

**BOARD OF SELECTMEN
MINUTES
December 19, 2011
Slade Building**

Members present: Ernest Newcomb, Chairman
Michael Stauder, Vice Chairman
Matthew Castriotta, Clerk

Staff present: Brian Bullock, Town Administrator; Elaine Peterson, Town Secretary

Others present: Dennis O'Donnell, Tom Howlett, Walter Ducharme, Jon Jonsson, Ken Dobie, Mike Pavone,
Brandon Nicholopoulos, Courtney
Nicholopoulos

Meeting opened at 6:35 PM

Mr. Newcomb invoked the Rule of Necessity stating his conflict as a Highway Department employee and payroll being part of the warrant. As a result of disqualification of members due to conflict of interests, the Board lacked a sufficient number of members necessary to take a valid vote, and as a last resort that all those disqualified may now participate under the Rule of Necessity.

Mr. Bullock reported Dr. Stauder's wife Pam, had delivered a baby girl, Emma this morning. He will be a little late this evening.

Mr. Bullock reported the Town had received a wire transfer notice of final payment of \$109,000 for the 2008 ice storm reimbursement. He thanked previous Town Administrator Deb Roussel and Emergency Management Director Dennis O'Donnell for their efforts in obtaining the reimbursement.

Mr. O'Donnell reported there is potential for reimbursement to the Town for the October 2011 snow storm.

Warrant #13

Motion: M. Castriotta 2nd;E. Newcomb

To approve Warrant # 13 in the amount of \$113, 873.67

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Ms. Peterson reported she had a few license renewals remaining for signatures this evening, one business owes taxes but she stated the owner had stated to her that he would pay his taxes in full by December 29, 2011. Zinnia's Bakery will be closing.

Motion: M. Castriotta 2nd;E. Newcomb

To approve 2012 license renewals as submitted contingent on meeting all requirements

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Mr. Howlett asked the group to congratulate Mr. Ducharme on his 79th birthday.

Indemnification Agreement between Brian Bullock and Town of Hubbardston

Mr. Bullock presented the agreement between the Town and himself. The Board reviewed the document with changes made by Kopelman & Paige, P.C.

Motion: M. Castriotta 2nd;E. Newcomb

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To approve and sign the indemnification agreement between Mr. Bullock and the Town

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Ms. Peterson reported the Community Preservation Committee Clerk, Peter Jefts has resigned.

Motion: M. Castriotta 2nd:E. Newcomb

To accept the resignation of Peter Jefts effective immediately with regrets and thanks

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Community Development Block Grant Joint application

Ms. Peterson requested the Board authorize the Chair to sign the joint application authorization for Federal FY'12 CDBG. Mr. Newcomb had to sign the agreement last Friday due to the deadline.

Motion: M. Castriotta 2nd:E. Newcomb

To authorize the Chair to sign the CDBG joint application authorization form with the Town of Templeton

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Lapsed Class II Auto Dealer License Update

Jon Jonsson, owner of L & J Enterprises, Gardner Road came in this evening regarding his lapsed Class II auto dealer license.

Mr. Newcomb asked Mr. Jonsson what is happening currently. Mr. Jonsson reported he was wiped out when the banks collapsed in Iceland three years.

He has not been around as he is travelling around the country to find work, hauling cars. He stated things are better now. Mr. Jonsson stated his intentions are to get his Class II license back. He reported he met with Building Inspector Brandt three months ago. He is still trying to get his occupancy for his building permit, but it never happened and he has been on the road. He has finished his construction at Gardner Road but Mr. Brandt has not reinspected yet. Mr. Jonsson will try to contact him tomorrow. Mr. Jonsson stated he can't do anything until he meets with Larry. Mr. Jonsson is trying to get everything into the fenced part of his back yard. He has had break-ins at his establishment. Mr. Jonsson stated he needs to get a new bond. He will have to meet with the Board in order to get his Class II auto dealer license back. Mr. Newcomb stated he would like to meet with Mr. Jonsson and Mr. Brandt tomorrow. He is going to Iceland on December 22nd to see his parents and will return on January 8th.

