

**BOARD OF SELECTMEN
MINUTES
June 3, 2013
Slade Building**

Members present: Michael Stauder, Chairman
Matthew Castriotta, Vice Chairman
Christopher Norcross, Clerk

Staff present: Anita Scheipers, Town Administrator; Elaine Peterson, Town Secretary; Joyce Green, Town Clerk

Others present: Brian Bullock, Tom Howlett, Edward Blanchard, Finance Committee;
Cindy Kurtzhaus, Barre Gazette; Kerry O'Brien, Gardner News

Meeting was called to order at 6:32 p.m.

Warrants for the upcoming annual and state elections on June 25th were signed by the Board.

Mr. Castriotta asked if anyone was present for open agenda. No one was.

Interdepartmental Transfer request

Ms. Scheipers requested \$8,845.93 from various accounts to partially cover an April legal services bill and the May and June estimated legal services bill. The total deficit is estimated at approximately \$17,000 but some other accounts can be charged as appropriate sources for payment. Mr. Castriotta requested Mr. Bullock to speak to the legal costs. Mr. Bullock reported this year there are additional costs not covered by the retainer, such as ATB cases and the illegal dog kennel case. Mr. Bullock added the church transfer is still active. He reported regarding on the church building transfer, Attorney Aveni has not filed the request for the historical conservation restriction to date and when Mr. Bullock has attempted to contact Aveni, he is not in the office. He stated the Town's legal costs are still low compared to other communities, around \$57,000 per year.

Motion: C. Norcross

2nd: M. Castriotta

To approve the intermunicipal transfers to Legal Services Account# 151-5200 of \$437.28 from Account #299-5200 (Dispatch Maintenance), \$500.00 from Account #122-5202 (Town Phone), \$200.00 from #122-5400 (Copier Expense); \$1438.14 from Account# 146-5708 (Tax Title Expense); and \$6,270.51 from Account# 220-5420, SCBA Fill System

Vote: All in Favor

Appointments:

Motion: C. Norcross

2nd: M. Castriotta

To appoint David Bouvier to the Community Center Committee with a term to expire June 30, 2014

Vote: All in Favor

Notification of Police Officers Appointment-

Ms. Peterson informed the Selectboard of appointments made by Chief Perron:

Sergeant Ronald Newton- term to expire June 30, 2016

Detective Ryan Couture-term to expire June 30, 2016

Patrolman Scott Chatigny- 1 year appointment as probationary officer

Patrolman Christopher Kucz- 1 year appointment as probationary full-time officer

Part-time Patrolman James Halkola- term to expire June 30, 2014

Part-time Patrolman Scott Tibert- term to expire June 30, 2014

Part-time Patrolman Kevin Mailman-term to expire June 30, 2014

Part-time Patrolman Nathan Hawkins – term to expire June 30, 2014

Chief Perron also requested to be reappointed for two years as outlined in his contact with his town.

Motion: C. Norcross

2nd: M. Castriotta

To waive the 15 day notice period and confirm the appointments as presented

Vote: All in Favor

Entertainment License

Ms. Peterson informed the Selectboard that a town business, Pizza Palace, has applied for an entertainment license for live music on Fridays and Saturdays. However, the town doesn't have a fee or an application form for a license. Ms. Peterson presented a proposed fee range of \$25 to \$100 from various towns. She requested the Selectboard set a fee for Hubbardston.

Motion: C. Norcross

2nd: M. Castriotta

To create an entertainment license and assign a fee of \$25.00

Vote: All in Favor

Ms. Peterson will create an application form and present it to the applicant for submittal at a future meeting.

Ms. Peterson presented a request from the **Heritage Bible Women's Triathlon** to conduct the swim portion and a short portion of the bike race in Hubbardston (Comet Pond and Route 68) for scheduled for August 17th. The group representative has contacted the Police Chief regarding coverage and has provided proof of insurance coverage. All permits through DCR have been paid and approved.

Motion: C. Norcross

2nd: M. Castriotta

To approve the Heritage Bible Women's Triathlon contingent on police chief's approval and details being paid if required

Vote: All in Favor

Mr. Stauder entered the meeting at 6:45 p.m. After Mr. Stauder signed the warrants, Ms. Green exited the meeting.

