BOARD OF SELECTMEN
MINUTES
July 2, 2012
Slade Building

Members present: Matt Castriotta, Vice Chair
Chris Norcross, Clerk

Member absent: Michael Stauder, Chair

Staff present: Brian Bullock, Town Administrator; Police Chief Dennis Perron, Police Officer Robert Fagundes, Fire Chief Robert Hayes

Others present: Walter Ducharme, Cynthia Haley, Donna Sapienza, Fred Sapienza, Ed Blanchard, Christina Fagundes, Kraig Kaijala

Meeting was called to order at 6:30 PM

Warrant # 27

Motion: M. Castriotta **2nd: C. Norcross**
To approve Warrant # 27 in the amount of $224, 690.80 **Vote: All in Favor**

Full-time Police Officer Hired

Police Chief Perron presented this evening to request to hire Robert Fagundes as a full-time officer. Both Sergeants Newton and Forte have recommended hiring Officer Fagundes for the appointment and the Chief concurs. He is cleared medically and psychologically and is an academy graduate. No further training is required. This will bring the number of part-time officers down to four. Chief Perron introduced Officer Fagundes to the Board members.

Motion: C. Norcross **2nd: M. Castriotta**
To hire Robert Fagundes as a full-time officer with a wage rate of $17.64 effective July 11, 2012 **Vote: All in Favor**

The Board congratulated Officer Fagundes on his appointment.

Mr. Bullock presented a letter to Secretary of State William Glavin regarding the proposed Town Charter. The letter requests the question be placed on the November 2012 state election ballot as yea or no vote. The letter concludes by asking what the next step(s) to ensure the question will appear on the November ballot in Hubbardston.
Motion: C. Norcross **2nd: M. Castriotta**
To sign the letter to Secretary of State Galvin as written **Vote: All in Favor**

Mr. Bullock presented a new agreement for Billtrust which has merged with Mark Altman & Associates for the Board to sign.
Motion: C. Norcross **2nd: M. Castriotta**

To authorize the Vice Chairman to sign the acknowledgment and assignment of the agreement to Billtrust **Vote: All in Favor**

Fire Department Grant Authorizations

Fire Chief Bob Hayes presented to request two grant authorizations for the Fire Department. The first is for $315,000.00 for replacement of Engine 4, a 1989 Ford 4WD pumper. It has a front mount pumper and a small wheel base on it so allows access to cart paths for water in the winter. It is currently scheduled for a $50,000 mechanical refurbishment and the replacement would eliminate the need for this. $63,000 or 20% in matching funds would be required.

The second grant is for $109,500.00, requiring a matching fund of 10% or $10,950.00, to replace all 1998 vintage firefighter self-contained breathing apparatus (SCBA) - packs and bottles with new NFPA compliant units. These are mandated to be replaced every fifteen years.

Motion: C. Norcross **2nd: M. Castriotta**

To approve the grant authorizations and authorize the Vice Chair to sign them

Vote: All in Favor

Mr. Blanchard asked where the matching funds could come from. Mr. Bullock believed funding could be obtained from the capitalization stabilization account. Chief Hayes thanked the Board and exited the meeting.

Fiscal Year 2013 Wage Authorizations

Mr. Bullock presented the wage authorizations for all non-union, exempt employees including the 2.25% cost of living allowance.

Motion: C. Norcross **2nd: M. Castriotta**

To approve the fiscal year '13 wage authorizations as submitted **Vote: All in Favor**

Mr. Bullock presented a letter of resignation from the Historic Commission from Bonnie Cunningham effective immediately.

Motion: C. Norcross **2nd: M. Castriotta**

To accept the resignation of Ms. Cunningham effective immediately

Vote: All in Favor

Appointments

Mr. Bullock presented a list of appointments to committees along with some individual appointments.

Lyn Gauthier- Trench Inspector- Public-term to expire June 30, 2013
MJTC Committee- term to expire June 30, 2013

Tom Monfreda- Gas/Plumbing Inspector –term to expire June 30, 2013
Rick Geyster Jr.- Asst. Gas/Plumbing Inspector- term to expire June 30, 2013

Darrell Sweeney- Wiring Inspector- term to expire June 30, 2013
Eric Ring- Asst. Wiring Inspector- term to expire June 30, 2013

Cyndy W. Doane- Asst. Town Clerk, Parking Clerk, Asst. Treasurer- term to expire June 30, 2013

Ad hoc Health Insurance Committee- term to expire June 30, 2013
Treasurer
Ryan Couture- Police
Cyndy W. Doane
Embert Fox- Highway
Robert Hayes

