

**BOARD OF SELECTMEN
MINUTES
November 30th, 2015
Slade Building**

Members present: Daniel Galante, Chair
Raeanne Siegel, Vice Chair
Patrick Girouard
Jeffrey Williams

Members absent: Michael Stauder

Staff present: Anita Schiepers, Town Administrator; Jeannette Elsevier, Town Secretary

Others present:

Meeting was called to order at 6:30 p.m. by D. Galante

Open Session:

Ms. Scheipers explained that the capital planning committee had recommended purchasing a new ambulance to replace the 2000 Road Rescue ambulance. Votes to approve the purchase of a new ambulance passed the town vote (twice) but failed (twice) on the ballot vote. Ms. Scheipers stated that the Town of Athol had a used ambulance that was supposedly in good condition and available for purchase. Ms. Scheipers contacted the Town of Athol's town manager to inquire if the town would be willing to negotiate a deal for the ambulance. Bob Hayes, Fire Chief, was unable to schedule a visit as their chief was on vacation. Chief Hayes stated that the ambulance was a 2008, has 140,000 miles on it, which is actually double the mileage on our oldest ambulance, and is notorious for having all kinds of engine problems. Chief Hayes would not recommend purchasing the ambulance due to issues with that particular model type. No further action recommended.

MIT Cycling Team

Ms. Scheipers informed the board that an email was received from the MIT cycling team. They would like to hold their cycling conference championships next year by cycling through Hubbardston and Barre. This would require the approval from the Board of Selectmen and Ms. Scheipers has already put them in contact with the Police Chief for information on the safety requirements involved with cycling through Hubbardston.

Motion: R. Siegel **2nd: Jeff Williams**
To allow the MIT cycling championships to come through Hubbardston **Vote: All in Favor**

Joint Meeting of Selectmen and Planning Board

Vin Ritchie, Chair for Planning Board nominated Thomas Bratko, of 28 High Street and Kendall Daly, of 7 Clark Road, to fulfill two current vacancies.

Motion: Vin Ritchie **2nd: R. Siegel**
To approve the nominations of the planning board as presented **Vote: All in Favor**
Motion: Vin Ritchie **2nd: J. Williams**
To approve Thomas Bratko and Kendall Daly to the Affordable Housing Committee
Vote: All in Favor

2015/2016 Sand Salt Guidelines

Ms. Scheipers and Tim Kilhart, DPW Director, reviewed the prioritized roads for treatment, which was revised by Mr. Kilhart, as requested by the board, at the previous board meeting.

Motion: Raeanne Siegel **2nd: P. Girouard**

To leave it to the best discretion of the DPW Director regarding pre-treatment in winter operations.

Vote: All in Favor

Appointments

Motion: J. Williams

2nd: P. Girouard

To appoint Audrey Brooks as Parking Clerk

Vote: All in Favor

Motion: P. Girouard

2nd: J. Williams

To appoint Wayne Miller to Council on Aging

Vote: All in Favor

Liquor License Hearing

Leslie St. Germaine an attorney with McDermott, Quilty & Miller LLP, was in attendance on behalf of applicant, Shubh Laabh LLC dba Hubbardston One Stop Shop. Ms. St. Germaine informed the board that they were presenting a two part application; the first being administrative with the transfer of the license from Global Montello Group LLC dba Mr. Mikes to Shubh Laabh LLC dba Hubbardston One Stop Shop and the second part would be the change of manager of record to Dilav Patel.

Motion: P. Girouard

2nd: J. Williams

To approve the transfer of the license as presented

Vote: All in Favor

BoS Fy17 Budget Guidance

Ms. Scheipers advised the board that in accordance with the town charter the Board of Selectmen are required to send out a letter of guidance to the town departments. The letter is regarding the preparation of the upcoming fiscal year budget. Ms. Scheipers stated that she surveyed surrounding towns and the average COLA increase was 2%. Based on that average Ms. Scheipers would recommend an offer of a 2% guideline for both the COLA and the operating budgets.

Motion: J. Williams

2nd: P. Girouard

To authorize Dan Gallant to sign on behalf of the Board Selectmen for the budget guidelines

Vote: All in Favor

Town Administrator Report- See attached

Motion: P. Girouard

2nd: J. Williams

To authorize the Dan Gallant to sign a disclosure statement on behalf of the Board of Selectmen for the DCR land swap

Vote: All in Favor

Ms. Schiepers asked the board if they still wished to conduct a resident survey to ascertain the public support, or lack of, regarding the Senior Center and public safety building questions coming back before the voters.

Motion: R. Siegel

2nd:P. Girouard

To complete a 2016 Citizen Survey with input from other departments

Vote: All in Favor

Motion: R. Siegel

2nd:J. Williams

Amend motion to include the Board of Selectmen finalizing the questions used in the 2016 Citizen Survey

Ms. Scheipers discussed the conflict of interest regarding individuals holding elected and appointed positions whereas it may be construed as a conflict of interest. Town Counsel recommended the board appoint a "position" not an individual as a special municipal employee for the Capital Planning Committee and a separate second motion for the position of Planning Board Consultant as a special municipal employee

Motion: J. Williams

2nd:P. Girouard

To have the position of Capital Planning Committee member be made to be a Special Municipal employee

Vote: All in Favor

Motion: J. Williams

**To have the position of Planning Board Consultant member be made to be a Special
Municipal employee**

2nd:P. Girouard

Vote: All in Favor

Motion: P. Girouard

To adjourn the meeting at 7:46 p.m.

2nd:R. Siegel

Vote: All in Favor

Respectfully submitted,

Jeannette Elsevier
Town Secretary

Approved: