

COMMONWEALTH OF MASSACHUSETTS
TOWN OF HUBBARDSTON



ANNUAL TOWN MEETING **Tuesday, June 2, 2015 • 7:30 p.m.** **CENTER SCHOOL**

STABILIZATION: \$220,506.38

MUNICIPAL CAPITAL STABILIZATION: \$346,744.51

FREE CASH: \$236,143.00

AMBULANCE RETAINED EARNING: 49,569

Worcester, ss. To either of the Constables of the Town of Hubbardston in the County of Worcester:
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hubbardston qualified to vote in elections and Town affairs to meet at the **Center School in said Hubbardston on Tuesday, June 2, 2015 at 7:30 o'clock** in the evening, then and there to act on the following articles:

ARTICLE 1. To choose all necessary officers.

ARTICLE 2. To hear the reports of the Town Officers and Committees and act thereon.

ARTICLE 3. To see if the Town will vote to authorize the Board of Selectmen to enter into agreements with the Commonwealth of Massachusetts Department of Transportation for the construction and maintenance of public highways for the twelve month period beginning July 1, 2015; or take any other action relative thereto.

(Submitted by Board of Selectmen)

(Fin Com Recommends)

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to make application for and to accept educational grants and aid for Fiscal Year 2016, to be expended for authorized purposes by the Montachusett Regional Vocational Technical School and the Quabbin Regional School District; or take any other action relative thereto.

(Submitted by Board of Selectmen)

(Fin Com Recommends)

ARTICLE 5. To see if the Town will vote to authorize the continuation of the following Holden Hospital Account #220-512-5580-0000 for Fiscal Year 2016; or take any other action relative thereto:

The Holden Hospital Account is funded by monies received from the establishment of a \$2,500,000 trust fund under a settlement between the Medical Center of Central Massachusetts (MCCM) and the eleven communities formerly served by Holden Hospital. Any purchases to be presented for payment from this account shall be authorized by appropriate board, and only be used for the following:

a. Vehicle Replacement Assistance - This fund would be used to assist in funding the replacement of a RESCUE VEHICLE for the Town of Hubbardston. Fund would accumulate, and would supplement any town funds utilized for the purchase. Any purchases to be presented for payment from this Account shall be preauthorized by the Board of Selectmen with voucher authorized by the Town Administrator.

b. Education and Training - This fund would be used to reimburse Hubbardston residents for successfully completing EMT training only after one full year of active service with the Hubbardston EMS Division of the Fire Department. Fund would also be used to reimburse EMTs for successfully completing advanced training in the same manner. Any purchases to be presented for payment from this Account shall be preauthorized by the Board of Selectmen with voucher authorized by the Town Administrator.

c. Health Related - This fund would be utilized for other Health related programs within the Town of Hubbardston, under the direction of the Board of Health, or other health related agencies. Funds to be withdrawn by voucher submitted by the Board of Health or other Town Health related agencies.

d. Excess Investment Surplus - Any return on investment above 8% will be placed in this account which will accumulate and can be used for any special project or acquisition associated with any of the above three categories of distribution, or any other health related projects deemed compatible with the fund's design, with the approval of the Board of Selectmen. Funds may be withdrawn by voucher submitted by the Town Administrator.

(Submitted by Board of Selectmen)

(Fin Com Recommends)

ARTICLE 6. To see if the Town will vote to authorize the following Revolving Accounts for Fiscal 2016 under MGL Ch. 44 §53E ½, as shown on the following chart, with amendments to particular funds noted in ***bold italicized*** or ~~strikethrough~~ text; or take any other action relative thereto.

(Submitted by Board of Selectmen)

(Fin Com Recommends)

Fund	Authorization By	Revenue Source	Use of Fund	FY2016 Spending Limit
Wiring Fund	Wiring Inspector	Electrical Permit Fees and Applications	Pay inspector for inspection services and clerical wages	\$50,000
Gas Fund	Gas Inspector	Gas Permit Fees and Applications	Pay inspector for inspection services	\$3,000
Plumbing Fund	Plumbing Inspector	Plumbing Permit Fees and Applications	Pay inspector for inspection services	\$6,000
Recycling Fund	Board of Health	Fees collected for use of center and drop-off of recyclables	Costs associated with programs and facilities needed to recycle materials, including employee wages	\$5,000
Grave Fund	Cemetery Commissioners	Payments for grave openings	Payment to party hired to open grave	\$5,000
Haz Mat Fund	Fire Chief	Service charges for clean-up and disposal of hazardous materials	Expenditures related to clean-up and disposal of hazardous materials	\$3,000
Septic Fund	Board of Health	Fees for septic system plan review, agent inspections, and perc tests	Payments to septic system plan review engineers and to agents witnessing perc tests or performing inspections	\$20,000
Vaccine Administration Account	Board of Health	Fees, health insurance reimbursements and receipts for vaccine related services	Payments for vaccine, supplies, and services deemed necessary by the Board of Health	\$5,000
Con Com Fund	Conservation Commission	Receipts from fees for site inspections and plan review	Payment to member performing site inspection and expenses relating to such inspections or plan review	\$3,000

