

**BOARD OF SELECTMEN  
MINUTES  
June 29, 2015  
Slade Building**

**Members present:** Michael Stauder, Chair  
Pat Girouard  
Jeffrey Williams, Clerk  
Raeanne Siegel

**Members absent:** Daniel Galante, Vice Chair

**Staff present:** Anita Schiepers, Town Administrator; Jeannette Elsevier, Town Secretary

**Others present:** Claudia Provencal Director Council on Aging

Meeting was called to order at 6:35 p.m. by M. Stauder

**Open Session:**

**Board Reorganization**

**Motion: M. Stauder**

**To appoint Daniel Galante as Chairman**

**2<sup>nd</sup>: R. Siegel  
Vote: All in Favor**

**Motion: M. Stauder**

**To appoint Raeanne Siegel as Vice Chairman**

**2<sup>nd</sup>: J. Williams  
Vote: All in Favor**

**Motion: R. Siegel**

**To appoint Michael Stauder as Clerk**

**2<sup>nd</sup>: P. Girouard  
Vote: All in Favor**

**Citizens Petition**

Claudia Provencal, Director of Council on Aging presented a Citizens Petition for a Special Town Meeting/Election to vote on the Senior Center as a stand-alone building. Mr. Stauder asked if it was practical to rush into an election instead of working with the town to re-evaluate the Senior Center-Public Safety building. Ms. Provencal stated that the Senior's strongly believed that had the Senior Center been presented as a stand-alone building it would have passed on the ballot. Mr. Stauder stated that the board felt that the Senior Center-Public Safety building didn't pass because the public wasn't well informed. Mr. Stauder stated that residents stated that they weren't aware of what they were voting for as there weren't renderings of the building for the voters to visualize. Mr. Stauder stated that another vote shouldn't be rushed. Ms. Provencal stated that her responsibility was to represent the seniors and that they wanted the petition filed. Mr. Stauder then read the petition to all those present. Mr. Stauder stated that separating the buildings on the ballot would more than likely doom the entire project. Ms. Provencal explained it should start with the Senior Center, which has been in the making for seven years and they have worked tirelessly to get built. Mr. Stauder stated that over the years it's been very clear that the board won't go for or support just a Senior Center. Mr. Williams commented that the Long Range Facility Planning Committee recommended that all three building be together as the cost would be much less than to build them separately. Mr. Williams asked if it fails again then what would happen from there. John Nason confirmed that the seniors were firm on this and that they felt that they did not have the support of other departments but the still wanted to go forward with the petition. Ed Blanchard pointed out the need for a breakdown on the cost, need for a layout, septic/water, public well (multi?). He also stated being

better prepared by waiting for Novembers Annual Town Meeting/Special Town Meeting vote instead of not combining efforts instead of having another vote so quickly after the last vote. He asked if the residents would wonder if we didn't hear them the first time around. Ms. Provencal stated that the seniors did not want to wait and wanted the center to be voted on as a stand-alone building. Ms. Provencal also stated the seniors would defer some of the expenses instead of just relying on the grant money.

**Motion: M. Stauder**  
**To open warrant**

**2<sup>nd</sup>: J. Williams**  
**Vote: All in Favor**

**Motion: J. Williams**  
**To approve the Town Administrator in hiring all approved and necessary individuals for architectural, septic design, engineering design etc. for the proposed Senior Center-Public Safety Building.**

**2<sup>nd</sup>: P. Girouard**  
**Vote: All in Favor**

### Cable Committee

Ms. Scheipers informed the board that the Advisory Cable Committee had met and needed to move ahead on an ascertainment process, finishing a business plan, to plan and negotiate with Charter for licensing. A consultant is needed to assist in purchasing equipment; set up and installation ongoing tech support and assist with developing a business plan. The committee is asking the board to approve the hiring of the consultant with the cost not to exceed \$13,000 per year.

**Motion: J. Williams**  
**To approve the Town Adminstrator in hiring a consultant to purchase/install appropriate equipment not to exceed \$13,000 per year.**

**2<sup>nd</sup>: P. Girouard**  
**Vote: All in Favor**

### Town Administrator Report- See attached

### FY16 Annual Appointments

Appointments exclude the Long Range Facility Planning and Senior Center Building Committees – pending outcome of the special election.

**Motion: J. Williams**  
**To approve the BoS appointments as presented**

**2<sup>nd</sup>: P. Girouard**  
**Vote: All in Favor**

**Motion: J. Williams**  
**To approve the Town Administrator appointments as presented**

**2<sup>nd</sup>: P. Girouard**  
**Vote: All in Favor**

### Grant Opportunities

Ms. Scheipers reviewed the DOER Municipal Energy Technical Assistance grant opportunity and recommends taking advantage of the grant.

**Motion: J. Williams**  
**To move ahead on maximization of energy option 4 on grant application. Vote: All in Favor**

**2<sup>nd</sup>: P. Girouard**

Ms. Scheipers reviewed the Strap Grant 2015-Road Construction Funding. DPW to submit an applicaton for grant for Old Westminster Road and Depot Road.

**Motion: P. Girouard**  
**To move ahead on 2015 MassWorks Infrastructure Program Grant**

**2<sup>nd</sup>: J. Williams**  
**Vote: All in Favor**

### Mass Community Compact

Ms. Scheipers presented grant information to the Board asking if it should be set as a goal to pursue during the year. It was agreed that it would be put on an agenda at a future meeting.

