

**BOARD OF SELECTMEN  
MINUTES  
JULY 14, 2014  
SLADE BUILDING**

**Members present:** Michael Stauder, Chairman  
Daniel Galante, Vice Chairman  
Jeffrey Williams, Clerk  
David Simmerer  
Raeanne Siegel

**Staff present:** Anita Scheipers, Town Administrator; Elaine Peterson, Town Secretary

**Others present:** John Hume, Kevin Flynn, Sam Lawton, MRPC; Francois Steiger, Jon Jonsson, John Nason, Richard Haddad, Finance Committee; Paul Sweeney, Cemetery Commissioner

Meeting was called to order at 6:30 p.m.

**Town Administrator Report: see attached**

Ms. Scheipers wanted to publicly thank Ed Blanchard and student Nicole Bonnet for scraping and painting the Slade Building ramp and handrails over the weekend. Mr. Blanchard donated the materials and Ms. Bonnet was fulfilling her community service requirements.

She reported just this afternoon she received the Review Appraisal Report from Avery Associates of Acton, MA on the properties involved in the land swap that are located at Gardner Road and Mile Road. She will be speaking on this item later in more detail.

She also reported she had received the contract proposal from Milone and MacBroom for the Healdville Road bridge improvements. The proposal is for \$11,500.00 and will be paid out the remaining road construction funding. In lieu of any objections from the Board, Ms. Scheipers will authorize that contract.

Mr. Stauder asked if anyone was present for **Open Session**. Finance Committee member Richard Haddad wanted to discuss the meeting at the DPW last week regarding the fleet. He started with the Police fleet stating he did not believe the town needs three cruisers. Mr. Simmerer clarified the town has two cruisers and one four wheel drive SUV. Mr. Haddad stated they want to take the SUV and turn it over to the DPW. He did not believe the DPW would need one; a F350 truck with a plow would be more useful. As far as the cruisers go, if we had two cruisers, we have mutual aid from surrounding towns and the state police who live in town. There is not a shortage of police. Mr. Stauder stated we have had this discussion before. The standard in the industry is that once a cruiser reaches 100,000 miles, it is no longer useful. There is a schedule for replacement. The SUV is used when appropriate. The Chief uses this to respond. Mr. Haddad did not believe the Chief should take the cruiser home. Mr. Stauder stated this is standard practice but we do not condone the DPW Director taking a town vehicle home. He added the Police Chief pays the town for the use of that vehicle. The SUV is also used to go to court and run errands.

Mr. Stauder stated the reason we have two cruisers is to lower the replacement time for new cruisers pointing out the town has 88 miles of roads to cover. Also if one breaks down, we have no cruiser if we only have one in the fleet. You can't arrest someone or chase a car with the SUV. Mr. Simmerer pointed out the nearest state police officer covers thirteen communities.

Mr. Haddad moved on to the DPW loader stating it has some mileage on it, that's when you are ripe for major component failure. He recommended buying a loader now and getting rid of the other one. He also suggested fixing up the trucks we have now doing the best we can while we can. He also suggested subcontracting for an individual on an hourly basis to plow one of the main routes. He again suggested purchasing an F350 pickup with a plow for the DPW Director to use to plow intersections and to check up on the other drivers. He stated he couldn't support buying a new truck and advocated buying a used truck instead.

Ms. Scheipers stated Mr. Kilhart has expressed concern over buying someone else's problems. When you are looking at some of the used trucks out there for sale they are almost as old as the ones we have. When you have to outfit them you are almost getting up to the cost of a new one. He does advocate buying some vehicles used such as the backhoe. He wants to go down to smaller trucks and have five total. He wants to have a reliable fleet for sanding and plowing. He will be taking the two older trucks that you can't get parts for anymore and use one for parts for the better of the two. Mr. Simmerer stated as far as rebuilding trucks, the only surrounding town that does that is Barre because they have a lift.

Mr. Stauder expressed concern that there are not a lot of six wheel dump trucks used for sale and the ones available for sale are old. A ten wheeler is too big to plow our town side roads, the only use can be for Route 68 and 62.

Mr. Haddad again suggested placing a plow route out for bid. Ms. Scheipers stated DPW had in fact put a plow route out for bid for an hourly rate and no one in town had bid on it.

Mr. Galante stated the Town has hired a strong DPW Director to create a plan and to pull it all together and it has just begun; we should let him carry it forward. Ms. Scheipers stated Mr. Kilhart has put a lot of thought into vehicle replacement. He spent several meetings with the Capital Planning Committee to discuss the pros and cons of moving forward and to adjust the previous superintendent's capital purchasing plan. He believes the dump truck should go this year due to so many problems with the dump trucks.

Ms. Scheipers suggested continuing the discussion at another time as it had gone on longer than normal for Open Session time. Mr. Haddad asked about the town sand pit situation. He asked if the town could continue to use the sand. Mr. Stauder stated there was a problem with the sand as it was too soft and rolled right off the road. We are also running out of sand from that pit.

Mr. Haddad exited the meeting.

#### **MRPC- Community Needs Assessment Report**

Kevin Flynn presented the Hubbardston Community Needs Assessment report first. There are four parts: a needs assessment, a survey of residents, an action plan and a resource manual.

The survey provided an analysis of the social, economic, and housing inventory analysis of Hubbardston. John Hume reported there was a 12% response back from residents. He reported there was a lot of demographic information provided within fifteen categories. They were population, housing growth, housing unit inventory, age of housing stock, housing occupancy, types of households, income expended on housing, cost of housing, population age characteristics, racial composition, measures of wealth, labor force, number and types of jobs, education and local tax base. Population has increased over the last thirty years. Housing growth outpaced population growth in terms of percentage up to 2010. Housing units are composed of single family homes (almost 90%). Just 17.7 % of the housing stock was built before World War II, housing is relatively new. 43% of the housing stock is over 50 years old so CDBG funding is worth pursuing. Some renters appear to be paying more than 30% of their income towards rent. Between 2000 and 2010 the under age 5 population decreased by 20%. The soon to be senior population ages 55- 64 increased by 134%. The unemployment rate in town is usually a little higher than the state rate. The trend increases as you go farther west. Most taxes are paid by homeowners (94.5%).

The mail survey went out to 1700 residences in addition to the online survey. There were 43 questions with topics on demographics, education, income, employment, nutrition, disabilities, health, social services, and housing.

About one in ten households are extended families, e.g. one or more adults are living with their parents or adult children. This appears to be a reflection of the recent economy. 73% of the residents have lived here more than ten years. Residents are fairly well educated; 60% have some college training. Residents are better off financially than other MA residents generally and 5.73% live at poverty level compared to 13.4% statewide.

12% are unhappy in their current job; 31% say education or training would help them get the job they desire. 14% say a member of their household has a disability (hearing, sight etc.) that interferes with daily activities. Housing concerns are a concern. 42% report their monthly housing costs exceed 30% of their income (the threshold for affordability); 12% say their housing costs exceed 50% of their monthly income. Respondents complain their housing is too costly (56%), too difficult to heat (54%), costs too much to maintain (22%) and in poor condition (14%).

### **Action Plan**

Recommendations made are to:

- 1) Establish a local economic development committee
- 2) Facilitate the permitting process by developing a comprehensive development permitting guidebook
- 3) Identify new areas for housing/economic development opportunities
- 4) Recruit additional members to serve on the housing authority and establish a local housing partnership
- 5) Continue to apply for competitive funds from the Community Development Block Grant Program
- 6) Utilize Community Preservation Act Funds to promote housing
- 7) Explore preparation of a Priority Development Fund (PDF) Planning Assistance grant application to Mass DHCD for implementation of action items
- 8) Regionalization of services and consolidation
- 9) Education and outreach efforts and partnerships

The fourth piece of the project was to create a Resource Manual for Hubbardston residents that list local programs and service agencies. It would be arranged thematically e.g. housing assistance, and provide a summary of services, contact information and local office locations.