Open Burn Fund	Fire Chief	Receipts for fees for open burning	Payment of expenses related to fighting brush fires in town, including payment of part-time wages, forest firefighting equipment and other costs of fighting such fires	\$11,000
Late fee Dog License Fund	Town Clerk	Fees for late licensing of dogs and kennels	Payment of costs associated with the regulation of dogs, including ACO capital expense.	\$10,000
MART Transportation Management Fund	COA Director	MART Reimbursement	Payment of costs associated with the supervision and operation of the MART Transportation	\$35,000
Hubbardston 250 th Anniversary Fund	250 th Anniversary Committee	Donations, sale of promotional items and other sources	Payment of the costs associated with the 250 th Anniversary Celebration of Hubbardston's Founding	\$50,000
Hazardous Building Demolition Fund	Board of Health and the Building Department	Reimbursement from property owners for demolition of hazardous buildings	Payment of expenses associated with the demolition of hazardous buildings and related clean-up of underlying property	\$20,000
Planning Board Fund	Planning Board	Site Plan Review, Special Permit & Subdivision and Application fees.	Expenses related to Site Plan Review, Special permit, Subdivision Applications and Zoning Bylaw & Subdivision Regulations revisions	\$10,000
			Total of all Revolving Funds:	\$236,000
LIMIT OF FY16 REVOLVING FUND TOTAL = 10% of FY16 Tax Levy \$6,176,841 which = \$617,684			LIMIT FOR EACH REVOLVING FUND ** Single department authorization may not exceed 1% of Tax Levy which = \$61,768	

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding collective bargaining agreements between the Town and the Teamsters Local 170 (DPW) and the New England Police Benevolent Association, Inc. Local 092 effective July 1, 2015, or take any other action relative thereto.

(Submitted by Board of Selectmen)

ARTICLE 8. To see if the Town will vote to raise and appropriate from taxation, transfer from available funds, or otherwise provide the following sums of money to meet the salaries and compensation of Town Employees, and Town Officers, as provided by MGL Ch. 41 §108, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2016 (July 1, 2015 through June 30, 2016), and further, to accept and expend Federal and State Funds to offset certain salaries or expenses and outlay;

General Government \$616,154.60
Public Safety \$1,022,392.60
Education \$4,657,011.00
Public Works \$794,132.00
Human Services, Culture and Recreation \$139,400.00
Unclassified \$541,680.00
TOTAL GENERAL FUND OPERATING BUDGET EXPENSES \$7,770,770.20

or take any other action relative thereto.

Note: The detailed FY16 Operating Budget included with this warrant is only a guide and non-binding as to the raise and appropriate vote of the category totals shown above.

(Submitted by Board of Selectmen)

(Fin Com Recommends)

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to operate the Ambulance Enterprise as follows:

That the following sums be appropriated for the Ambulance Enterprise.

Salaries \$168,523
Expenses \$ 68,530
Total \$237,053

And that the \$237,053 to be raised as follows:

Department Receipts	\$148,000
Retained Earnings	\$ 41,797
Raise and Appropriate from Taxation	<u>\$ 47,256</u>
Total	\$237,053

or take any other action relative thereto.

(Submitted by the Board of Selectmen)

(Fin Com Recommends)

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$15,000 (Fifteen Thousand Dollars and Zero Cents) to fund the Senior Citizen Work-off Tax Abatement Program Account # 001-141-5120-0000 for Fiscal Year 2016; or take any action relative thereto:

(Submitted by the Board of Selectmen)

(Fin Com Recommends)

ARTICLE 11. To see if the Town will vote to transfer from available funds \$20,000.00 (Twenty Thousand and 00/100 Dollars) to the General Stabilization Account # 250-000-4970-0000; or take any action relative thereto.

(Submitted by Board of Selectmen)

2/3 Vote Required

(Fin Com Recommends)

ARTICLE 12. To see if the Town will vote to transfer from Specialized Audit Account # 001-135-5300-0003 \$22,000 (Twenty Two Thousand and 00/100 Dollars), to the General Stabilization Account # 250-000-4870-0000; or take any action relative thereto.

(Submitted by Board of Selectmen) 2/3 Vote Required (Fin Com Recommends)

ARTICLE 13. To see if the Town will vote to transfer from available funds \$140,000.00 (One Hundred Forty Thousand and 00/100 Dollars) to the Municipal Capital Stabilization Account # 251-000-4970-0000; or take any action relative thereto.

(Submitted by Board of Selectmen) 2/3 Vote Required (Fin Com Recommends)

ARTICLE 14. To see if the Town will vote to transfer from the following accounts those sums as noted below, with those sums being the remaining balances from prior capital projects approved on the dates noted, to the Municipal Capital Stabilization Account # 251-000-4970-0000, as follows:

Transferring Remaining Account balances Back Into the MCSA Acct # 251-000-5961-0000

	Authorized Project	Date of Original Vote	Article #	Amount to Transfer back	Current Account #
A	Engine 4 Rehabilitation	5/4/2013	17	\$42,000	001-220-5870-0001
B	Cruiser # 1	6/5/2012	18	\$8,500	001-210-5870-2011
C	Slade Building Insulation	6/3/2014	20	\$610.49	001-122-5430-0001
D	Bonding Costs	6/3/2014	20	\$3,097.30	001-145-5300-0001
E	Med Duty Truck w' Plow	6/4/2013	17	\$3,285.90	001-422-5850-2014
F	Used Backhoe	6/3/2014	20	\$500.00	001-422-5850-0000
				Total: \$57,994	

or take any action relative thereto.