Schedule 2015 Joint Boards Meeting

The Board was in agreement that this meeting be held again this year, assigning a topic of focus this year. Ms. Scheipers to verify the schedule for a future date.

Meeting Minutes Approved

Unable to approve until next meeting due to lack of quorum

Motion: J. Williams

To adjourn the meeting at 8:07 p.m.

2<sup>nd</sup>: P. Girouard  
Vote: All in Favor

Respectfully submitted,

  
Jeannette Elsevier  
Town Secretary

Approved: *September 21, 2015*

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**Board of Selectmen  
Meeting Agenda  
Slade Building  
June 29, 2015**

- 6:30 PM**    **Open Session** (If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.)
- 7:00 PM**    **Board Reorganization** (Chair, Vice Chair, Clerk).
- 7:05 PM**    **Citizens Petition for Special Town Meeting/Election – discussion of next steps**
- 7:30 PM**    **Cable Committee – Hiring of Consultant**
- 7:40 PM**    **Town Administrator’s Report**
- 7:15 PM**    **New Business:**
- FY16 Annual Appointments
    - BoS Appointments
    - Town Administrator Appointments
  - Grant Opportunities –
    - DOER Technical Assistance Grant - Opportunities
    - 2015 Strap Grant – Road Construction Funding
  - Mass. Community Compact
  - Schedule 2015 Joint Boards Meeting  
(Economic Development, Enforcement, Etc.)
- 7:30 PM**    **Public/Press Question & Answer**
- 

**Old Business:**    **Minutes – April 21, 2015**

**Upcoming Events:**

*Please note: All times are approximate and subject to change*

Town of Hubbardston Citizen's Petition-

The undersigned Citizens of Hubbardston petition the Hubbardston Board of Selectmen for a Special Town Meeting to place an article on the warrant ; To Vote for a Senior Center only, to be constructed on the property at Route 68 by the town of Hubbardston through a the land swap with the State.

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	Name as Registered (PRINT)	Signature	Voting Address
1.	FRANNE MAYNARD	FRANNE MAYNARD	3 Old Princeton Rd cut off
2.	JUDITH FORTE	Judith Forte	3 Old Princeton Rd cut off
3.	Charles Latowick	Charles Latowick	3 Old Princeton Rd cut off
4.	DOROTHY SALMINEN	Dorothy Salminen	1 Old Princeton Rd cut off
5.	Jillie O'Connor	Jillie O'Connor	89 High Bridge Rd
6.	Sister KATHERINE BYRNE	Sister Katherine	1 Old Princeton Rd
7.	CAROL L. KENNEDY	Carol L. Kennedy	1 Old PRINCETON RD CUTOFF
8.	ANNA BARRETT	Anna Barrett	1 Old Princeton Rd cut off
9.	Stephanie Forte	Stephanie Forte	48 Halfway Rd
10.	Robert Forte	Robert Forte	48 Halfway Rd
11.	Kathleen Bumbaco	Kathleen Bumbaco	3 Old Princeton Rd
12.	Joyce M. Young	Joyce M. Young	13 Natty Brook Rd.
13.	EUGENE A. SCHNEIDER	Eugene A. Schneider	114 NATTY BROOK ROAD
14.	Ruth Maxwell	Ruth Maxwell	11 Natty Brook Rd.
15.	Nancy Jackson	Nancy Jackson	15 Natty Brook Rd
16.	Patricia Stolz	Patricia Stolz	1 Natty Brook Rd
17.	HANK STOLZ	Hank Stolz	1 Natty Brook Rd
18.	Michelle Curran	Michelle Curran	4 Natty Brook Rd.
19.	Brittany Curran	Brittany Curran	4 Natty Brook Rd.
	Total Signatures certified: _____	Town Clerk _____	