Senior Work Off Committee- term to expire June 30, 2013
Cyndy W. Doane
Claudia Provencal
Al Afonso
Elaine Peterson
Bonnie Cunningham

Community Center Committee- term to expire June 30, 2013
Paul Hale
Claudia Provencal
John Nason
Donna Farrell
Bill Murray

Town Common Committee- term to expire June 30, 2013
Barbara Hubbard
Carol Whitney

Motion: C. Norcross **2nd: M. Castriotta**
To approve the appointments as presented **Vote: All in Favor**

Open Agenda- Mr. Blanchard stated the Finance Committee will be meeting in July and asked if the Board had any items for their agenda. He stated the Finance Committee will not be endorsing a 12,000 square foot community center. They would endorse something smaller in size, closer to 2500 square feet. He offered to sit down with the Community Center along with a Selectman to discuss options. Mr. Castriotta suggested inviting the committee members to a Selectboard meeting.

Walter Ducharme representing the Pinecrest Property Owners Association reported they have a purchase and sale agreement for a newly created two acre lot in Bemis Road from a portion of Assessors Map 12, Lot 69 that was currently taken out of Chapter 61B status. He presented a copy of the approved ANR for 80 Bemis Road, dated and signed by the Planning Board on June 27, 2012.

Motion: C. Norcross **2nd: M. Castriotta**
To not exercise the Town's option to purchase the barn and two acres described in the Purchase and Sale Agreement **Vote: All in Favor**

Mr. Ducharme thanked the Board.

Mr. Bullock reported he is currently disputing FY' 2012 charges for animal control services with the Town of Templeton and has not paid the majority of that bill. He has been examining the documents backing up the bill. There has also been a reduction in hours for fiscal year 2013. There is also interest from the City of Gardner in joining the animal control facility along with Hubbardston and Templeton, possibly providing seven day coverage which is not provided now, at a lower cost for everyone.

Mr. Blanchard asked if Finance Committee member Zukowski had sent the Finance Committee's recommendations to the Selectboard. Mr. Bullock replied no. Mr. Blanchard reported one recommendation was to go out for a RFP for legal services. Mr. Bullock stated he could conduct a survey on what other towns are paying. Mr. Blanchard stated we are getting junior lawyers and if the neighbors had not been present at the Phillips dog hearing we could have lost.

Discussion on the Boot Drive policy ensued. A request from Young Life has been submitted for a boot drive. Mr. Norcross reported the organization conducted an unauthorized boot drive last year during the town wide yard sale at Charlie Clark Corner. The Parks Commissioners had received complaints regarding it and had requested they not be permitted to conduct one during the town wide yard sale. Kraig Kaijala, representing Young Life, entered the meeting. Mr. Castriotta invited him to the table. Mr. Castriotta asked Mr. Kaijala if he knew the conditions of the boot policy. Mr. Kaijala presented paperwork providing 501(c) 3 status. He added he had spoken to the Police. They would like to conduct it on Saturday, July 22nd in front of Charlie Clark Corner. He asked if it will be necessary to have workman's compensation on the insurance binder. Mr. Bullock reported he would find out. Mr. Kaijala asked if they could also conduct a yard sale at the same time. Mr. Norcross suggested using the Library lawn as three roads converge at Charlie Clark Corner. Mr. Castriotta expressed concern about the yard sale going on at the same time, stating if approved for one applicant it would have to be done for another.

Mr. Kaijala also requested to conduct a 3K run/Tough Mudder in Hubbardston for September 22nd from 9am to 2 pm. He stated he had also discussed this event with Sgt. Newton. It would begin at Calico & Crème and go up Mt. Jefferson Road, Flagg Road, down Williamsville Road back to Calico & Crème. Mr. Castriotta stated the Library also conducts a road race in September and asked if the group could hold it in the spring instead. Mr. Kaijala stated there is a reason it is conducted in the fall and therefore had placed two weeks between both races. They would like to have this become an annual event. More discussion will occur on this at another meeting.

Motion: C. Norcross **2nd: M. Castriotta**
To approve the boot drive for Young Life on Saturday, July 28th **Vote: All in Favor**

Mr. Kaijala thanked the Board and exited the meeting.

Motion: C. Norcross
To adjourn the meeting at 7:30 pm

2nd: M. Castriotta
Vote: All in Favor

Respectfully submitted,
Elaine M. Peterson
Elaine M. Peterson
Town Secretary

Approved: July 30, 2012