(Submitted by Board of Selectmen) 2/3 Vote Required (Fin Com Recommends)

ARTICLE 15. To see if the Town will vote to transfer from the Municipal Capital Stabilization Account # 251-000-5961-0000, the following sums to pay for the following capital expenses:

Note: The table below reflects the reduced FY16 amounts owed for the Road Project, the Rt. 68 Engineering, the Dump Truck and the Cruiser, because 2014 ATM already voted some funds to apply to the Year 1 P/I. The table below shows the net amount needed to pay the FY16 P/I costs.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$400,000.00 (Four Hundred Thousand and 00/100 Dollars), by taxation, by transfer from available funds, by borrowing or any combination thereof, to purchase a fire truck and any related equipment, including all costs incidental and related thereto, for the Fire Department; and whether to meet said appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law or other enabling authority, and to issue bonds or notes of the Town therefor; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bond or notes from the provisions of Proposition 2 ½, so called; or take any other action relative thereto.

(Submitted by Board of Selectmen)

2/3 Vote Required

(Fin Com Takes No Action)

ARTICLE 18 . To see if the Town will vote to appropriate \$15,250.00 (Fifteen Thousand Two Hundred Fifty and 00/100 Dollars) from the Community Preservation Budgeted Reserve to cover the principal and interest of year two (of three) for the borrowing associated with the Hubbardston Center School Playground Committee Project approved at the Special Town Meeting of April 23, 2013, or take any other action relative thereto.

(Submitted by Community Preservation Committee)

(FinCom Recommends)

ARTICLE 19. To see if the Town will vote to appropriate \$26,138.89 (Twenty Six Thousand One Hundred Thirty Eight and 89/100 Dollars) from the Community Preservation Budgeted Reserve to cover the principal and interest of year one (of two) for the permanent borrowing associated with the Hubbardston Parks Committee Project approved at the Annual Town Meeting of June 4, 2013, or take any other action relative thereto.

(Submitted by Community Preservation Committee)

(FinCom Recommends)

ARTICLE 20. To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended as shown below, by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2016, with each item to be considered a separate appropriation:

Appropriations:

From FY 2016 estimated revenues for Committee Administrative Expenses (5%) \$2706.88

Reserves:

From FY 2016 estimated revenues for Historic Resources Reserve (10%) \$5,412.77

From FY 2016 estimated revenues for Community Housing Reserve (10%) \$5,412.77

From FY 2016 estimated revenues for Open Space Reserve (10%) \$5,412.77

From FY 2016 estimated revenues for Budgeted Reserve (65%) \$35,188.49

or take any other action relative thereto.

(Submitted by Community Preservation Committee)

(FinCom Recommends)

ARTICLE 21. To see if the Town will vote to appropriate \$10,500.00 (Ten Thousand Five Hundred and 00/100 Dollars) from the Community Preservation Historic Reserve Account to cover the cost of an architectural analysis of the historic Hubbardston Library Roof, estimate scope and materials needed to replace the roof, prepare bid documents for the project, and provide oversight of the project, including all costs incidental and related thereto; or take any other action relative thereto.

(Submitted by Community Preservation Committee)

(FinCom Recommends)

ARTICLE 22. To see if the Town will vote to: (1) Authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise for open space and passive recreation purposes certain parcels of land located on Mt. Jefferson Road and Malone Road, adjacent to the existing Malone Road Conservation Area, being described as follows:

Assessor's Map 5, Lot 6.3; Map 5, Lot 158; Map 5, Lot 6.5; Map 5, Lot 6.6 and a portion of Map 5, Lot 6, all as shown on the plan entitled "Plan of Land Located on Mt. Jefferson Road & Malone Road," dated July 26, 2012, shown as Lots 1E, 2E, 3E, 4E, 5E, 6E and 7E on the aforesaid plan, said plan on file with the Town Clerk; with such land to be held under the care, custody management and control of the Conservation Commission under G.L. c.40, §8C or any other applicable law;

(2) Appropriate the sum of \$467,000 (Four hundred and sixty-seven thousand dollars) for such acquisition and related costs, and to meet said appropriation, to transfer the sum of \$39,950 (Thirty-nine thousand nine hundred and fifty dollars) from the Community Preservation Fund FY2015 Budgeted Reserve, and further to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$427,050 (Four hundred and twenty-seven thousand and fifty dollars) pursuant to G.L. c.44B, §11, G.L. c.44, §7 or any other enabling authority, and to issue bonds and notes therefor, with the understanding that although such bonds shall be general obligation bonds of the Town, it is anticipated that the principal and interest thereon shall be paid from the Community Preservation Fund; and

(3) Authorize the Board of Selectmen, Conservation Commission and/or other appropriate Town officials to apply for, accept and expend funds received by the Town for such purposes, including but not limited to grants and/or reimbursement from the Commonwealth of Massachusetts under G.L. c.132A, §11, the Local Acquisitions for Natural Diversity (LAND) grant program, and to enter into all agreements and execute any and all instruments as may be necessary to effect said acquisition or purchase; provided, however, that expenditure of the funds appropriated hereunder shall be contingent upon the Town receiving or being allotted a LAND grant for the purposes provided herein; or take any other action relative thereto.

(Submitted by the Community Preservation Committee) Required Vote: 2/3rds vote (Fin Com Takes No Action)

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$7,500,000.00 (Seven Million, Five Hundred Thousand and 00/100 Dollars) by taxation, by transfer from available funds, by borrowing or any combination thereof, to construct a new Senior Center facility and a new combined police/fire Public safety facility, and any related equipment, including all costs incidental and related thereto; and whether to meet said appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law or other enabling authority, and to issue bonds or notes of the Town therefor; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bond or notes issued for such projects from the provisions of Proposition 2 ½, so called; or take any other action relative thereto.

(Submitted by Board of Selectmen)

Required Vote: 2/3rds vote (Fin Com Recommends)

ARTICLE 24. To see if the Town will vote to authorize the purchase of new financial software modules for the Tax Collector's office, including all costs incidental and related thereto; with the purchase price to be paid in three annual installments, and to transfer from available funds the sum of \$15,290.00 (Fifteen Thousand Two Hundred and Ninety Dollars and Zero Cents) to Account # 001-145-5380-0000 to fund the FY16 Year 1 costs; or take any action relative thereto:

(Submitted by the Board of Selectmen)

(Fin Com Recommends)

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to convey the fee interest in a parcel of Town-owned land, containing 5.09 acres, more or less, located on Ragged Hill Road (Map 2, Lot 33), described in a deed recorded with the Worcester Registry of Deeds in Book 4420, Page 244, on such terms and conditions as the Board of Selectmen shall determine to be in the best interest of the Town, which may be in consideration for the exchange of the land hereinafter described; and further authorize the Board of Selectmen, in consideration for the parcel the Town is to convey, to acquire by gift, purchase or eminent domain, for general municipal purposes the fee interest in and accept a deed for land containing approximately 4.82 acres, more or less, located on Gardner Road (Map 5C, Lot 125), described in a deed recorded with the Worcester Registry of Deeds in Book 42669, Page 1, and to authorize the Board of Selectmen to submit a petition to the General Court seeking approval of the foregoing transfers and/or conveyances, provided that the General Court may make clerical or editorial changes of form only to said

bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the aforesaid petition; or take any other action relative thereto.

Comment: The Town wishes to acquire a parcel of property on Gardner Road, which is adjacent to property owned by the Department of Conservation and Recreation, which the Town will also acquire, which properties, together, will be the site of several municipal buildings, including a senior citizens center and a public safety facility. Special legislation is required in order to "swap" a parcel of Town-owned land located on Ragged Hill Road with the property on Gardner Road.

(Submitted by Board of Selectmen)

Required Vote: 2/3rds vote

(Fin Com Recommends)

ARTICLE 26. To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 268A, Section 21A, to authorize the Board of Health to appoint Hayden Duggan, a member of the Board of Health, to the position of Kitchen Inspector; or take any other action relative thereto.

(Submitted by Board of Health)

ARTICLE 27. To see if the Town will vote to amend Zoning Bylaw Article 18, WIRELESS COMMUNICATION FACILITY, as follows:

Sect. 18.4.1 Structure Type

Subsection a) - Delete first sentence of subsection a), and add the words "**or FCC for any wireless communication tower**" to the second sentence so that Subsection a) shall read as follows: "If artificial lighting is required by the FAA or FCC for any wireless communication tower, it shall be constructed and installed in such a manner that lighting will be shielded from view from any point on the ground within the Town of Hubbardston."

Subsection b) - Amend the first sentence to read as follows: "New structures **may** be of the monopole or **lattice type, no greater than 150' in height**, designed for maximum co-location."

or take any other action relative thereto.

(Submitted by Planning Board)

ARTICLE 28. To see if the Town will vote to amend Zoning Bylaw Article 4, USE REGULATION, as follows:

Section. 4.2. Uses Permitted by Special Permit in Residential Districts

Subsection f) Radio, Television and Communication Transmission Towers

Add: "**with a maximum height of 150'**" so that subsection (f) reads as follows: Radio, Television and Communication Transmission Towers with a maximum height of 150'.

or take any other action relative thereto.

(Submitted by Planning Board)

ARTICLE 29. To see if the Town will vote to amend Zoning Bylaw Article 20, the USE OF LARGE – SCALE SOLAR PHOTOVOLTAIC INSTALLATIONS, as follows:

Section 20.2.0 Definitions

Sect. 20.2.1 As of Right Siting – Delete existing Subsection 20.2.1 and replace with the following language: **“Sect. 20.2.1 Siting, Construction, Regulation, Development, Generating and Distribution of Large Scale Photovoltaic Installations. All installations shall be regulated by the Planning Board through Article 7 – Special Permits, Article 8 – Environmental and Community Impact Analysis, and Article 9 – Site Plan Approval of the Town of Hubbardston Zoning Bylaws.”**

Sect. 20.3.3.2 – Delete existing Subsection 20.3.3.2 and replace with the following language: **“The large Scale Solar Photovoltaic Installation Fee shall be \$2,000.00 which shall include the fees for the Special Permit and Site Plan Review applications.”**

Sect. 20.3.4.2 - Required Documents - Add a new item: **(g) Decommissioning Plan**

Sect. 20.3.12.3 – Financial Surety: amend to read as follows:

“Proponents of large-scale ground mounted solar photovoltaic projects shall provide surety in the form of cash or certified bank check, held by and for the Town of Hubbardston in an interest bearing account to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. This surety will be due and payable at the issuance of the building permit. Proof of both payments in the form of a receipt from the Town Treasurer will be shown to the Building Inspector before the permits are issued. Such surety will not be required for municipally-or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation. As a condition of approval, an applicant shall bind itself to grant the necessary license or easement to the Town to allow entry to remove the structure. The Town shall have the right, but not the obligation, to remove the facility.”