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	Name as Registered (PRINT)	Signature	Voting Address
1.	Kewen JACKSON	<i>[Signature]</i>	8 Lowell
2.	Richard Kuntaran	<i>[Signature]</i>	
3.	Charles W. Wardwell	Hubbardston	39 - HIGH ST.
4.	Robert R. Richer	ROBERT R RICHER	11 PINE TREE LANE
5.	Bhanda M Fox	Bhanda M. Fox	182 Gardiner Rd
6.	John Ecker	<i>[Signature]</i>	32 Cross Rd
7.	CHRISTOPHER RACZKA	<i>[Signature]</i>	11. PINE TREE LANE
8.	Pauline A Hachey	Pauline A Hachey	5 Lowell St
9.	AL FINE	AL FINE	18 Hale Rd
10.	Henry Jackson	Henry Jackson	8 Lowell St
11.	Mary Ann DiPinto	Mary Ann DiPinto	90 New Templeton Rd
12.	EUGENE BRUNELLE	Eugene Brunelle	90 NEW TEMPLETON ROAD
13.	Tara Calanti	Tara M. Calanti	28 New Westminster Rd.
14.	Tara Flynn	<i>[Signature]</i>	31 Halfway Rd.
15.	DOROTHY SAMINSON	<i>[Signature]</i>	184 Princeton St
16.	Lisa Fielding	Lisa Fielding	16 main St.
17.	ROBERT KAY	<i>[Signature]</i>	12 Meadowood South
18.	Tom Fitzgerald	<i>[Signature]</i>	14 New Templeton Rd
19.	Sarah Costa	<i>[Signature]</i>	54 Hale Rd
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	Name as Registered (PRINT)	Signature	Voting Address
1.	Rochelle Castell	Rochelle Castell	42 Hale Rd.
2.	Sharon Bessett	Sharon Bessett	58 Chicopee Drive
3.	Josephine Amato	Josephine Amato	9 Penobscott Ave
4.	Kathleen Bogaard	Kathleen Bogaard	2 Maple Ave
5.	Hugo Bogaard	Hugo Bogaard	2 MAPLE AVE
6.	Mary Tavic	MARY TAVIC	14 MAIN ST
7.	June Hubbard-Ward	June Hubbard-Ward	4 Elm St
8.	Barbara E Hubbard	BARBARA E HUBBARD	1 Barn Rd (at rd)
9.	Carol J Hubbard-Kelley	Carol Hubbard-Kelley	4 Evergreen Rd
10.	Nichelle Drew	Nichelle Drew	4 Duffin Rd.
11.	Mark Wigler	Mark Wigler	5 KRUSK RD
12.	Esmeralda Juskevicius	Esmeralda Juskevicius	67 Twin Hill Rd
13.	Tammy Cote	Tammy Cote	10 Main St. Unit 3
14.	Grace Vaughan	Grace Vaughan	11 MOOSEHORN HILL CIR
15.	Carol Carpenter	CAROL CARPENTER	6 Moosehorn Hill Cir.
16.	Donna Taber Zehring	Donna Taber Zehring	9 Moosehorn Hill Circle
17.	John W Zehring	John W Zehring	9 Moosehorn Hill Circle
18.	Sonji A Fickel	Sonji A Fickel	1 Moosehorn Hill Circle
19.	Margaret D Houch	MARGARET D HOUCH	4 MOOSEHORN HILL CIRCLE
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	Name as Registered (PRINT)	Signature	Voting Address
1.	Rose Ho. Ouellet	Rose Ho. Ouellet	20 Evergreen Rd
2.	Robert Everett	Robert Everett	20 Evergreen Rd
3.	FRANCIS OUELLET	Francis Ouellet	20 Evergreen Rd
4.	BEATRICE EVERETT	Beatrice Everett	20 Evergreen Rd
5.	Maryanne Kaspar	Maryanne Kaspar	1 Old Princeton Rd. Apt. 203
6.	Joan Pulnik	Joan Pulnik	8 Thompson Rd Hubbardston, MT
7.	Petra Vaitanen	Petra Vaitanen	30 Old Princeton Rd Apt 0145 B200
8.	Brenda Babineau	Brenda Babineau	Hubbardston
9.	Anne Goewey	Anne Goewey	29 Sumonds Hill
10.	ROBERT OUELLET	Robert Ouellet	80 MOUNT JEFFERSON RD
11.	Victor Pulnik	Victor Pulnik	8 Thompson Rd.
12.	<del>JOHNNIE OUELLET</del> JOHNNIE OUELLET	JOHNNIE OUELLET	80 MOUNT JEFFERSON RD
13.	Adam Ouellet	Adam Ouellet	80 Mt. Jefferson Rd.
14.	Colleen Anson	Colleen Anson	93 Babbe Rd
15.	Joyce E Green	Joyce E Green	25 Old Westminster Rd
16.	Michael O'Hara	Michael O'Hara	60 Brigham ST
17.	William Lipka	William Lipka	121 OLD WESTMINSTER RD
18.	Jill Wilson	Jill Wilson	37 Streeter Rd
19.	Judette Sullivan	Judette Sullivan	6 Thompson Rd
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	Name as Registered (PRINT)	Signature	Voting Address
1.	Debra J. Raymond	Debra J. Raymond	162 Williamsville Rd
2.	CLAUDIA PROVENCAL	Claudia Provencal	19 Thompson Rd
3.	R.W. GREEN	R.W. Green	25 OLD WESTMINSTER
4.	PETER STALKER	<del>Peter Stalker</del>	80 CHICOPEE DR.
5.	Julie Wilkinson	Julie Wilk	67 Worcester Rd
6.	Harriet M Ames	Harriet Ames	3 Old Princeton Rd
7.	DOROTHY M. SAGGERS	Dorothy Saggers	3 Old Princeton Rd
8.	Mary E. Malo	Mary E. Malo	
9.	DONNA JOHNSON	Donna Johnson	3 Old Princeton Rd
10.	Melodie Adams	Melodie Adams	3 Old Princeton Rd
11.	Cynthia Plouffe	Cynthia Plouffe	5 Hale Rd Ext.
12.	ROGER PROVENCAL	Roger Provencal	19 THOMPSON RD
13.	Emily DeLaRoche	Emily DeLaRoche	19 Thompson Rd
14.	Brittany Puntanen	Brittany Puntanen	7 Worcester rd
15.	Elizabeth Tupur	Elizabeth Tupur	4 Brigham St.
16.	MARY M GIROUARD	Mary M Girouard	4 Forest Drive
17.	KAREN M. WOLFE	Karen M Wolfe	33 Seward Hill Rd
18.	EDWARD OWEN'S	Edward Owens	22 Ed Clark Rd
19.	GRAHAM ERICSSON	Graham Ericsson	7 MAYO RD.
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	Name as Registered (PRINT)	Signature	Voting Address
1.	Hardy S. Ballantyne	[Signature]	1 Grove St
2.	Robert Coppolino	[Signature]	3 Grove St
3.	Ernest Athens	[Signature]	55 Hale
4.	Hilary Scott Jr	[Signature]	2 Gardner Rd. CUT OFF
5.	Max Kaprick	[Signature]	16 Hillery Rd.
6.	RICHARD ANDERSON	[Signature]	10 B. ROAD RD. DOVB
7.	Kathleen Derzis	[Signature]	68 Herdville Rd
8.	Rebecca J. Goss	Rebecca J. Goss	23 Underwood Rd
