



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUBBARDSTON

SPECIAL TOWN MEETING

June 3, 2014 • 7:00 p.m.

CENTER SCHOOL

STABILIZATION: \$238,393

**Worcester, ss.** To either of the Constables of the Town of Hubbardston in the County of Worcester:  
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hubbardston, qualified to vote in elections and Town affairs, to meet at the **Center School in said Hubbardston on Tuesday, June 3, 2014, at 7:00 o'clock** in the evening, then and there to act on the following articles:

**ARTICLE 1.** To see if the Town will vote to amend the Hubbardston General Bylaws as follows:

*Note: These changes are recommended to make the General Bylaws consistent with the Town Charter and/or to reflect current practice. Exceptions are marked with an asterisk\*. A full copy of the current bylaws and a marked up version showing the changes are available at [www.hubbardstonma.us](http://www.hubbardstonma.us) and at the Town Clerk's office.*

**\*Chapter 1: General Provisions, Section 7**

- Amend by removing requirement to publish bylaws every 5 years in booklet form and change to requiring an up-to-date copy be posted on the Town website and available at the Town Clerk's office.

**Chapter IV: Financial Year & Finances, Sections 1 and 4**

- Update frequency of authorizing expenditures to reflect current practice of twice each month.
- **Change** "*Selectmen, or a majority of them*" in Section 1 and "*Board of Selectmen*" in Section 4 to Town Administrator. [Town Charter 5-3-1 gives authority to sign warrant for expenditure of Town funds to Town Administrator]

**Chapter VI: Town Clerk, Section 4 and 5**

- Delete Section 4 regarding notification to committees who have not submitted a report for the Annual Report and **move** to Chapter XIII Annual Reports
- **\*Clarification:** (add underlined words) Section 5 "*The Town Clerk shall provide and have in readiness a sufficient supply of "YES and "NO" ballots at every Town Meeting.*"

**Chapter VII: Board of Selectmen, Section 6**

- Add underlined words: The Board of Selectmen shall hold open at the start of each regularly scheduled meeting a minimum of 30 minutes for any resident to present a non-agenda item. [ Voted by BOS on Jan. 27, 2014]

**Chapter X: Board of Health, Section 2, Hazardous Materials**

- Upon recommendation from Board of Health, **delete** Section 2 Hazardous Materials and **move** to Chapter XXIV Public Safety.

**Chapter XIII: Annual Reports**

- Add Section 5 regarding notification to committees who have not submitted a report for the Annual Report (moved from Chapter VI Town Clerk)

**Chapter XVI: Streets and Sidewalks**

- **Change** references to Superintendent of Streets/Highway Superintendent/superintendent of highways in 4 places to Department of Public Works Director. [Town Charter 4-6-1]

**Chapter XVIII: Driveways**

- **Change** references to Highway Department/Highway Superintendent to Department of Public Works/DPW Director in 2 places. [Town Charter 4-6-1]
- Section 1: **Change** authority to issue driveway permit from Board of Selectmen to Department of Public Works to reflect current practice.

**\*Chapter XX: Intoxicating Beverages, Section 2**

- **Change** fine for consuming intoxicating beverages on public property from “not less than \$100” to \$100.

**\*Chapter XXII: Regulation of Dogs [to make consistent with MGL Ch.140, §139A-174E]**

- Section 1 (f): **Change** definition of Kennel from “collection of 4 dogs or more” to more than 4 dogs. [Ch140, §136A]
- \*Section 1 (g): **Change** date that \$25 late fee is assessed from July 1 to May 1 [requested by Animal Control Officer]
- Section 2: **Add** \$50 Failure to License fine for dogs licensed on or after June 1 to be collected in addition to regular license fee. [Ch140, §141]
- \*Section 2: **Add** notation that kennels (excluding kennels of 4 dogs or less) require a Special Permit [Hubbardston Zoning Bylaws, Article 4]
- \*Section 3: **Change** “dog officer” to Animal Control Officer and **remove** “Kennel inspections to start in FY95.”
- Section 6: **Change** fee to claim impounded dog from \$5.00 per day to \$10.00 per day. **Change** pick-up fee from \$25.00 to \$15.00. [Current practice at Animal Shelter]

**\*Chapter XXIV: Public Safety**

- **Add** numbering and title for Section 1. Wells
- Section 2 (4): **Add** responsibility for assigning street numbers to Building Department and adds an appeal process.
- Section 3: Alarm Systems [These changes are recommended by the Police Chief]
  - **Add** section to define purpose of bylaw
  - **Change** “Hubbardston Communications Center” and “Police or Fire Department” to Rutland Regional Dispatch Center in 2 places.
  - **Add** Section 3 (II) General Regulations (B): specifying that automatically dialed alarms must use the telephone number provided by the Police Chief or Fire Chief.
  - Section IV (F) False Alarms: **Change** time frame to file an appeal from 10 days to 30 days [regarding notice of violation for false alarms]
  - **Add** Section V (4): **\$100 fine** for second and subsequent use of 911 by automatically dialed alarms.
  - **Add** Section VI Enforcement and Appeal: bylaw to be enforced by Police Chief or Fire Chief or his/her designee. Appeals made to Board of Selectmen within 30 days.
- **Add** Section 4. Hazardous Materials [moved from Chapter X Board of Health and renumbered]