**Hazard Mitigation Report- see attached**

Mr. Lawton presented the Montachusett Hazard Mitigation Report MRPC received funds from MEMA and FEMA to update the regional and community Hazard Mitigation Plans in the fall of 2011. The town's plan expires in March of 2015. He stated the draft Hazard Mitigation Plan 2014 is being geared for all communities in the Montachusett region rather than for each individual community. Adoption of the plan by the Board keeps the town eligible for FEMA and MEMA funding. He requested feedback from the Board by August 1<sup>st</sup> after they review the plan. Mr. Williams asked what happens if one or two affected communities don't endorse the plan. Mr. Lawton stated he did not know and would have to check with FEMA and MEMA. The Board thanked him and the group exited the meeting.

**AAA Today, LLC Class II Auto Dealer License**

Mr. Stauder asked if everyone had visited the site. All had and were pleased with the cleanup. The provisional license had stated the owner had 30 cars, had to clean up the junk metal from the site as well as provide a parking plan. It was decided to keep the number of cars at 30 until the license renewal period comes around again.

Ms. Scheipers recommended issuing a license without the conditions except for the number of cars allowed. There is one trailer that still needs to be removed. Mr. Jonsson thanked the Board for taking the time and coming to see the site.

**Motion: J. Williams**

**2<sup>nd</sup>: D. Galante**

**To grant AAA, Today, LLC, Jon Jonsson, owner, a full license with the total number of cars allowed onsite at 30**

**Vote: All in Favor**

Mr. and Mrs. Jonsson thanked the Board and exited the meeting.

**Cemetery Trust Fund Accounts-** Ms. Scheipers stated there are two issues concerning the Cemetery Commission. The first is does the Board want to move ahead with the erection of a new style fence at Rural Glen? The Historical Commission contacted the state and was told the new fence shouldn't impact the ability to place Rural Glen Cemetery on the Historic Register. At their meeting on July 3<sup>rd</sup>, the Historical Commission voted to inform the Selectboard that the state has no issue with the new style fence. The second issue is where should that funding come from to pay for the fence? The Insurance Receipts under \$20,000 Account has \$20,777.00 in it. The DPW Director and Cemetery Chair Sweeney had discussed using \$7,800 of that amount to purchase a new mower; the remaining balance could potentially be used to replace the next section of fence. Does the Board want to use \$9,000 of the insurance reimbursement to replace the fence? Ms. Scheipers stated another option is to use some of the interest from the cemetery trust funds. \$7,656.31 is available for costs associated in maintaining the Rural Glen Cemetery. Brookside Cemetery has \$49,842.87 of interest available. The Cemetery Commissioners are the only ones who can authorize use of those trust funds. Mr. Simmerer asked about CPA funding. Ms. Scheipers stated an application for funding from CPA funds could be submitted. The Board decided to invite the Cemetery Commission back to discuss the funding options again.

**Slade Building Air Conditioning**

Ms. Scheipers provided two quotes for replacing the AC unit for the Slade Building/town office section. The first quote is to replace the existing unit with a similar one for the cost of \$5,400.00. The other option for \$6,775.00 provides a heat pump as well and will help alleviate heating with the oil fired furnace. She stated this has not been budgeted for due to the recent failure. It will be paid for out of the Slade Building Maintenance account but there will probably be a need for a reserve fund transfer later in the year.

**Motion: J. Williams**

**2<sup>nd</sup>: D. Galante**

**To authorize the \$6,775.00 expense for replacement**

**Vote: All in Favor**

The charter review hearing was tabled until the next meeting.

**Chapter 90 State Aid Funding-**

According to MassDOT's Assistant Administrator for District 3, Hubbardston's unexpended balance is \$166,273.00 leaving an available balance of -\$97,136.20. Town Accountant had believed the Town had \$202,589.76 available according to her records and reviewing all projects with another DOT representative in October. MassDot has supplied no explanation regarding this change in numbers. Ms. Scheipers reported she has requested Representative Anne Gobi to see if she could find out anything further. This not only affects Hubbardston but several other communities. Ms. Scheipers is composing a letter from the Board to the Governor for the next meeting.

**Interdepartmental Transfer Requests- see attached**

Ms. Peterson presented the interdepartmental transfer requests and pointed out the addition of an additional request for payment of the two electric bills for the Slade Building.