9.	Sandra Parady	Sandra Parady	39 Chippenw. St. Hubb.
10.	Kathleen Tozer	[Signature]	178 Gardner Rd
11.	Michael Bates	[Signature]	23 Elm St
12.	Jane McCauley	JANE McCAULEY	75 RAGGED HILL Rd. "
13.	Marjorie D. Clark	Marjorie D Clark	115 Gardner Rd.
14.	William Terwick	WILLIAM TERWICK	52 WILLIAMSVILLE RD.
15.	David W. Summer	David W. Summer	144 WILLIAMSVILLE RD.
16.	Francis Pheasant	Francis Pheasant	3 DUFFY RD
17.	Annette Pheasant	ANNETTE PHEASANT	3 DUFFY RD.
18.	Patricia A. Smith	[Signature]	45 Kad. com Way
19.	T. DiEmano	T. DiEmano	57 HIGH ST.
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	Name as Registered (PRINT)	Signature	Voting Address
1.	JUNE LINDSTEN	June Lindsten	27 High Hubbardston
2.	THEODORER. BEAUVAIS	Theodore Beaupais	26 KRUSE RD.
3.	CAROL A. BEAUVAIS	Carol Beaupais	26 Kruse Rd.
4.	Elizabeth Estabrook	Elizabeth Estabrook	75 Twin Hill Rd
5.	Andrew Colyer	Andrew Colyer	59 Brigham St
6.	TOM COLYER	Tom Colyer	59 Brigham St
7.	ANNETTE E OUCHAINE	Annette Ouchaine	14 UNDERWOOD RD
8.	Thomas BATTICO	Thomas Battico	28 High St
9.	Patricia G. Woodward	Patricia Woodward	39 High St
10.	JUNE H. FRENCH	June H French	116 New Westminster Rd.
11.	Bonnie J. Cunningham	Bonnie Cunningham	148 Ragged Hill Rd
12.	Jayne Arata	Jayne Arata	55 Dogwood Rd North
13.	Phillip Di BUSO	Phillip Di Buso	43 Williamsville Rd
14.	Seana G. GORAS	Seana Goras	17 Maple Rd
15.	Ethel D'ASCIANO	Ethel D'Asciano	71155 Elm Hill Cir.
16.	Shanna Larson	Shanna Larson	14 Mt. Jefferson
17.	CHARLES LARSON	Charles Larson	14 MT JEFFERSON RD
18.	ERICA DIMICHELLE	Erica Dimicelle	12 FIGG RD
19.	Michelle Johnston	Michelle Johnston	72 Gardner Rd.
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	Name as Registered (PRINT)	Signature	Voting Address
1.	RICHARD W. HACKETT	Richard W. Hackett	7 Ragged Hill Rd.
2.	Carol J. Posey	Carol J. Posey	15A Thompson, Rd.
3.	LOWELL T. POSEY	Lowell T. Posey	15A THOMPSON, Rd.
4.	Asta L. Anderson	Asta L. Anderson	6 Barre Rd
5.	DANIEL BAXTER	Daniel Baxter	40 Holman Rd.
6.	JOHN NASEN	John A. Nason	32 STREETER RD.
7.	Patricia Nason	Patricia Nason	32 STREETER RD.
8.	WALTER SCOTT	Walter Scott	7 Plum Tree Lane
9.	JANICE M. SCOTT	Janice M. Scott	7 Plum Tree Lane
10.	Robert F. Follen	Robert F. Follen	26 Mt. Jefferson Rd
11.	Florence Penner	Florence Penner	9 MAIN ST. Hubb.
12.	JAMES J. CONROY	JAMES J. CONROY	23 HAWKNEE WAY HUBB
13.	Linda Teneski	Linda Teneski	41 HALE Rd. Hubb
14.	Peter Guilbault	Peter Guilbault	15 Thompson Rd Hubb
15.	Laura J. Guilbault	Laura J. Guilbault	15 Thompson Rd, Hubb.
16.	Karen Morse	Karen Morse	113 Hale Rd
17.	MARCIANNA RAMPOLICZ	Marcianna Rampolicz	15 UNWIND RD
18.	W. R. L. R. L.	W. R. L. R. L.	333 Mile rd.
19.	Ed Clapper	Ed Clapper	6 Worcester Rd
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	Name as Registered (PRINT)	Signature	Voting Address
1.	Amber Deschenes	Amber Deschenes	31 Kruse Road
2.	Tonia Zurker	Tonia Zurker	6 Abernaki St
3.	Steven Erickson	Steven Erickson	6 Abernaki St
4.	Stacia Giacometti	Stacia Giacometti	1471 W. Winstonsville Rd.
5.	Gregory Robinson	Gregory Robinson	1970 Cambridge St.
6.	Brian Ross	Brian Ross	74 Old Princeton Rd
7.	Olivera Mullins	Olivera Mullins	129 Williamsville Rd.
8.	Melissa Gentle	Melissa Gentle	152 New Templeton Rd
9.	Amy Ann	Amy Ann	10 Flagg Rd
10.	MARC PLOUFFE	MARC PLOUFFE	5 Hill Rd. Ext.
11.	Barbara Conti	Barbara Conti	39 GRIMES RD
12.	STEWART HEWITT	Stewart Hewitt	72 NEW TEMPLETON
13.	LINDA GLANCEY	Linda Glancey	60 Williamsville Rd
14.	CHARLES W. ARTHUR	Charles W. Arthur	796 NEW TEMPLETON RD
15.	LAMBERT	LAMBERT	10 2
16.		LAMBERT	
17.	AUDREA REGER	Audrea Reger	29 MT. JEFFERSON RD
18.	JAMIE LELL	Jamie Lell	2 SHAWMUT WAY
19.	BEA COOY	Bea Cooy	128 Williamsville Rd
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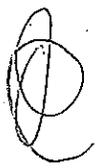
	Name as Registered (PRINT)	Signature	Voting Address
1.	Elycia Ortiz	[Signature]	73 Morjan Rd.
2.	Roy Boucher	[Signature]	155 Williamsville Rd
3.	Tom Milko	[Signature]	51 New Templeton
4.	<del>James Brandon</del>	<del>[Signature]</del>	<del>[Address]</del>
5.	Jan DeDallano	[Signature]	116 Williamsville St
6.	Allison Hansgate	[Signature]	143 Williamsville
7.	Janine Fitzgerald	[Signature]	14 New Templeton Road
8.	Lincoln Adams	[Signature]	[Address]
9.	Marty Ellowitz	[Signature]	5 New Templeton
10.	Karen J. Toffin	[Signature]	30 Main St
11.	Carla Jones	[Signature]	PO Box 421
12.	Debra Hansen	[Signature]	42 Geordie Lane
13.	Doreen Putnam	[Signature]	55 Kruse Road
14.	GERARD OJELLETT	[Signature]	10 Moosehorn Hill Cir
15.	Joann Pepper	[Signature]	160 Garden Rd
16.	Maurice St. Hilaire	[Signature]	26 New Templeton Rd
17.	Jan St Jean	[Signature]	5 Cross Rd.
18.	RICHARD A. HUTCHINS	[Signature]	14 MOOSEHORN HILL CIR
19.	William C. FERNEKEE	[Signature]	56 WILLIAMSVILLE RD.
	Total Signatures certified: _____	Town Clerk _____	

