BOARD OF SELECTMEN
JUNE 26, 2012
SLADE BUILDING
MINUTES

Members present: Michael Stauder, Chair
Matthew Castriotta, Vice Chair
Chris Norcross, Clerk

Staff present: Brian Bullock, Town Administrator; Elaine Peterson, Town Secretary; Police Chief Dennis Perron; Cyndy Washburn Doane, Tax Collector

Others present: Tom Howlett, Walter Ducharme, Wendy Howes

Meeting was called to order at 6:09 pm

Ms. Peterson presented Treasurer's paperwork for renewing a loan in the amount of $45,000.00 for payment of repairs to the Slade Building at an interest rate of .5 %.
This was authorized at the June 2, 2009 annual town meeting (Article #14).

Motion: M. Castriotta **2nd: C. Norcross**
To sign the certificate and designation for $45,000.00 **Vote: All in Favor**

Ms. Peterson presented correspondence regarding the Rutland Dispatch Center FY'13 budget. The Town of Barre has also joined the emergency communications center. Hubbardston's shared cost after grant funding will be $80,377.28.
Police Chief Perron reported on the recent Worcester County Drug Force arrest involving a marijuana grow house on Twin Hill Road. He commended Officer Couture's work on the arrest. The Board congratulated Chief Perron.

Chief Perron requested to hire a full-time officer immediately. The position has already been posted. Chief Perron stated he has not hired any part-time officers. He will have a full-time officer out for back surgery beginning on July 9th for six weeks; four shifts a week to fill plus weekend shifts. He has no part-time officers to fill the shift and any vacation requests. Another officer is in academy and he cannot use him as well for shifts. So scheduling overtime is going to be an issue if we freeze new hires.
Mr. Stauder expressed concern over the rising school budget and the Town may be looking at future layoffs. He questioned about paying unemployment wages if we have to lay off employees. Mr. Bullock stated this may not be the first place to cut costs. Chief Perron stated the Town would pay more in overtime wages rather than unemployment wages if the officer is not hired. Chief Perron pointed out the Town would be saving $7,000.00 if he does not hire eight part-timers and only one full-time officer. The Board approved hiring the full-time police officer. Chief Perron thanked the Board and exited the meeting.

Minutes Approval:
Motion: M. Castriotta **2nd: M. Stauder**
To approve minutes of April 30 and June 4, 2012 as written **Vote: All in Favor**

Motion: M. Stauder **2nd: C. Norcross**
To approve the June 18, 2012 minutes as written

Vote: Mr. Stauder- yes, Mr. Norcross- yes, Mr. Castriotta-abstained

Chapter 44, section 33B Transfer Request

Ms. Peterson presented a request to transfer $1519.16 from Winter Outside Wages #01-423-5102 to Winter Machine Maintenance #01-423-5200 and transfer $2,590.78 from Winter Materials #01-423-5400 to Winter Fuel #01-423-5402. Both requests are to cover snow expenses. A request was made by Town Administrator for the Department Head to provide the overall balance for the winter account in the future.

Motion: M. Castriotta **2nd: C. Norcross**
To approve the transfer requests as submitted and authorize the Chair to sign
Vote: All in Favor

Ms. Peterson presented a thank letter to Ed Leonard for his many years on the QRSD Committee for signatures. The Board signed the letter.

The Board reviewed the department liaison list and amended it. Ms. Peterson will forward to the Finance Committee for their changes.

Mr. Bullock presented a recommendation to give a 2.25% Cost of Living Allowance for non-union employees. He had referred to the Bureau of Labor Statistics and arrived at an average of fiscal year.

Motion: M. Castriotta **2nd: C. Norcross**
To approve the COLA of 2.25% as presented **Vote: All in Favor**

Treasurer Position

Mr. Bullock presented a handout that illustrated four different proposals for hiring. He added the Department of Revenue's recommendation was for a treasurer/collector position with the addition of a deputy treasurer position.

Proposal #1 presents separate treasurer and collector positions with the treasurer working 24 hours and the tax collector working 32 hours (no current change).

Proposal #2 presents a Treasurer/Collector position working 40 hours with 12 hours of clerical support.

Proposal #3 was presented by the current Tax Collector and Treasurer and would have a treasurer/collector working a total of 38 hours with 16 clerical support hours.

Proposal #4 provides a certified consultant treasurer working 12 weekly hours with the tax collector working 32 hours. Mr. Bullock recommended going with proposal #4 with a probationary period of six months. After some discussion, the Board decided on proposal #4.

Motion: M. Castriotta **2nd: C. Norcross**
To approve Proposal #4 with a probationary period of six months
Vote: Mr. Castriotta- yes, Mr. Norcross- yes, Mr. Stauder- no

Motion: M. Castriotta **2nd: C. Norcross**

To enter into Executive Session for reason # 2; to conduct strategy sessions in preparation for negotiations with non-union personnel
Vote: Mr. Stauder- yes, Mr. Norcross- yes, Mr. Castriotta- yes

*********************Executive Session Minutes are Separate*********************

Ms. Peterson stated the July 10th meeting for end of the year warrant signatures will start at 6:00 PM.

Motion: M. Castriotta **2nd: M. Stauder**
To adjourn the meeting at 7:19 pm **Vote: All in Favor**

Respectfully submitted,
Elaine M. Peterson
Elaine M. Peterson
Town Secretary

Approved: July 30, 2012