

**BOARD OF SELECTMEN
MINUTES
October 28, 2013
SLADE BUILDING**

Members present: Matthew Castriotta, Chairman
Christopher Norcross, Clerk
Daniel Galante, Member
Jeffrey Williams, Member

Member not present: Michael Stauder, Vice Chairman

Staff present: Anita Scheipers, Town Administrator

Others present: Tom Howlett, William Nicolo representing Nexamp, DPW Director Candidates Timothy Kilhart and John Tucker

Meeting was called to order at 6:30 p.m.

Chairman Castriotta asked that the Special Town Meeting warrant be reviewed after the scheduled interviews.

1. **Nexamp Project:** William Nicolo presented easement documents and plans showing the NGRID poles which will require upgrade to bigger and taller poles, and thus need additional guy wires and anchors to be placed on town owned land. NGRID requires each land owner on whose property these additional support lines are needed sign an easement allowing placements to be made and maintained.

Motion: C. Norcross

2nd: J. Williams

To agree to provide the easement and to sign the necessary documents as presented.

Vote: All in Favor

The documents were signed.

2. **DPW Director Interviews:** Using pre-determined questions, the Board interviewed Timothy Kilhart of Orange and John Tucker of Leominster for the DPW Director position. Each candidate was interviewed for approximately 30 minutes and had opportunity to also ask questions of the Board and the Town Administrator.

Motion: C. Norcross

2nd: D. Galante

To recommend to the Town Administrator that she appoint Timothy Kilhart as the new DPW Director conditional upon being given a clean bill of health at the pre-employment physical

Vote: All in Favor

3. **Special Town Meeting Warrant:** Ms. Scheipers explained that an addendum was required for the special town meeting warrant to allow the addition of an article to transfer funds from the stabilization account to the current road project budget to address projected project cost over-runs associated with additional work required for the drainage work on the Sessler property on Hale Road. She further explained that the \$165,000 from a prior town meeting vote authorizing payment of the principle and interest of the borrowing done for the project could be assigned to pay for construction costs. It had just been confirmed that these funds cannot be used as Interim Administrator Bullock had been informed, and thus the project budget would end up in a deficit unless a transfer is made. Ms. Scheipers explained that since the warrant had already been printed, this additional question would be provided on a separate page labeled "Warrant Addendum" and inserted in the printed warrant prior to mailing.

Motion: C. Norcross

To reopen the warrant solely for the purpose of placing the proposed article on the warrant, and then to close the warrant

2nd: J. Williams

Vote: All in Favor

Motion: D. Galante

To adjourn the meeting at 7:03 p.m.

2nd: J. Williams

Vote: All in Favor

Respectfully submitted,

Anita Scheipers
Town Administrator

Approved: January 13, 2014.