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	Name as Registered (PRINT)	Signature	Voting Address
1.	Deborah A. Martin	Deborah A. Martin	24 Main St. Hubbardston
2.	Kristen Dugan	Kristen Dugan	78 Mt Jefferson Rd Hubbardston
3.	CATHERINE M WILLIAMS	CATHERINE M WILLIAMS	19 MORGAN RD
4.	Rick Deland	[Signature]	38 ADAMS RD
5.	Beverly Carlson	Beverly Carlson	20 GEORGE LANE
6.	Hans Carlson	Hans P. Carlson	20 GEORGE LANE
7.	John Riley	[Signature]	33 Williamsville Rd.
8.	Peter Tervo	[Signature]	9 Brigham St.
9.	Becky Tervo	Robert Tervo	9 Brigham St.
10.	Nichole Koyne	[Signature]	100 Old Princeton Rd
11.	Kraig Kaulala	[Signature]	34 Mt Jeff Rd
12.	Thomas Berd	THOMAS BERD	6 Mayo
13.	THOMAS F. ROBINSON	[Signature]	5 Brigham St.
14.	Robert T. Christie	[Signature]	50 Parkville TCO
15.	MICHAEL REMY	[Signature]	62 BRIGHAM ST
16.	Paul F. Sweeney	[Signature]	40 Williamsville Rd.
17.	Kinda Sweeney	KINDA SWEENEY	40 WILLIAMSVILLE RD
18.	ELAINE MCKAY	[Signature]	53 WILLIAMSVILLE
19.	DONALD MCKAY	[Signature]	53 WILLIAMSVILLE
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	Name as Registered (PRINT)	Signature	Voting Address
1.	Michael Deane	<i>[Signature]</i>	181 Williamsville Rd
2.	Cony DeLoe	<i>[Signature]</i>	10 Elm Str
3.	<del>John DeLoe</del>		
4.	Tom Kazanovic	<i>[Signature]</i>	6 Pine Tree
5.	Teddie J. Doane	<i>[Signature]</i>	5 Old Princeton Rd cutoff
6.	Joshua Weston	<i>[Signature]</i>	21 Adams Rd.
7.	Janice Halpin		Horseshoe Mass.
8.	Matt Lical	<i>[Signature]</i>	90 Williamsville rd
9.	Christelle Trifunelli		Middle Ave.
10.	Jim Mahan	<i>[Signature]</i>	76 Mt Jefferson
11.	Robert Wages	<i>[Signature]</i>	235 GARFIELD Rd
12.	Thomas D. Foster	<i>[Signature]</i>	22 Main St
13.	Young Wages	<i>[Signature]</i>	235 GARFIELD Rd
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	Name as Registered (PRINT)	Signature	Voting Address
1.	JANICE BELLE ISLE	JANICE BELLE ISLE	109 Hale Rd Hubb.
2.	Barbara Hutchings	Barbara Hutchings	14 Moosehorn Hill Circle
3.	PETER GIROUARD	Peter Girouard	4 FOREST DR.
4.	Jacqueline Young	Jacqueline Young	139 Old Pouncey Rd
5.	William J Young	William J Young	139 Old Pouncey Rd.
6.	Jeanine G. Como	Jeanine G. Como	49 Morgan Rd.
7.	Michael P. Como	Michael P. Como	49 Morgan Rd.
8.	M. J. Jalen	M. J. Jalen	41 Hale
9.	John Drew	John Drew	4 DUFFY ROAD
10.	Nancy Gundersen	Nancy Gundersen	2 DUFFY ROAD
11.	Bertee Olson	Bertee Olson	7 Brigham St
12.	Jim Olsen	Jim Olsen	7 Brigham St
13.	Lisa Stevens	Lisa Stevens	1 DUFFY RD UNIT 1
14.	Robert Maxwell	Robert Maxwell	11 Northbrook Rd
15.	Edward Gallant	Edward Gallant	24 Old Boston Trpk.
16.	Michelle Gallant	Michelle Gallant	24 Old Boston Trpk
17.	Patricia A. Nakasa	Patricia A. Nakasa	75 Old Boston Trpk.
18.	Nancy Thibodeau	Nancy Thibodeau	112 Gardner Rd
19.	Joseph Thibodeau	Joseph Thibodeau	112 Gardner Rd
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	Name as Registered (PRINT)	Signature	Voting Address
1.	NORMA J. JASON	<i>Norma J. Jason</i>	74 Hale Rd.
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	Name as Registered (PRINT)	Signature	Voting Address
1.	JAMES C. KEANO	James C. Keano	2 MOOSE HORN HILL CIR
2.	Roberta Keane	Roberta Keane	10 " " " "
3.	Eunne Malcolmson	Eunne E. Malcolmson	19 Moosehorn Hill Cir
4.	Ann Marie Bourcier	Ann Marie Bourcier	16 Moosehorn Hill Cir
5.	Jean Recesso-Jones	Jean Recesso-Jones	13 Moosehorn Hill Cir
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	Name as Registered (PRINT)	Signature	Voting Address
1.	INA GOLDSMITH	Ina Goldsmith	1 Grove St, Hubb, MA
2.	Diana Langford	Diana Langford	3 Grove St. Hubb MA
3.	Gregory M Goldsmith	Gregory M Goldsmith	198 Williamsville Rd
4.	STEPHEN GOLDSMITH	STEPHEN GOLDSMITH	11 BRIGHAM ST
5.	DONNA L. GOLDSMITH	Donna L. Goldsmith	11 Brigham St Hubbardston
6.	Daniel Baxter	Daniel Baxter	42 Halfey Rd, Hubb
7.	Beverly Baxter	Beverly Baxter	" " " "
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**Deadlines for Taking Special Town Meeting and Special Election Actions:**

