize the Chair to sign the letter on behalf of the Board

Vote: All in Favor

Mr. Bullock reported he is still working on the Center School water tank issue and will report back on July 11th.

Mr. Bullock will schedule an August meeting to meet with Kate Klein of Kopelman and Paige, PC, regarding the church/town common agreement.

Minutes Approval

Motion: E. Newcomb

2nd: M. Castriotta

To approve the minutes of June 20, 2011 as presented

Vote: All in Favor

Motion: E. Newcomb

2nd: M. Castriotta

To adjourn the meeting at 6:55 pm

Vote: All in Favor

Respectfully submitted,

Elaine M. Peterson
Town Secretary

Approved: August 1, 2011.

Board of Selectmen
July 5, 2011