

Hubbardston Finance Committee
Meeting Minutes for 7/15/2009

Present: Kelli Becker, Sue Motta, Ed Blanchard, Dave Simmerer,
Mike Stauder, Mike Araujo.
Absent: Jennifer Williams

The meeting was opened at 6:30PM by Chairperson, Kelli Becker.

1. Motion by Dave Simmerer, seconded by Mike Stauder to bring the Deputy Assessors wage transfer from the reserve account, back to the table. Unanimous vote to bring the item back to the table. Discussion was had by the committee regarding the fact that the Assessors meeting minutes showed that the Assessors Board voted to not approve the Deputy Assessors request for the increase at their meeting.
2. Motion by Sue Motta, seconded by Mike Araujo to reverse the action taken at the previous Finance Committee meeting, resulting in not approving the Reserve Fund transfer of \$124.67 and to have the Assessors liaison do further investigation of the matter. Voted unanimously. Action item: Ed will see if all employees are being paid properly in regard to salary vs hourly.
3. Motion to ask the Select Board for a letter concerning the salary negotiations for the Town Administrator and Police Chief regarding no salary increase in lieu of more vacation time. Motion voted unanimously. Discussion was had regarding Town Management contracts and if not documented that it might be possible the town could be in breach of contract in the future. Ed and Mike A. to get copies of Town Management contracts.
4. Items of discussion:
 - A. Obligations under the Quinn Bill. Copy of Quinn Bill contract. How much money it costs the Town and the reduction in State funding.

- B. CPA funding-reimbursement has gone from 100% match to 29% match. Look into procedure to reverse the CPA 1 ½% tax and consider using the 1 ½% as away to improve our roads and getting matching grants for roads.
- C. Debt service and how can we better handle our capital expenditures.
- D. Capital Planning- need to get together with CIP to prioritize our capital needs.
- E. Extend invitation to Select Board and Town Administrator to meet at 7PM on Aug. 19th to discuss the following agenda items:
 - 1. Role of the Finance Committee
 - 2. Interface with the Town Administrator
 - 3. Interface with the CIP committee and Capital Planning
 - 4. Status of the debris cleanup
 - 5. Receiving grants and Stimulus money
 - 6. Town contracts and imbedded raises
 - 7. Update on the QRHS Budget
- F. Discussion on CIP representative- Sue Motta wanted to have someone else relieve her of her CIP responsibility. Finance committee voted unanimously to have Ed Blanchard become the representative to the CIP.

There being no further business, motion made to adjourn at 8:35PM.

Respectfully Submitted,

Edward H. Blanchard
Temporary Clerk