Citizen Petition filed:

June 29, 2015

Citizen Petition Special Town Meeting:

Aug 13, 2015 at latest (45 days from  
petition filing)

Citizen Petition Special Election:

90 days after Special Town Meeting

Special Election to Revote ATM ?s:

Sept 15, 2015 at latest (90 days after  
annual town meeting)

**To: Hubbardston Board of Selectmen**

**From: Anita Scheipers, Town Administrator**

**Date: June 29, 2015**

**Re: Bi-weekly Town Administrator Report**

**1. Outsourcing Accounting Services:** The Review Committee confirmed the quality of the Eric Kinsharf, CPA proposal for outsourced accounting services, and given your conditional approval voted at the June 15th meeting, I am moving ahead with executing a contract with the firm. We have already met to plan the transitions that need to take place, and as of July 1, we should have a seamless switch. I have some minor modifications to make to our financial policies and procedures to reflect this outsourced service. Eric will be sending out a welcome letter to all departments outlining his plan for staff availability and providing all necessary contact information. Phones and emails will be channeled through our existing town accounts so that from outside, there will be no indication of the service being outsourced. The Accounting office will be staffed two days per week by the accounting clerk, and our assigned accountant will be present every other Thursday to be present to help all departments with the bi-weekly payroll and payables warrants, or any other accounting issues. The accountant will also be present at all financial team meetings, town meetings and other special meetings as required. Most importantly, accounting assistance will also be available by email or phone each weekday. I will keep the board apprised as we go through the first few months under this contract.

**2. Library Asbestos Flooring Project:** No viable bids were received for the library asbestos flooring abatement project. The one bid received did not include the legally required 5% bid deposit, and a second vendor who attempted to submit a bid missed the bid opening deadline for submittal. We will be re-bidding this project and notifying all parties who took a bid package in the prior process. The new project time-frame will be the fall of 2015.

**3. Curtis Recreation Field Basketball Court Procurement:** Since no bids were received for the recreation court at Curtis Field, the Park Commission has decided to rebid the project as phases, in the hope that this will generate more local interest by qualified contractors. The project will go out to bid as a site preparation phase, a paving phase, and a fencing phase. The intended completion timeframe still is late fall 2015.

**4. Healdville Road Bridge:** MMI has confirmed there are still working with MassDOT to get their approval of changing the design to the revised plans. They do not anticipate a problem, but this is causing a delay, which they will attempt to address this week. At this point, they assume an August bidding of the project and a fall construction of the bridge. DPW Director is in constant communication with them to ensure there will be no additional delays in this project.