**Chapter XXVIII: Personnel [Town Charter 6-7-3]**

- **Change** “Personnel Board” to Human Resources Advisory Board or Board in 13 places.
- **Change** composition from 3 to 5 persons with 3 members needed for a quorum and 3 members voting in the affirmative for any official act of the Board.
- Section 3(B): At end of sentence **add and** Section 6-7-3 of the Town Charter.
- **Delete** Section 7. EFFECTIVE DATE this bylaw shall take effect on July 1, 2001.

; or take any action relative thereto.

(Sponsored by: Board of Selectmen)

(Fin Com recommends)

**ARTICLE 2.** To see if the Town will vote to approve the spending of funds necessary to meet the Town’s obligations under the new fire union contract, with no additional appropriation being necessary for the first year of the contract, FY14, and year 2 costs included in the FY15 operating budget and ambulance enterprise fund budget; or take any action relative thereto.

Sponsored by: Board of Selectmen

(Fin Com recommends)

**ARTICLE 3.** To see if the Town will vote to amend appropriations for the fiscal year 2014, Article 22, June 4, 2013 Annual Town Meeting to read, based on final local assessments;

Appropriations:

From FY14 estimated revenues for Committee Administrative Expenses (5%) \$4,051.25

Reserves:

From FY14 estimated revenues for Historic Resources Reserve (10%) \$8,102.50

From FY14 estimated revenues for Community Housing Reserve (10%) \$8,102.50

From FY14 estimated revenues for Open Space Reserve (10%) \$8,102.50

From FY14 estimated revenues for Budgeted Reserve (65%) \$52,666.25

or take any action relative thereto.

(Submitted by Community Preservation Committee)

(Fin Com recommends)

**ARTICLE 4.** To see if the Town will vote to transfer from the General Stabilization Account # 250-000-5961-0000, an amount not to exceed \$55,000 (Fifty Five Thousand Dollars and Zero Cents), for the purpose of funding necessary specialized auditing services; or take any action relative thereto.

(Sponsored by: Board of Selectmen) Required Vote: 2/3rds vote

(Fin Com recommends)

**ARTICLE 5.** To see if the Town will vote to transfer the use of property and to authorize the Board of Selectmen to enter into an agreement with Massachusetts Department of Conservation and Recreation for the purpose of conveying and swapping a 46+/- acre land-locked parcel of town-owned land located off Natty Pond Drive (Map 7 Lot 35) , along with a previously authorized 17 acre town-owned parcel located on Mile Road (Map 1, Lot47), with a 12 acre portion of state-owned land located at Gardner Road (Map 5C, Lot 134), to be used for general municipal purposes such as the siting of future municipal buildings including but not limited to a new senior center, and to authorize the Board of Selectmen to accept said parcel; or take any action relative thereto.

Sponsored by: Board of Selectmen

Required Vote: 2/3rds vote

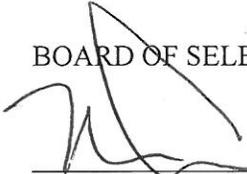
(Fin Com recommends)



You are hereby directed to serve this warrant by posting attested copies thereof at the Place of Meeting, Hubbardston Center School, "Mr. Mike's" convenience store, the Town Office, and the Post Office fourteen days, at least, before the day of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting as aforementioned.

Given under our hands this 5 th day of May 2014:

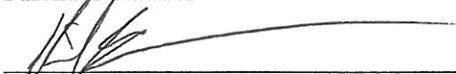
BOARD OF SELECTMEN of HUBBARDSTON

  
\_\_\_\_\_

Matthew Castriotta

  
\_\_\_\_\_

Michael Stauder

  
\_\_\_\_\_

Daniel Galante

  
\_\_\_\_\_

Jeffrey Williams

A true copy, Attest:

  
\_\_\_\_\_

Joyce E. Green, Town Clerk

Date of Posting: \_\_\_\_\_

Method: By Hand

By: \_\_\_\_\_, Constable

Any person requiring this warrant in a larger print format, or anyone requiring handicap related assistance at the town meeting, please contact the Selectmen's Office at 978-928-1400 x 200 prior to Wednesday, May 28, 2014, 2013. Every reasonable attempt will be made to provide the necessary assistance.