**Motion: D. Galante**

**2<sup>nd</sup>: J. Williams**

**To approve the transfer requests as submitted**

**Vote: All in Favor**

**Worcester County Selectmen's Association Representatives**

Ms. Peterson requested two members be designated as voting members for the Worcester County Selectmen Association. Mr. Galante will be the voting member and Ms. Siegel will fill in as alternate.

**Minutes Approval**

**Motion: J. Williams**

**2<sup>nd</sup>: D. Galante**

**To approve the June 30, 2014 minutes as presented**

**Vote: All in Favor**

**Appointments**

CPC – Sanda Barry- Parks Commission Rep. – term to expire June 30, 2015

CPC- Jassy Bratko -Open Space Comm. Rep- term to expire June 30, 2017

CPC Member at Large- Susan Fox – term to expire June 30, 2017

CPC Member at Large – Donna Farrell- term to expire June 30, 2015

Open Space Committee- Leslie Grenier- term to expire June 30, 2016

Sexual Harassment Officers- Anita Scheipers & Police Chief Dennis Perron- terms to expire June 30,

2015 William Murray- to Long Range Facilities Planning & Sr. Ctr. Building Committees-term to expire June 30, 2015

**Motion: D. Galante**  
**To approve appointments as presented**

**2<sup>nd</sup>: J. Williams**  
**Vote: All in Favor**

Ms. Scheipers requested moving the meeting schedule and sale of Ragged Hill Road lots to the July 28 agenda.

**Motion: D. Galante**  
**To enter Executive Session for Reason #3 and to adjourn immediately upon closing**  
**Executive Session**

**2<sup>nd</sup>: J. Williams**

Vote: Mr. Williams- yes, Mr. Simmerer- yes, Mr. Stauder- yes, Mr. Galante- yes, Ms. Siegel- yes

\*\*\*\*\***Executive Session Minutes Are Separate**\*\*\*\*\*

Meeting adjourned at 8:38 p.m.

Respectfully submitted,



Elaine M. Peterson  
Town Secretary

Approved: July 28, 2014.

**To: Hubbardston Board of Selectmen**

**From: Anita Scheipers, Town Administrator**

**Date: July 14, 2014**

**Re: Bi-weekly Town Administrator Report**

**The following is a summary of key issues handled during the past weeks:**

**1. FY14 Closeout:** We are having a fairly smooth FY14 closeout for the operating budget. Later in the agenda tonight you will see a list of various interdepartmental transfers to be made to cover the various overages from one line item to another. Despite these transfers, I am pleased to report that all departments have been very careful to spend only as needed in their regular accounts, and we should have a healthy balance of unspent funds to place back into free cash when we close out the books. I am very pleased to say that the DPW has excelled at controlling spending this year, in that they have been able to cover ALL Snow and Ice spending overages within the DPW operating budget. Given that the department had one of the worst winters on record to contend with, it is very commendable that they were able to cover these overages within their regular operating budget. This means we do not have a snow and ice deficit to carry over into FY15 as had been anticipated. This frees up the \$40,000 of free cash that we had projected as being needed in FY15. Another piece of good news is that the Accountant projects that she will be working to close out the FY14 books in the first week of August. This will be the earliest, most timely closeout of a fiscal year that the Town has seen in over 4 years.

**2. New Electricity Contract:** As authorized by the Board, I requested electric rate proposals from Hampshire COG and Constellation New Energy (MunEnergy) to compare against NGrid's default rate. Hampshire COG did not submit a proposal. NGRID's default rate was \$0.247/kWh, and Constellation came in at \$0.10780/kWh. I have contracted for three years with Constellation New Energy. This rate should work nicely with the amounts budgeted for electricity in FY15.

**3. CDBG Grant Funded Housing Rehab Program:** In 2013 the Town jointly applied with Templeton for a CDBG grant for housing rehabilitation. This grant was awarded and the work has been completed- with Hubbardston being funded for the rehab of six housing units for a total of \$42,404 in CDBG assistance. We have another pending grant application with Templeton for FY14 housing rehab program funds. We should hear from CDBG later this summer on that grant award. We currently have 24 units on our waiting list of people requesting assistance. If we receive additional funding, emergency cases will be given the highest priority.

