

**BOARD OF SELECTMEN  
MINUTES  
March 21, 2016  
Slade Building**

**Members present:** Daniel Galante, Chair  
Pat Girouard  
Mike Stauder

Members absent: Jeff Williams

**Staff present:** Anita Scheipers, Town Administrator; Jeanette Elsevier, Executive Administrative Assistant;

**Others present:** Zak Farkes, Norm Brown, Robert Pelczarski, Angela Werner, Bob and Deb Frattallone, Tom Bratko, Ron Ruston, Tom Robinson, David Doneski, K.B. Daly

Meeting was called to order at 6:30 p.m. by Dan Galante. Mr. Galante announced that the meeting was being live broadcasted on the Peg Access channel.

**Open Session:**

250<sup>th</sup> Committee – Update from Angela Werner, the committee has had seven meetings so far. Overview of celebration and fundraising. Meet the third Tuesday of each month. Established several committees. Came up with the logo and t-shirt design. June 17<sup>th</sup> celebration date (Saturday) – Parade/Fireworks on same date. Rain date would be the 18<sup>th</sup>. BBQ also on the 17<sup>th</sup>. Working with other towns to get information on what worked and didn't work for them. Set up Facebook page, email, etc. Parade and float application forms for organizations, businesses, families, anyone who wants to participate in the parade. Still looking for more community participation to make this work. Held 1<sup>st</sup> benefit, which collected \$510.

**Borrego Solar Project**

Review of two solar projects, possible tax agreements. Open conversation to negotiate two tax agreements with Board of Selectmen – 232/240 Gardner Rd – 8 to 10 acres in total.

**Motion: M. Stauder**

**2<sup>nd</sup>: P. Girouard**

**To open negotiations – develop a team make-up**

**Vote: All in Favor**

**Hubbardston Reclamation LLC**

Review of Permitting Jurisdiction with Town Counsel. David Doneski of Kopelman & Paige reviewed, proposed importation – deposit of fill material 2004 – expired 2007 – permit issued. Question about who retains jurisdiction. Dispute about reclamation activity and whether or not it was completed. Town Counsel suggests reviewing the town files further. Larry Brandt reviewed historical facts. Norman Brown reviewed files and found additional information from 2005. Mark Dymek as an abutter presented a letter.

**Planning Board Request for Special Counsel Legal Services**

Planning board is looking for permission to seek Special Counsel Legal Services for Reclamation. They are seeking assistance, general by-laws allow it by asking the BOS for permission. Mr. Girouard stated that it would be redundant, same questions, etc. Mr. Galante expressed Mr. Williams and maybe some others' disappointment in the lack of cooperation with the planning board. Mr. Stauder expressed that there are many entities involved here, no need to

add yet another. Planning Board feels David Doneski already has a vested interest and is not impartial. Any legal questions should be directed to the Town Administrator and will then be forwarded to K&P. No motion for special counsel, request refused. M. Stauder – No, P. Girouard – No.

### **FY17 Draft Budget Update**

Pending, agenda full so will wait until April 4<sup>th</sup> meeting. Some changes as follows:  
Ambulance enterprise fund – rate changes, increase in ambulance revenues for FY17  
Snow & ice deficit can be zeroed out.

Finance Committee approached about a few topics, first being school assessment. Discussion around ambulance purchase. Regional Dispatch assessment and possible grant to cover assessment. Discussion about big Ford F550 dump truck for DPW and what happens to old truck(s). Need more accurate information from the school district on assessment.

**Motion: M. Stauder**

**To remove the sign**

**Discussion: Dan would like further discussion to be included in the future.**

**2<sup>nd</sup>: P. Girouard**

**Vote: All in Favor**

### **Interim Town Administrator Process**

Reviewed all applicants. Previously identified as an appointment process, no changes. Discussion around difference between Ms. Siegel and other distant, retired candidates. M. Stauder recommends Raeanne for a few months. J. Williams submitted a letter against Ms. Siegel because of her lack of town administrator experience. Mr. Galante also recommends Ms. Siegel based on her knowledge of the town, committees, and the situation. Mr. Girouard would like to give someone from town a shot, also agrees to give Ms. Siegel a shot. Discussion around expected time frame for interim to serve. Both of the other candidates are retired and a distance away. Neither would be looking for anything beyond interim.

**Motion: M. Stauder**

**To take no action at this time.**

### **Appointments/Wage Authorizations**

**Motion: M. Stauder**

**To appoint Paul Hale and Jamie Pitney to the Memorial Day Committee**

**2<sup>nd</sup>: P. Girouard**

**Vote: All in Favor**

### **Ambulance Billing Rate Changes**

**Motion: M. Stauder**

**To approve the 2016 ambulance rate changes**

**Motion: M. Stauder**

**2<sup>nd</sup>: P. Girouard**

**Vote: All in Favor**

### **Town Administrator Report – See attached**

Country Hen Scholarship – Has been advertised, recommend any decision for award be done by May 16<sup>th</sup>.

Headville Rd Bridge – Will be completed this spring. Extra money leftover will need to be re-allocated.

**Motion: M. Stauder**

**To approve the engagement letter for Scanlon Associates**

**2<sup>nd</sup>: P. Girouard**

**Vote: All in Favor**

### **Committee Updates**

Building Committee – Mr. Galante updated that committee has made a motion to build the smallest, most inexpensive bldg. that complies with codes for police, fire, etc. Has gone back to the architects.

QRSD Task Force – Ms. Sheipers reviewed prior

Town Center Committee – The WPI students have accepted our project so if the town approves a schematic design, the WPI students will be doing it.

**Minutes**

**Motion: M. Stauder**

**To approve December 14, 2015 minutes**

**2<sup>nd</sup>: P. Girouard**

**Vote: All in Favor**

**Old Business**

a) School Delays/Closure Protocols

b) Monopole/RECC

**Motion: M. Stauder**

**To give RECC the monopole with limited assistance**

**Motion: M. Stauder**

**To Televisе all Planning Board meetings**

**2<sup>nd</sup>: P. Girouard**

**Vote: All in Favor**

**2<sup>nd</sup>: P. Girouard**

**Public/Press Questions & Answer**

**Motion: M. Stauder**

**To enter into Executive Session pursuant to MGL C30A, s. 21, Exemption 3 to discuss strategy with respect to union collective bargaining and MGL C30A, s. 21(a) – Item 3 to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares with no intent to coming back to open session.**

**Vote: All in Favor**

**2<sup>nd</sup>: P. Girouard**

**Role Call Vote: Mr. Stauder - Yes; Mr. Galante – Yes; Mr. Girouard– Yes**

**\*\*\*\*\*Executive Session Minutes are Separate\*\*\*\*\***

**Respectfully submitted,  
Tonya Martowska**