ADD A NEW SECTION: 20.4.0 – Certificate To Generate

“No solar facility may sell or distribute generated power until all conditions of the issued permit and requirements of this bylaw are approved and certified at a meeting of the Planning Board, and the “Certificate to Generate” is issued and recorded in the Worcester Registry of Deeds.”

or take any other action relative thereto.
(Submitted by Planning Board)

**TOWN OF HUBBARDSTON
FY16 BUDGET**

Account Number	Account Name	FY2014 Approved	FY2015 Approved	FY2016 Proposed
GENERAL GOVERNMENT				
001-114-5110-0000	Moderator	\$330		
001-131-5420-0000	Finance Committee Expenses	\$250	see below	
001-132-5700-0000	Finance Committee Reserve Fund	\$25,000		
Total Legislative			\$0	\$0
001-122-5110-0000	Selectboard Salary	\$6,253	\$6,316	\$6,392
001-122-5110-0001	Town Secretary Wages	\$23,646	\$23,893	\$24,977
001-122-5700-0000	Selectboard Expense	\$10,000	\$10,000	\$9,000
001-122-5700-0001	Binding of Records	\$100	\$100	\$75
001-129-5110-0000	Town Administrator Salary	\$84,000	\$85,850	\$86,800
001-129-5110-0000	Town Administrator - Perf. Related Pay	\$0	\$1,275	\$1,314
001-129-5700-0000	Town Administrator Expense	\$3,000	\$3,000	\$2,500
001-161-5110-0000	Town Clerk Salary	\$34,783	\$35,131	\$36,264
001-161-5190-0000	Town Clerk Certification	\$1,000	\$1,000	\$1,000
001-161-5700-0000	Town Clerk Expenses	\$3,650	\$3,850	\$3,625
001-161-5110-0001	Asst Town Clerk	\$0	\$3,015	\$2,750
Total Executive		\$166,432	\$173,430	\$174,697
001-162-5700-0000	Elections & Registrations	\$5,050	\$8,775	\$7,495
001-162-5110-0000	Board of Registrars Wages	\$416	\$420	\$428
Total Election and Registration		\$5,466	\$9,195	\$7,923
001-135-5110-0000	Town Accountant Salary	\$37,400	\$37,774	\$0
	Town Accountant Services (new)			\$35,000
001-135-5110-0001	Municipal Finance Clerk Wages	\$2,639	\$2,665	\$4,307
001-135-5420-0000	Town Accountant Expense	\$900	\$900	\$900
001-135-5300-0000	Annual Audit (FY15)	\$15,500	\$15,500	\$15,500
Total Accountant/Auditor		\$56,439	\$56,839	\$55,707
001-141-5110-0003	Assessors' Salary	\$3,752	\$3,790	\$3,835
001-141-5110-0002	Municipal Office Clerk II	\$18,692	\$18,807	\$19,434
001-141-5420-0000	Assessors' Expenses	\$7,000	\$11,250	\$6,000
001-141-5300-0000	Assessors' Contracted Services	\$59,500	\$61,000	\$62,500
001-141-5400-0000	Assessors' Maps	\$6,155	\$0	\$0
Total Assessors		\$95,099	\$94,847	\$91,769
001-145-5110-0000	Treasurer's Salary	\$36,400	\$36,764	\$38,284
001-145-5190-0000	Treasurer's Certification	\$1,000	\$1,000	\$1,000
001-145-5110-0001	Municipal Finance Clerk Wages	\$2,639	\$2,666	\$2,154
001-145-5700-0000	Treasurer's Expense	\$1,800	\$1,800	\$1,800
001-145-5300-000	Payroll Service	\$2,500	\$2,500	\$2,500
001-158-5300-0000	Treasurer's Tax Title Expense	\$5,000	\$2,000	\$2,000
Total Treasurer		\$49,339	\$46,730	\$47,738
001-146-5110-0000	Tax Collector Wages	\$33,944	\$34,283	\$30,611
001-146-5190-0000	Tax Collector Certification	\$1,000	\$1,000	\$0
001-146-5700-0000	Tax Collector's Expenses	\$7,125	\$8,383	\$1,300
001-146-5700-0001	Tax Collector Tax Title Expense	\$8,150	\$3,000	\$6,000
001-146-5700-0002	Excise/Property Tax Bill Preparation & Mail	\$2,700	\$2,700	\$8,000
Total Tax Collector		\$52,919	\$49,366	\$45,911
001-151-5300-0000	Legal Services	\$40,000	\$45,000	\$40,000
Total Legal Services		\$40,000	\$45,000	\$40,000
001-171-5110-0001	Conservation Comm. Salaries	\$974	\$984	\$996
001-171-5700-0000	Conservation Comm. Expenses	\$1,193	\$1,193	\$1,207
Total Conservation Commisson		\$2,167	\$2,177	\$2,203
001-122-5210-0000	Slade Building Utilities	\$26,000	\$32,000	\$37,500
001-122-5230-0000	Town Office Phone	\$7,000	\$7,000	\$7,250
001-122-5240-0000	IT (Computer) Maintenance	\$38,000	\$57,300	\$62,700
001-122-5300-0003	VTH Website Maintenance	\$2,225	\$0	\$0
001-122-5400-0000	Copier Expense	\$5,000	\$5,000	\$5,000
Total Operations Support		\$78,225	\$101,300	\$112,450