**4. Phillips Dog Kennel Case:** Since we have yet to receive the court mandated \$2000 restitution from Ms. Phillips, we have filed a memo with the Court. It is Kopelman and Paige's hope that the collection and enforcement of this payment will be taken over by the Sheriff's department on the Town's behalf. I will keep you advised of any developments in this case.

**5. DCR Property Appraisal Peer Review:** On July 9<sup>th</sup>, I had an update from John Avery of Avery Associates; the firm doing the peer review on our behalf. Mr. Avery stated he is finding several items of the DCR appraisal that do not make sense: a) the fact that they claim the town parcel should be valued as only one house lot, b) the fact that the DCR lot was compared to commercial properties in much larger communities that have full public utilities infrastructure- and yet when making the "adjustments", they reduced the value of the DCR parcel by only 10%, despite the fact that they are saying it is restricted to municipal use only. Avery stated that it is likely that his study will find the values of the two lots should be much closer to each other than the \$55,000 gap that currently exists based on the Foster Company appraisal. I should have the final report from Avery by July 22<sup>nd</sup>.

# Montachusett Region Hazard Mitigation Plan: Five-Year Plan Update



## MRPC Grant Award

- MRPC received funds from FEMA and MEMA to update the regional and community Hazard Mitigation Plans in Fall, 2011
- Kickoff for the plan update process began in January, 2012
- Significant Hazard-related events since initial plans prepared:
  - Ice Storm of December 2008
  - Spring Flooding 2010
  - October 2011 Nor'easter
- *Town of Hubbardston's Hazard Mitigation Plan Expires: March, 2015*



## What is Hazard Mitigation??

- Reduction or alleviation in the loss of life, property and injuries resulting from natural and human-made hazards through long-term strategies.
  - Planning
  - Policy changes
  - Programs
  - Projects
  - Other activities



## Disaster Mitigation Act of 2000 ("DMA 2000")

- DMA 2000 provides a source of pre-disaster hazard mitigation funding that will assist...local governments...in implementing effective hazard mitigation measures to ensure the continued functionality of critical services and facilities after a natural disaster.
- Provides the legal basis for FEMA's mitigation plan requirements as a condition for mitigation grant assistance



## Goals for Developing a Local Hazard Mitigation Plan

- To reduce the potential impact of hazards on:
  - local infrastructure
  - the local economy
  - critical facilities
  - the local environment
  - private property
  - local historic and cultural treasures
- To improve:
  - protection of the general population from hazards
  - emergency preparedness
  - local disaster response and recovery capability.
- To qualify the community for additional Federal funding under several hazard mitigation programs
- To reduce the Town's liability with respect to hazards in general



## Hazard Mitigation Plan Update Process

- Re-established Local Multi-Hazard Community Planning Team
- Reviewed each step in Plan's development:
  - Identify Past & Potential Hazards & Critical Facilities
  - Assess Vulnerability and Current Development Patterns
  - Identify and Prioritize Hazard Mitigation Strategies
  - Develop an Action Plan for Implementing Mitigation Strategies
- Adopt and Monitor the Updated Plan



## Identify Past and Potential Hazards

- **Flood Related Hazards** – heavy rain, snow melt, dam failure, ice jams
- **Atmospheric Related and Winter Related Hazards** – high winds, hurricanes, tornados, nor'easters, severe thunderstorms, heavy snow, ice storms, and blizzard
- **Other Natural Hazards** – major urban fires, wild fires, beaver dams, drought, and extreme temperatures
- **Geologic Hazards** – earthquakes and landslides



## Critical Facilities

- A Critical Facility is a building, structure or location which:
  - is vital to the hazard response effort.
  - maintains an existing level of protection from hazards for the community.
  - would create a secondary disaster if a hazard were to impact
- For the Plan Update, review location of Mapped Critical Facilities.
  - Has anything changed due to new construction, relocation, etc.?



## Mitigation Strategy Update

- Do the Goals in the Previously Approved Plan reflect the updated risk assessment?
- Did the Goals lead to mitigation projects and/or changes in policy that helped the Town to reduce vulnerability?
- Do the Goals support any changes to mitigation priorities?
- Are Goals reflective of current State Goals?



## Prioritizing the Actions

- ✓ Is it Socially acceptable?
- ✓ Is it Technically feasible and potentially successful?
- ✓ Is it Admistratively workable?
- ✓ Is it Politically acceptable?
- ✓ Is there Legal authority to implement?
- ✓ Is it Economically beneficial?
- ✓ Is it Environmentally beneficial?

**STAPLEE**



## Developing an Updated Implementation/Action Plan

- The Plan Update must ID the completed, deleted, or deferred actions from the Previously Approved Plan
- If the Mitigation Actions remain unchanged from the Previously Approved Plan, the Updated Plan must indicate why changes are not necessary
- The Updated Plan should include any new mitigation actions ID'd since the previous plan



## Formal Adoption by the Board of Selectmen/City Council

- Demonstrates community commitment to hazard mitigation.
- Educates the public on mitigation actions that will be taken before and/or after a hazard disaster.
- Ensures a long term approach to hazard mitigation.



## Plan Update Adoption

Formal adoption of the Updated Plan keeps the community qualified for additional funding under several Federal programs designed to plan for and mitigate hazard events



*Questions?*



Inter/Intra Department Transfers

May, June to July 15

FY2014

Finance Committee and Board of Selectman

Appropriation Transfer Request per Chapter 44,S33B

DEPT REQUESTING:

Transfer FROM	Transfer TO	Amount	Purpose
Acct: WAGES	BOOKS & MATERIALS	\$393.51	BOOKS & MATERIALS
Acct #: 001-610-5110-0000	001-610-5400-0000		

COPY

Acct:

Acct #:

Total Transfers: \$393.51

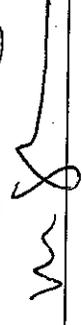
Date: 7-14-2014

Dept. Head Authorization of Request:



Date: 7-14-2014

Authorized Signature Selectboard:



Date:

Authorized Signature of Finance Com:



Inter/Intra Department Transfers  
 May, June to July 15  
 FY2014

Finance Committee and Board of Selectman

DEPT REQUESTING: ACCOUNTING DEPARTMENT

Transfer FROM	Transfer TO	Amount	Purpose
Acct: TOWN ACCOUNTANT SALARY Acct #: 001-135-5110-0000	CONSULTING SERVICES 001-135-5300-0001	\$7,005.58	CONSULTING FY13 CLOSING PROJECT
Acct: MUNICIPAL FINANCE CLERK SALARY Acct #: 001-135-5110-0001	CONSULTING SERVICES 001-135-5300-0001	\$852.31	CONSULTING FY13 CLOSING PROJECT

DEPT REQUESTING: ASSESSORS DEPARTMENT

Transfer FROM	Transfer TO	Amount	Purpose
Acct: ASSESSORS EXPENSE Acct #: 001-141-5420-0000	ASSESSORS MAPS 001-141-5400-0000	\$145.00	INCREASE IN MAP EXPENSE

DEPT REQUESTING: FIRE DEPARTMENT

Transfer FROM	Transfer TO	Amount	Purpose
Acct: FIRE DEPT. EQUIP. & OUTLAY Acct #: 001-220-5500-0000	FIRE FOND RECONSTRUCTION 001-220-5700-0001	\$1,700.00	ACCOUNTING ERROR - ARTICLE WAS NOT CARRIED FORWARD FOR FD USE

Acct: FIRE DEPT. EQUIP. & OUTLAY

Acct #: 001-220-5500-0000	FIRE DEPT. VEHICLE MAINTENANCE 001-220-5240-0000	\$9,500.00	
---------------------------	---	------------	--

Acct: FD CALL WAGES

Acct #: 652-231-5110-0000	FD CHIEF SALARY 652-231-5110-0002	\$525.00	
---------------------------	--------------------------------------	----------	--

Acct: FD NEW EQUIPMENT

Acct #: 652-231-5850-0001	FD LICENSE FEES 652-231-5380-0001	\$500.00	
---------------------------	--------------------------------------	----------	--

