Town of Hubbardston
Community Preservation Committee

Minutes

Meeting of March 21, 2012

Meeting Opened at 7:00 PM

Present: Jassy Bratko – Chairman, Hubbardston Open Space Committee
Ernie Newcomb - Historical Commission
Sanda Barry – Parks & Recreation Commission
Danielle Arakelien – Member at Large
Tony Coppola – Conservation Committee
Donna Farrell – Member at Large
Susan Fox – Member at Large
Dennis O'Donnell – Finance Officer & Secretary, Housing Authority

1) Minutes –

Motion: Ernie Second: Tony
To approve the minutes of January 18, 2012
Vote: Unanimous

2) Templeton Regional Meeting –

Jassy had made everyone aware of meeting to be held April 5th in Templeton to review the Community Preservation Act. Susan and Jassy will attend, other members are invited if they are available that evening.

3) One Main Partnership, LLC Application –

Jassy has called Lori Churchill regarding the application that was submitted for our last meeting. Lori was advised she could file a revised application in time for our next meeting on March 21, 2012. No revised application has been filed. No one was present from the Partnership with an update.

Motion: Ernie Second: Donna
Application as submitted does not meet funding requirements.
Vote: Unanimous

4) Historical Records Application -

Town Clerk Joyce Green submitted a revised application on March 20, 2012 in the amount of $51,744.00 to cover the full scope of the proposed project as requested by CPC. She will be obtaining three bids and it is hoped that the final cost will be lowered.

Motion: Tony Second: Sanda
To approve the application and to recommend funding from the Undesignated Account.
Vote: Unanimous

5) Malone Road Restoration Application –

Jassy distributed copies of three bids that had been solicited. Susan explained the scope of work covered under the bids. Members felt that the application and bids met the requirements for funding. Susan also stated that the final funding needing might be less than the $10,000.00 requested.

Motion: Sanda Second: Ernie
To approve the application and to recommend funding from the Open Space and Recreation Account.
Vote: Unanimous

6) CPC Letters -

Jassy will write letters to all three applicants making them aware of our recommendations.

7) Annual Report –

Dennis will work on the 2011 report and submit a draft to the Committee.

8) Informational Meeting –

To be held at the Senior Center on May 16, 2012

9) Library Sign –

Library Trusted Laura Foley informed Danielle that CPC could remove our sign from the Library lawn as the funded project had been completed.

10) Adjournment

Motion: Danielle Second: Tony
To adjourn the meeting at 8:28 PM

Vote: Unanimous

Respectfully Submitted: Dennis P. O'Donnell Approved: 7/18/12