**TOWN OF HUBBARDSTON
FY16 BUDGET**

Account Number	Account Name	FY2014 Approved	FY2015 Approved	FY2016 Proposed
001-176-5110-0000	Board of Appeals Clerk Wages	\$508	\$513	\$519
001-176-5700-0000	Board of Appeals Expense	\$675	\$675	\$675
001-195-5700-0000	Town Report	\$1,000	\$1,000	\$1,000
001-114-5110-0000	Moderator	\$330	\$334	\$338
001-131-5420-0000	Finance Committee Expenses	\$250	\$250	\$225
001-132-5700-0000	Finance Committee Reserve Fund	\$25,000	\$30,000	\$35,000
	Total Other	\$27,763	\$32,772	\$37,757
	TOTAL GENERAL GOVERNMENT	\$573,849	\$611,656	\$616,154.60
PUBLIC SAFETY				
001-210-5110-0000	Police Chief Salary	\$88,244	\$91,800	\$90,989
001-210-5110-0002	Police Wages	\$407,720	\$428,185	\$399,697
001-210-5110-0003	Police Training Wages	\$12,527	\$13,799	\$13,799
001-210-5110-0001	Police Department Clerk	\$14,792	\$14,939	\$16,504
001-210-5700-0000	Police Dept. Maintenance	\$12,140	\$11,290	\$11,790
001-210-5240-0000	Police Dept. Vehicle Maintenance	\$8,250	\$9,100	\$9,100
001-210-5850-0000	Police Dept. Equipment & Outlay	\$18,375	\$14,075	\$24,075
001-210-5340-0000	Code Red	\$0	\$4,554	\$4,560
	Total Police Department	\$562,048	\$587,742	\$570,513
001-220-5110-0000	Fire Chief Salary (Inc Hol)	\$35,514	\$36,007	\$37,229
001-220-5110-0001	Fire Department FT Wages	\$79,956	\$88,051	\$94,308
001-220-5190-0000	Fire Department Other Wages	\$40,187	\$43,952	\$44,479
001-220-5430-0000	Fire Department Maintenance	\$12,900	\$13,600	\$14,600
001-220-5240-0000	Fire Department Vehicle Maint.	\$18,025	\$18,500	\$18,500
001-220-5500-0000	Fire Department Equipment & Outlay	\$27,750	\$27,750	\$27,750
001-220-5700-0000	Misc. Expense	\$3,325	\$4,900	\$3,900
	Total Fire Department	\$217,657	\$232,760	\$240,766
001-299-5110-0000	Rutland Regional Dispatch Fee	\$84,440	\$98,189	\$106,495
001-299-5700-0000	Dispatch Maintenance & Equip.	\$14,522	\$5,961	\$8,541
	Total Dispatch Department	\$98,962	\$104,150	\$115,036
001-192-5110-0000	Building Commissioner Salary	\$26,355	\$26,619	\$27,734
001-192-5700-0000	Building Department Expense	\$2,351	\$2,351	\$2,398
001-519-5705-0000	Animal Inspector Salary	\$812	\$820	\$830
001-519-5110-0000	Animal Inspector Expense	\$300	\$300	\$650
	Total Building Inspection	\$29,818	\$30,090	\$31,612
001-175-5700-0000	Planning Board Expenses	\$900	\$909	\$1,000
001-175-5700-0001	Montachusett Reg. Planning District	\$1,322	\$1,375	\$1,520
	Total Planning Board	\$2,222	\$2,284	\$2,520
001-510-5110-0000	Inspectional Services Asst. (BOH,Conservator	\$11,215	\$11,328	\$11,484
001-192-5110-0001	Build.Dept./Planning Brd Clerk Wages	\$12,205	\$10,924	\$11,843
	Total Inspectional Services Support	\$23,420	\$22,252	\$23,327
001-510-5110-0001	Board of Health Salaries	\$2,847	\$2,875	\$2,910
001-510-5300-0000	Landfill monitoring	\$9,930	\$7,445	\$9,000
001-510-5700-0000	Board of Health Expenses	\$2,335	\$2,335	\$2,363
	Total Health Services	\$15,112	\$12,655	\$14,273
001-249-5110-0000	Tree Warden Wages	\$1,749	\$1,784	\$1,806.00
001-249-5700-0000	Tree Warden Outside Serv.	\$4,000	\$4,000	\$4,000.00
001-291-5110-0000	Emergency Planning Director	\$1,015	\$1,025	\$1,037.00
001-291-5700-0000	Emergency Planning Expenses	\$1,435	\$1,435	\$1,452.00
001-292-5110-0000	Animal Control Officer/Services & Expense	\$15,225	\$15,750	\$16,050.00
	Total Other Public Safety Services	\$23,424	\$23,994	\$24,345
	TOTAL PUBLIC SAFETY	\$972,663	\$1,015,927	\$1,022,392.60

**TOWN OF HUBBARDSTON
FY16 BUDGET**

Account Number	Account Name	FY2014 Approved	FY2015 Approved	FY2016 Proposed
EDUCATION				
001-300-5700-0000	Quabbin Regional School Assessment	\$3,734,218	\$3,961,061	\$4,119,504
001-350-5700-0000	School: Montachusett. Reg. Voc. Tech.	\$418,737	\$471,062	\$513,847
001-300-5700-0003	Quabbin Ed Support CTR (DE)	\$27,602	\$26,325	\$23,660
001-300-5700-0004	QRSD Middle/HS Const Bonds (DE)	\$82,030	\$79,597	\$0
001-300-5700-0005	QRSD Middle/HS Roof (First Assmt. FY14)	\$0	MCSA	MCSA
TOTAL EDUCATION		\$4,262,587	\$4,538,046	\$4,657,011.00
PUBLIC WORKS				
001-421-5110-0000	DPW Director	\$50,000	\$75,056	\$76,557
001-422-5110-0001	DPW Wages	\$278,261	\$247,363	\$251,480
Total DPW Wages		\$328,261	\$322,419	\$328,037
001-424-5700-0000	Municipal Lights	\$4,000	\$5,000	\$5,060
Total Municipal Lights		\$4,000	\$5,000	\$5,060
	cold patch		\$29,750	
	hot mix/asphalt		\$12,060	
	supplies		\$10,824	
	hired equipment		\$15,000	
	line painting		\$18,543	
	police details		\$5,000	
	street signs		\$2,000	
	bridges and railings		\$500	
001-422-5240-0000	Total DPW Road Maintenance	\$0	\$93,677	\$94,801
	utilities		\$6,000	
	building repairs		\$3,500	
	heating fuels		\$7,000	
	clothing allowance		\$4,827	
	training		\$1,000	
001-422-5700-0000	Total General Highway	\$0	\$22,327	\$27,995
	diesel/gas/repairs		\$50,000	
	lube/filters		\$6,500	
	equipment/parts		\$29,500	
	repairs		\$21,000	
001-422-5240-0001	Total Equip. and Machinery Repairs	\$0	\$107,000	\$115,000
001-423-5110-0000	Employee Overtime (Highway Winter Wages)	\$50,172	\$57,172	\$63,000
001-423-5120-0000	Highway Winter Outside Wages	\$7,000	\$0	\$3,750
001-423-5700-0000	Equip., Supplies & Materials	\$12,000	\$146,000	\$149,750
001-423-5290-0000	Plowing of Private Ways	\$3,500	\$3,500	\$3,500
001-423-5400-0000	Highway Winter Materials	\$106,000	\$0	
001-423-5210-0000	Highway Winter Fuel	\$28,000	\$0	
Total Highway Snow & Ice		\$206,672	\$206,672	\$220,000
old Highway line item listing				
001-422-5700-0000	Street Signs	\$2,000		
001-422-5580-0000	Highway Uniforms	\$4,827		
001-422-5300-0000	Highway Bridges & Railings	\$500		
001-422-5240-0000	Highway Dept. Maintenance	\$62,500		
011-422-5430-0000	General Highway Expense	\$89,353		
001-422-5400-0000	Highway Equipment & Outlay	\$7,000		
001-422-5210-0000	Town Vehicle Fuel & Pump Maintenance	\$50,000		
		\$216,180	\$0	\$0

**TOWN OF HUBBARDSTON
FY16 BUDGET**

Account Number	Account Name	FY2014 Approved	FY2015 Approved	FY2016 Proposed
Cemetery				
001-491-5110-0001	Cemetery Commission Salaries	\$903	\$912	\$923
001-491-5110-0002	Cemetery Commission Clerk-Mun. Clerk I	\$1,214	\$0	
	Old Cemetery Expense	\$0	\$0	
001-491-5290-0000	Cemetery Maintenance & Improvement	\$0	\$500	\$500
001-491-5290-0001	Evergreen Cemetery, New Lots	\$500		
001-491-5290-0002	Evergreen Cemetery (ATM Art #11)	\$500		
001-491-5850-0000	Cemetery Equipment & Outlay	\$1,300	\$1,300	\$1,316
001-491-5700-0001	Veterans' Graves	\$500	\$500	\$500
	Total Cemeteries	\$4,917	\$3,212	\$3,239
TOTAL PUBLIC WORKS		\$760,030	\$760,307	\$794,132.00
HUMAN SERVICES, CULTURE & RECREATION				
Human Services				
001-541-5120-0000	Elderly Van Wages	\$32,792	\$0	\$3,220
001-541-5240-0000	Elderly Van Expenses	\$100	\$100	\$100
001-541-5110-0000	Council on Aging Director	\$5,380	\$5,434	\$6,009
001-541-5240-0000	Council on Aging Expense	\$2,000	\$2,040	\$2,065
	Total COA	\$40,272	\$7,574	\$11,394
001-543-5110-0000	Veterans' Agent Salary	\$1,035	\$1,056	\$969
001-543-5700-0000	Veterans' Agent Expenses	\$35	\$35	\$135
001-543-5770-0000	Veterans' Benefits	\$6,000	\$19,000	\$47,500
001-491-5700-0001	Veterans' Flags	\$0	\$0	\$300
	Total Veteran's Services	\$7,070	\$20,091	\$48,904
	Total Human Services	\$47,342	\$27,665	\$60,298
Culture and Recreation				
001-610-5110-0000	Library Wages	\$33,839	\$34,177	\$37,065
001-610-5700-0001	Library Utilities & Maintenance	\$17,615	\$17,673	\$17,885
001-610-5400-0000	Library Books & Materials	\$15,200	\$16,800	\$17,002
	Total Library	\$66,654	\$68,650	\$71,952
001-549-5700-0000	Agricultural Commission Expense	\$500	\$450	\$450
001-691-5700-0000	Historical Commission Expenses	\$500	\$500	\$500
001-950-5700-0000	Town Clock Maintenance	\$750	\$1,000	\$1,500
	Total Commission Expenses	\$1,750	\$1,950	\$2,450
001-692-5700-0000	Memorial Day	\$1,600	\$1,600	\$1,600
	Total Celebrations	\$1,600	\$1,600	\$1,600
001-699-5700-0000	Parks Services & Expense	\$3,020	\$3,020	\$3,100
	Total Parks	\$3,020	\$3,020	\$3,100
	Total Culture and Recreation	\$73,024	\$75,220	\$79,102
TOTAL HUMAN SERVICES, CULTURE & RECREATION		\$120,366.00	\$102,885.00	\$139,400.00
UNCLASSIFIED				
Debt Service				
246-710-5910-0000	HCS Playground principal retirement	\$15,000	\$15,000	\$0
246-710-5910-0000	HCS Playground interest	\$325	\$325	\$0
	Non Capital Borrowing Expenses	\$0	\$0	\$5,000
	Total Debt Service	\$15,325	\$15,325	\$5,000
Capital Budget				
	See Capital warrant article for proposed expenditures			
	Total Capital Budget	\$175,000	\$0	\$0

**TOWN OF HUBBARDSTON
FY16 BUDGET**

Account Number	Account Name	FY2014 Approved	FY2015 Approved	FY2016 Proposed
Insurance				
001-911-5690-0000	Worcester Regional Retirement	\$152,121	\$151,350	\$200,440
001-914-5150-0000	Ch. 32B (Health Insurance)	\$140,473	\$137,750	\$169,040
001-916-5150-0000	FICA Assessment (other employee benefits)	\$24,205	\$26,200	\$26,700
001-913-5780-0000	Unemployment Compensation Expense	\$1,000	\$2,000	\$3,000
001-945-5740-0000	General Insurance		\$118,133	\$137,500
001-912-5740-0000	Workers Compensation Ins	\$17,081		
001-945-5740-0000	Insurance - Other (VFIS/bonds)	\$26,896	combined into	
001-945-5740-0001	Property & Casualty Ins	\$47,623	above number	
001-945-5740-0002	Professional Liability Ins	\$15,402		
	Total Insurance	\$424,801	\$435,433	\$536,680
	TOTAL UNCLASSIFIED	\$615,126	\$450,758	\$541,680.00

TOTAL OPERATING BUDGET	\$7,314,796	\$7,479,578	\$7,770,770.20
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**EMS ENTERPRISE FUND
FY16 AMBULANCE BUDGET**

Expenses		FY2014 Approved	FY2015 Approved	FY2016 Proposed
652-231-5240-0000	Ambulance	\$0	\$0	\$0
652-231-5240-0001	Vehicle Maintenance	\$3,000	\$3,000	\$3,000
652-231-5290-0000	Lease of Space	\$16,380	\$16,380	\$16,380
652-231-5300-0000	Prof. Expenses/Services	\$20,950	\$19,750	\$17,900
652-231-5380-0000	EMT Physical Exams	\$0	\$700	\$700
652-231-5380-0001	License Fees	\$0	\$3,000	\$3,000
652-231-5430-0000	Building Maintenance	\$0	\$0	\$0
652-231-5430-0001	Equipment Maint. Contracts	\$4,500	\$4,800	\$4,950
652-231-5500-0000	Medical Supplies	\$12,000	\$12,500	\$12,500
652-231-5500-0001	Oxygen	\$1,100	\$2,000	\$2,100
652-231-5850-0001	New Equipment	\$8,000	\$8,000	\$8,000
	Total Expenses	\$65,930	\$70,130	\$68,530
Personal Services				
652-231-5380-0002	Training (OT)	\$1,218	\$1,200	\$1,200
652-231-5110-0000	Call Wages	\$15,733	\$16,000	\$16,000
652-231-5110-0001	Weekend Coverage	\$10,625	\$10,696	\$10,824
652-231-5110-0002	Chief Salary (now includes hol pay)	\$35,514	\$36,007	\$37,229
652-231-5110-0003	Full Times Wages	\$69,020	\$82,451	\$80,008
652-231-5110-0004	Holiday Coverage	\$2,842	\$3,500	\$4,900
652-231-5110-0005	Vacation Expense	\$4,897	\$5,753	\$7,463
652-231-5110-0006	Overtime	\$8,222	\$10,738	\$10,899
	Total Personal Services	\$148,071	\$166,345	\$168,523
	Total Ambulance Budget	\$214,001	\$236,475	\$237,053

Ambulance Budget Financing Plan			
	FY14	FY15	FY16
Projected Balance Forward		\$131,044	\$41,797
Projected Ambulance Revenue		\$147,228	\$148,000
Tax Levy Subsidy		\$0	\$47,256
Total Available Revenue		\$278,272	\$237,053
Less Expenditures		\$236,475	\$237,053
Balance	\$131,044	\$41,797	\$0