Acct: FD CALL WAGES

Acct #: 652-231-5110-0000	FD TRAINING 652-231-5380-0002	\$1,200.00	
---------------------------	----------------------------------	------------	--

DEPT REQUESTING: SCHOOL

Transfer FROM	Transfer TO	Amount	Purpose
Acct: QUABBIN ED SUPPORT Acct #: 001-300-5700-0003	QRSD MIDDLE/HS CONST BONDS 001-300-5700-0004	\$27,601.66	LINE ITEM CHANGE

Acct: QUABBIN TRANSPORTATION

Acct #: 001-300-5700-0002	QUABBIN REQ. SCHOOL SPENDING 001-300-5700-0000	\$471,453.00	LINE ITEM CHANGE
---------------------------	---	--------------	------------------

Acct: QUABBIN ABOVE MIN. CONTRIBUTION

Acct #: 001-300-5700-0001	QUABBIN REQ. SCHOOL SPENDING 001-300-5700-0000	\$317,887.00	LINE ITEM CHANGE
---------------------------	---	--------------	------------------

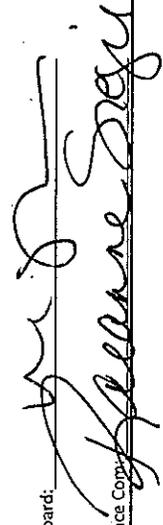
DEPT REQUESTING: DPW			
Transfer FROM	Transfer TO	Amount	Purpose
Acct: HIGHWAY FOREMAN WAGES Acct #: 001-422-5110-0000	HIGHWAY SUPT. SALARY 001-421-5110-0000	\$5,540.69	
Acct: HIGHWAY FOREMAN WAGES Acct #: 001-422-5110-0000	WINTER MATERIALS 001-423-5400-0000	\$14,428.31	
Acct: HIGHWAY WAGES Acct #: 001-422-5110-0001	WINTER MATERIALS 001-423-5400-0000	\$974.37	
Acct: HIGHWAY WAGES Acct #: 001-422-5110-0001	HIGHWAY MACHINE MAINT. 001-422-5240-0000	\$42,025.59	
Acct: HIGHWAY WAGES Acct #: 001-422-5110-0001	HIGHWAY EQUIP & OUTLAY 001-422-5400-0000	\$3,097.45	
Acct: TOWN VEHICLE FUEL Acct #: 001-422-5210-0000	WINTER FUEL 001-423-5210-0000	\$12,553.14	
Acct: WINTER WAGES Acct #: 001-423-5110-0000	WINTER FUEL 001-423-5210-0000	\$2,984.60	
Acct: WINTER WAGES Acct #: 001-423-5110-0000	OUTSIDE WINTER WAGES 001-423-5120-0000	\$7,763.14	
Acct: WINTER WAGES Acct #: 001-423-5110-0000	GENERAL HIGHWAY 001-422-5430-0000	\$9,031.11	
Acct: HIGHWAY WAGES Acct #: 001-422-5110-0001	GENERAL HIGHWAY 001-422-5430-0000	\$346.12	
Acct: STREET SIGNS Acct #: 001-422-5840-0000	GENERAL HIGHWAY 001-422-5430-0000	\$5180	
Acct: PLOWING PRIVATE WAYS Acct #: 001-423-5290-0000	MUNICIPAL STREET LIGHTS 001-424-5700-0000	\$416.21	
Acct: HIGHWAY UNIFORMS Acct #: 001-422-5580-0000	WINTER MACHINE MAINT. 001-423-5700-0000	\$2,427.23	
<b>Total Transfers:</b>		<b>\$993,209.31</b>	

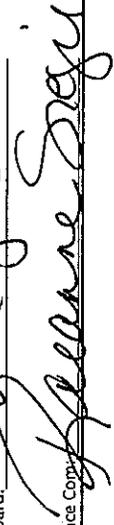
COPY

Date: 7/8/2014

Town Accountant Authorization of Request: \_\_\_\_\_

Date: 7-14-14

Authorized Signature Selectboard: 

Authorized Signature of Finance Committee: 

Date: \_\_\_\_\_