Mr. Bullock reviewed the status of the Chapter 90 budget for the road construction project with the Board. He stated all the news is good. The contract can now be authorized for the first three roads; Healdville, Ragged Hill and Hale Road. He presented an updated budget for the roads project with two alternatives. There is now a revised number for the tree removal contract. The initial bid was \$83,000 but is expected to be \$72,000.

Mr. Bullock stated the base bid for the three roads with the contingency of 5% comes to around \$2,400,000. He stated he was looking for approval to borrow the \$2,249,657.50 (the base bid for

the first three roads) and \$31,700 (for Healdville Bridge engineering design) tonight. Grimes Road work will be addressed later as the Governor is not releasing the full Chapter 90 funding throughout the commonwealth as yet.

Motion: M. Castriotta

2nd: C. Norcross

To approve the borrowing for road construction and the bridge design as presented

Vote: All in Favor

Ms. Peterson reported there is a need for a backup MART Van Driver for the Town. This position would be non-benefited and an on-call basis and would provide relief to the two drivers who share the full-time position. Daniel Novak was recommended by MART and has passed the CORI and already has first aid certification and wheelchair training already. All that is needed is a pre-employment physical.

Motion: C. Norcross

2nd: M. Castriotta

To waive fifteen day period and confirm the hiring of Daniel Novak

Vote: All in Favor

Ms. Peterson reported Toni Walker has passed her six month probationary period and she has had her first performance evaluation and Board of Health Chairman Tom Larson has signed off on the wage increase. Her new rate will be \$13.28 per hour effective June 4, 2013.

Motion: M. Castriotta

2nd: C. Norcross

To waive fifteen day period and confirm the wage authorization

Vote: All in Favor

Mortgage Subordination Request

Ms. Peterson reported there is a request for a mortgage subordination for Nir Shaveet of 90 Grimes Road. He had been in the CDBG program and would like to refinance his home mortgage. MRPC presented the request on behalf of Ms. Shaveet. After discussion, the Board decided to not approve the request to subordinate.

Nexamp Solar Farm Pilot Agreement (Pitcherville Road)

Ms. Peterson presented the agreement between Nexamp and the property owner and the Town for the PILOT agreement for the proposed solar farm on Pitcherville Road. Ms. Scheipers requested if the Board wanted her to sign on behalf of the Town. She stated there were some tense moments last week with a looming deadline of award of solar credits, but the applicant proved themselves to be shovel ready. She added that with assistance from the Building Commissioner from Holden, after being appointed temporary building inspector status due to the Town's commissioner being on vacation, they were able to grant a building permit.

Motion: M. Castriotta

2nd: C. Norcross

To authorize the Town Administrator to sign the pilot agreement on behalf of the town

Vote: All in Favor

Montachusett Regional Planning Commission Traffic Count Requests

Ms. Peterson presented three daily traffic count requests to be coordinated by MRPC. Police Chief Perron has recommended three locations; Evergreen Road, Williamsville Road, and Main Street. The Board also requested Barre Road (south side).

Motion: M. Castriotta

2nd: C. Norcross

To approve the traffic count requests as submitted

Vote: All in Favor

Mr. Stauder signed the approval form for the traffic requests on behalf of the Board.

Ms. Scheipers reported a special town meeting vote in late summer or fall will be needed to approve a land swap with Department of Conservation and Recreation (DCR) in the event the Community Center Committee finds a suitable site for a new center. The committee is looking at ten acres off Route 68 south of New Templeton Road and DCR would receive a seventeen acre lot on Mile Road. They will need to provide a sense of when they need a special town meeting.

Discussion ensued on the proposed sharing of a Department of Public Works Director with the Town of Rutland. The feasibility study conducted by Central Massachusetts Planning Commission and Montachusett Regional Planning Commission regarding this should be ready in a few days. This study was funded through the 2013 District Local Technical Assistance Program.

The Board reviewed the June 4, 2013 special and annual town meeting warrants. Board members were assigned to provide explanations for the presented articles, if needed. The Board also planned to introduce new Town Administrator Anita Scheipers, acknowledge Highway Superintendent Lyn Gauthier, as he will be retiring in November; and present the dedication to the 2012 Annual Town Report.

Ms. Peterson announced that there will be a Candidates' Night sponsored by the Council on Aging in the Senior Center on June 19th at 6:30 p.m.

Motion: C. Norcross
To adjourn the meeting at 7:55 p.m.

2nd: M. Castriotta
Vote: All in Favor

Respectfully submitted,



Elaine M. Peterson
Town Secretary

Approved: July 15, 2013