Mr. Castriotta asked Mr. Jonsson what his long term plan is. Mr. Jonsson reported he was exporting cars out of the country and accessorizing cars for customers, but that work has vanished. He stated he has some property (old police tows) at Gardner Road that he needs to go through proper procedures in order to dispose of. There are also items that have been repaired and needs to be picked up. Mr. Jonsson thanked the board and exited the meeting.

Agreements

Ms. Peterson presented the 2012 Tax Map Maintenance Contract with Cartographic Associates, Inc. The service is \$2200.00 per year.

Motion: M. Castriotta 2nd:E. Newcomb

To sign the agreement between Cartographic Associates, Inc., 11 Pleasant Street, Littleton, NH and the Town for 2012 Tax Map Maintenance

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Ms. Peterson presented another agreement from Cartographic Associates, Inc. for GIS Internet Services that if signed by or before December 31, 2011, the project setup will only be \$200.00, and is contingent on Annual Town Meeting approval. This service would provide access to property maps online for public access and print out non-certified abutter's lists. The first year cost is \$2000.00, every year following will be \$1800.00

Motion: M. Castriotta 2nd:E. Newcomb

To sign the agreement between the between Cartographic Associates, Inc., 11 Pleasant Street, Littleton, NH and the Town for GIS Internet Services

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Conservation Commission Associate Appointment

Motion: M. Castriotta 2nd:E. Newcomb

To appoint Michael Stevens as Conservation Commission Associate with a term to expire June 30, 2012

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Mr. Newcomb reported on the other lapsed Class II auto dealer, Second Shift. Mr. Newcomb stated he and the Building Inspector visited the site and Mr. LaJoie has started moving some items to the back of the building. If he moves the items 150 feet back from his property he should be in compliance with the law. Mr. Newcomb advised it will be necessary to keep checking in on the situation.

Minutes Approval

Motion: M. Castriotta 2nd:E. Newcomb

To approve the November 21, 2011 minutes as written

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Pole Petition Public Hearings

Ken Dobie, National Grid representative, reported on Bickford Pond Road first.

7:15 PM

Mr. Newcomb read the petition, "To install one jointly owned pole on **Bickford Road** beginning at a point approximately 500 feet east of the intersection of New Westminster Road," Brandon and Courtney Nicholopoulos, abutters, were also present for the hearing. Mr. Dobie explained the span is too low and wires are hanging. Safety concerns and reliability are two concerns for replacement by National Grid.

Motion: M. Castriotta 2nd:E. Newcomb

To approve the pole petitions as submitted

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

7:25 PM

Mr. Newcomb read the petition, "To relocate 1 jointly owned pole on **New Templeton Road** beginning at a point approximately 2000 feet NW of the centerline of the intersection of Gardner Road and continuing approximately 14 feet in a NW direction. Mr. Dobie reported this moving is for the Town's benefit as a drainage spot exists where the pole is located.

Motion: M. Castriotta 2nd:E. Newcomb

To approve the pole petition as submitted

Vote: Mr. Newcomb- yes, Mr. Castriotta- yes, Mr. Stauder- absent

Mr. Stauder entered the meeting.

Special Town Meeting Date

The Board set the date for the Special Town Meeting for Tuesday February 7, 2012 at 7:00 pm. Ms. Peterson will confirm with Center School.

The STM is for primarily for presenting the proposed town charter and cleaning up any other business.

Motion: M. Castriotta 2nd: M. Stauder

To schedule the STM for February 7, 2012 and open the warrant for articles and close it on January 17, 2012

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Vote: Mr. Castriotta- yes, Mr. Stauder- yes, Mr. Newcomb- no

Motion: M. Castriotta 2nd: M. Stauder

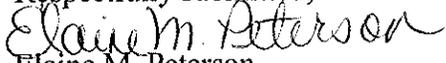
To enter Executive Session for reason #2, to consider the discipline or dismissal of, or to hear complaints or charges brought against a public officer, employee, staff members or individual and to return to open session to adjourn

Vote: Mr. Castriotta- yes, Mr. Stauder- yes, Mr. Newcomb- yes

*******Executive Session Minutes Are Separate*******

Meeting adjourned at 8:04 PM

Respectfully submitted,



Elaine M. Peterson

Town Secretary

Approved: February 13, 2012