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**5. Open Seats in Elected Positions:** Per the Town Clerks memo of June 17<sup>th</sup>, we have planning board, finance committee, cemetery commission and housing authority positions that need to be filled by the joint appointment process. These positions are being advertised and we hope to have candidates to appointment in the next few months.

**6. Special Legislation Filing:** Since town meeting approved the Board to move ahead with filing a home rule petition allow the land swap with the Vincent family, I will begin working with town counsel on drafting that language, and will bring this back to the board for review in late July.

**7. Legal Services Update:** After payment of the June invoice, we have a remaining balance in the legal services account of approximately \$2,425. The ongoing cases that will be carried into FY16 are the Tax Collector case under general labor services, and some likely enforcement activity for the building department. No other known legal issues are pending for FY16.

MONTH	General Legal Services	General Labor Services	Union/ Indiv Contract \$	Appellate Tax Board	Town Common Partition	Plng Bld Laine v. Capone	Bldg. Dept Enforcement	Divico v. Homans (ZBA)	2013 Road Repair Project	Solar Farms	Town v. Phillips	Expenses	Charter Cable	Credits	Total	Paid from Legal Account	Balance remaining in Legal account
FY14																FY14	\$50,000.00
JULY	\$1,697.50	\$332.50		\$4,515.00	\$1,942.50		\$122.50		\$280.00	\$200.00	\$3,797.50	\$578.53			\$13,486.03	\$13,186.03	\$36,813.97
AUGUST	\$560.00	\$35.00		\$752.50	\$70.00						\$1,067.50	\$161.06			\$2,646.06	\$4,732.12	\$32,081.85
SEPTEMBER	\$1,190.00	\$297.50		\$175.00	\$437.50		\$52.50	\$1,155.00			\$1,645.00	\$281.05			\$5,233.55	\$5,233.55	\$26,848.30
OCTOBER	\$752.50	\$70.00		\$122.50	\$35.00		\$52.50	\$822.50			\$175.00	\$1,016.60			\$3,344.10	\$3,344.10	\$23,504.20
NOVEMBER	\$3,062.50	\$315.00		\$280.00	\$857.50		\$385	\$385.00			\$175.00	\$257.73			\$5,157.73	\$5,157.73	\$18,346.47
DECEMBER	\$1,522.50	\$52.50		\$57.50	\$262.50		\$175.00				\$24.58	\$2,299.58			\$2,299.58	\$2,299.58	\$16,046.89
JANUARY	\$175.00	\$227.50		\$87.50	\$157.50		\$175.00				\$16.57	\$16.57			\$1,854.07	\$1,854.07	\$14,192.82
FEBRUARY	\$2,012.50	\$35.00		\$87.50	\$70.00		\$23.14				\$565.64	\$565.64			\$3,062.66	\$3,062.66	\$13,927.18
MARCH	\$2,975.00	\$3,832.50		\$945.00	\$17.50		\$37.74				\$37.74	\$52.66			\$4,517.74	\$860.24	\$9,704.28
APRIL	\$2,222.50	\$6,912.50			\$350.00						\$447.82	\$447.82			\$9,740.32	\$2,862.82	\$6,841.46
MAY	\$2,362.50	\$2,047.50			\$157.50						\$70.00	\$271.47			\$3,123.97	\$1,076.47	\$5,764.99
JUNE					\$210.00												
FY14 YTD TOTALS:	\$16,082.50	\$13,930.00	\$0.00	\$6,230.00	\$2,397.50	\$4,830.00	\$0.00	\$787.50	\$2,642.50	\$200.00	\$6,755.00	\$3,168.95	\$70.00		\$57,093.95		

MONTH	General Legal Services	General Labor Services	Union/ Indiv Contract \$	Appellate Tax Board	Cove	Bldg. Dept Enforcement	Solar Farms	Town v. Phillips	Expenses	Charter Cable	Credits	Total	Paid from Legal Account	Balance remaining in Legal account
JULY	\$1,137.50	\$1,522.50						\$245.00	\$158.83	\$262.50	-\$300.72	\$3,025.61	\$3,025.61	\$45,000.00
AUGUST	\$385.00	\$297.50						\$17.50	\$18.78			\$718.78	\$718.78	\$41,974.39
SEPTEMBER	\$1,470.00								\$19.10			\$1,489.10	\$1,489.10	\$39,766.51
OCTOBER	\$542.50	\$6,492.50							\$169.16			\$7,204.16	\$7,204.16	\$32,562.35
NOVEMBER	\$472.50	\$1,785.00							\$906.59			\$3,064.09	\$3,064.09	\$29,498.26
DECEMBER	\$402.50	\$1,172.50										\$1,575.00	\$1,575.00	\$27,923.26
JANUARY	\$805.00	\$2,135.00										\$3,004.52	\$3,004.52	\$24,918.74
FEBRUARY	\$752.50	\$857.50										\$1,799.33	\$1,799.33	\$22,072.58
MARCH	\$3,115.00	\$140.00		\$595.00								\$2,337.54	\$2,337.54	\$17,397.50
APRIL	\$3,010.00	\$682.50		\$2,817.50								\$6,547.31	\$6,547.31	\$10,850.19
MAY	\$1,960.00	\$35.00		\$2,047.50								\$5,859.45	\$5,859.45	\$4,954.74
JUNE				\$140.00								\$2,529.55	\$2,529.55	\$2,425.19
YTD Totals	\$14,082.50	\$16,712.50	\$0.00	\$0.00	\$5,600.00	\$0.00	\$0.00	\$262.50	\$2,565.16	\$262.50	-\$300.72	\$42,574.81		

**Town Administrator**

**Appointments for June 29, 2015 Meeting**

**Building Commissioner/Private Ways Trench Inspector**

Larry Brandt

**Public Ways/ Trench Inspector**

Tim Kilhart

**Council on Aging Director**

Claudia Provencal

**Department of Public Works Director**

Tim Kilhart

**Electrical Wiring Inspector**

Darrell Sweeney

**Fire Chief**

Robert Hayes, Jr.

