

# Town of Hubbardston Community Preservation Committee

## Minutes

Meeting of March 18, 2015

Meeting Opened at 7:02PM

Present:

Danielle Arakelian – Member at Large

Sanda Barry – Parks Commission

Jassy Bratko – Chairwoman / Open Space Committee

Barbara Carpenter – Historical Commission

Donna Farrell – Member at Large

Susan Fox – Member at Large

Dennis O'Donnell – Finance Officer / Housing Authority

Vin Ritchie - Planning Board

### **1) Minutes**

Motion: Dennis / Second: Sue

To approve the minutes of January 21, 2015 with (1) typo corrected

Vote: Unanimous

### **2) Community Preservation Coalition dues**

Jassy reviewed the role of the Coalition; “2014 Year in Review” informative publication from the Coalition was distributed. The 2015 \$300 dues notice was presented and voted upon.

Motion: Sue / Second: Dennis

To approve payment of 2015 Community Preservation Coalition dues

Vote: Unanimous

### **3) Library Project Application**

Jayne Arata, Director of the Hubbardston Public Library presented a project application requesting \$10,500 Historical Funding for the library to have an architectural study done on the existing library roof to assess the condition, to obtain a cost estimate for repairs, assist in the public bid process, and provide project oversight. Any work done on the roof must comply with standards of the MA & National Historical Registers in order to retain the Library inclusion on those registers. Several local architects have been contacted already for preliminary estimates. Jayne provided a written outline of long term plans for the project and provided photos of the current condition of the roof and interior portions of library where water damage had occurred. The Library does have a small contingency fund to work with if the cost exceeds expectations. The Library is not eligible to receive any State Library Funding due to the fact that the building

houses municipal offices in the basement. Once the municipal offices are relocated and the building is a dedicated Library facility, up to 60% state funding may be available for the future phases of this project.

Motion: Dennis / Second: Vin

To approve \$10,500 historical funding for an architectural study for the Hubbardston Public Library roof repair to be placed as an article on the annual Town Meeting warrant.

Vote: Unanimous

#### **4) Open Space Committee application**

Sue Fox presented an application requesting \$39,950 to assist the Open Space Committee with purchase of two land lots on Malone Road which are directly adjacent to the existing preserved land, and would expand the town's conservation areas. The owner is agreeable to considering sale of these lots. The \$100,000 asking price is likely to go down if the wetland impact study determines that the lots cannot be developed. LAND Grant funding to cover 2/3 of the purchase will be sought to supplement CPA funds. An additional request was made for a check for \$1500 to be issued as soon as possible to make a purchase deposit.

Motion: Vin / Second: Sanda

To approve \$39,950 CPA funding for Open Space Committee to purchase two land lots on Malone Road immediately adjacent to existing conservation lands to be placed as an article on the annual Town Meeting warrant. Additionally, to approve a check for \$1500.00 to place a purchase deposit on the land.

Vote: Unanimous

#### **5) Town Records Update**

There is no progress to report

#### **6) Parks Enhancement Project Update**

Sanda provided a written report of project revisions, per CPC request. On March 20, 2013 the original application for \$50,000 to build both tennis and basketball courts at Curtis Recreation Field was approved by CPC vote. The project was approved by town vote. Completion of the work per the original application was contingent partly upon receipt of \$75,000 PARCS Grant funding, which was not received. Due to this loss of funding, and upon the discovery that both courts would not fit in the available space, the decision was made to build only the basketball court at this time. The Parks Commission has been moving forward with this project, engaging the services of surveyors, contractors and engineers to resolve drainage and logistics issues. Engineered plan has been received and the committee is ready to move on to implementing the construction phase of the project. Excessive snow accumulation at the site will prohibit timely completion and the Parks Commission requests a project extension through June of 2016 to manage drainage issues and construction.

Motion: Dennis / Second: Sue

To approve revisions to previously approved Parks Enhancement application to be presented at the annual Town Meeting when the article for the second of three payments on the project comes up for vote.

Vote: Unanimous

Motion: Dennis / Second: Sue

To approve extension of project through June 2016

Vote: Unanimous

### **7) Town meeting warrant article review**

Dennis circulated a list of warrant articles for appropriating funds from the CPC to cover borrowing associated with the Hubbardston Center School Playground Committee Project and the Hubbardston Parks Committee Project, and also from the Community Preservation annual revenues for CPC expenses and projects in FY 2016. An additional article requests a vote to amend appropriations for FY 2015 based on final local assessments that indicate an increase of \$5000. Items approved at this meeting for placement on the warrant will also be included. Dennis also distributed the FY 2016 budget spreadsheet.

### **8) New Business**

None

Next meeting May 20, 2015

Motion: Dennis / Second: Vin

To adjourn the meeting at 8:45 pm

Vote: Unanimous

Respectfully Submitted: Sheila Chicoine, Clerk

Approved: