

**Finance Committee Meeting**  
**July 8, 2009**  
**Slade Building**

Members Present: Kellianne Becker, David Simmerer, Ed Blanchard, Michael Araujo,  
Michael Stauder

Others Present: Jim Dunbar, Diane Lanney, Dennis Perron

Meeting Called to order at 6:34PM

*Items 1-4 concern reserve fund transfers from FY09. Starting balance \$15,589.00*

1. Motion to transfer \$106.04 from FY09 reserve for an unpaid electrical bill.

Motion Ed Blanchard, 2nd David Simmerer **All in Favor**

2. Motion to transfer \$1,541 from FY09 reserve to unemployment account.

Discussion- This money is to cover the June bill for unemployment concerning the laid off dispatchers secondary to regionalization.

Motion Ed Blanchard, 2nd David Simmerer **All in Favor**

3. Motion to transfer \$3,012 from FY09 reserve to WCRA to finish payments on FY2009 bill.

Discussion- Jim Dunbar noted that the FY2010 WCRA assessment came in lower than was budgeted on Hubbardston's FY10 budget. (160,897 vs. 157,000). This gives a \$3,012.00 surplus in the FY10 WCRA budgeted line item.

Motion Ed Blanchard, 2nd David Simmerer **All in Favor**

4. Motion to transfer \$268.52 to Dispatch Maintenance account to cover unforeseen regionalization costs relating to leasing telecommunications equipment.

Motion David Simmerer, 2nd Ed Blanchard **All in Favor**

*Items 5-6-7 concern FY2010*

5. Motion to transfer \$2428.55 from FY10 reserve fund to cruiser lease payment account.

Discussion- Chief Perron noted that the lease payments on the new cruiser will be more than budgeted because of a shorter lease term than originally planned. Since the vehicle will be new, less maintenance will be required and Chief Perron asked that \$2428.55 be transferred from the vehicle maintenance account back to the FY10 reserve fund at the next special town meeting.

Motion Michael Araujo, 2nd Ed Blanchard **All in Favor**

6. Finance Committee agrees to work with other committees and review policies and procedures for purchasing and leasing town equipment.

7. Motion to transfer \$273.04 from FY10 reserve fund to deputy assessors account to correct an error calculating COLA for part time wages. This motion is contingent upon discussion and verification with the Town Accountant and Town Administrator by the Finance Committee.

Discussion- Diane Lanney stated that the calculation of her hourly wage is incorrect in the budget which in turn effects the calculation of earned time through the year. This discrepancy arises from an error in calculating COLA. Mr. Araujo raised concern that Mrs. Lanney's superior did not come forward to present evidence of the miscalculation and support the transfer.

Motion Ed Blanchard, 2nd David Simmerer. **3 Yes, 1 No, 1 Abstain. Motion Passes**

Meeting Adjourned 7:25PM

Next Meeting Scheduled for July 15 at 6PM