**Gas/Plumbing Inspector**

Thomas Monfreda

Anthony B. Hoffman

**Parking Clerk**

Kori Stuart

**Police Chief and Officers  
(list from Chief Perron)**

**Tax Collector**

Kori Stuart

**Town Accountant**

Amy DeLaRoche

~~Eric Kinsherf~~

Carol McMahan

**Town Clerk**

Joyce Green

**Town Counsel**

Kopelman & Paige

**Treasurer**

Kristen Noel

**Board of Selectmen  
Appointments for June 29, 2015 Meeting**

**Historical Commission**

Charles Clark (Alternate)

**Open Space**

Patricia Taylor

**Planning Board**

Mark Dymek (Alternate)

**Long Range Facilities Planning**

**Senior Center Building Committee**

**Sexual Harassment Officers**

Dennis Perron

Anita Scheipers



The Official Website of the Governor of Massachusetts

**Governor  
Charlie Baker**

Home > The Administration > Councils, Cabinets, Commissions, Panels, & Task Forces > Community Compact Cabinet > Community Compact FAQs

## Community Compact Frequently Asked Questions

- Governor Charlie Baker
- Lieutenant Governor Karyn Polito
- Cabinet
- Governor's Internship Program
- Councils, Cabinets, Commissions, Panels, & Task Forces
- Community Compact Cabinet
  - Compact Application
  - Frequently Asked Questions**
  - Commonwealth Commitments
  - Best Practice Areas
- Judicial Nominating Commission
- Staff

### 1. What Is a Community Compact?

The Community Compact is a voluntary, mutual agreement entered into between the Baker-Polito Administration and individual cities and towns of the Commonwealth. In a Community Compact, a community will agree to implement at least one best practice that they select from across a variety of areas. The community's chosen best practice(s) will be reviewed between the Commonwealth and the municipality to ensure that the best practice(s) chosen are unique to the municipality and reflect needed areas of improvement. Once approved, the written agreement will be generated and signed by both the municipality and the Commonwealth. The Compact also articulates the commitments the Commonwealth will make on behalf of all communities.

### 2. When was the Community Compact program launched?

The first Executive Order, signed by the Governor in January 2015, established the Community Compacts. The Order creates a Community Compact Cabinet that will work toward mutual accountability, work to reduce red tape, promote best practices, and develop specific 'Community Compacts' with local governments. These Community Compacts create clear mutual standards, expectations, and accountability for both the state and municipalities as we seek to create better government for our citizens. The Baker-Polito Administration values input from the municipal leaders of the Commonwealth and will utilize the Community Compacts as a way to continue to engage them.

### 3. What communities are eligible for a Community Compact? And are these optional?

The Community Compact agreement is open to all the cities and towns of the Commonwealth. While a great tool for cities and towns, Community Compacts are optional. All Compact agreements are subject to review by the Division of Local Services before they are signed.

### 4. How does a Community Compact work? What is the obligation of my community?

Communities will self-identify the best practice(s) from the list on the Community Compact website. The community's chosen best practice(s) will be reviewed between the Commonwealth and the municipality to ensure that the best practice(s) chosen are unique to the municipality and reflect needed areas of improvement. Once approved, the written agreement will be generated and signed by both the municipality and the Commonwealth. The municipal leader will be required to sign and authorize the Compact for a community. Those communities participating in the Community Compact will, over a two year period, implement the best practice(s) they selected when entering into the Compact. Resources for technical assistance from the Commonwealth will be prioritized for those communities entered into a Compact and seeking to implement their best practice(s). The Division of Local Services serves as the primary point of entry for communities looking for resources in best practice development and implementation.

### 5. What is the obligation of the Commonwealth?

The Commonwealth's commitments are found on the Community Compact website. In addition, the Commonwealth will offer incentives to communities for entering into a Community Compact, including prioritizing Commonwealth technical assistance resources to help reach your chosen best practice(s). Extra points on certain grants, and a grant program specifically for Compact communities are also incentives included for participation in the program.

### 6. Is there a deadline to apply for the Compact? How do I access the application?

No. A community may choose to enter into the Community Compact at any time. Each Compact agreement will run for two years. During the two year period of each compact, the Division of Local Services will periodically check in with the communities to monitor progress towards the implementation of the selected best practice(s). The application can be found by visiting [www.mass.gov/ccc](http://www.mass.gov/ccc). You will need a passcode to fill out the Community Compact application. If you do not have a passcode, please contact DLS by sending an email to Daniel Bertrand at [bertrandd@dor.state.ma.us](mailto:bertrandd@dor.state.ma.us).

### 7. Can communities have a Joint Community Compact?

Yes, for smaller communities, regionalization of the Compact is an option. The Communities will individually fill out an application, choose the same best practice(s) and choose the regionalization option on the website.

### 8. Where can I find out more information?

To find out more information please visit [www.mass.gov/ccc](http://www.mass.gov/ccc).