



THE TOWN OF
HUBBARDSTON, MASSACHUSETTS
Finance Committee

Meeting Minutes – 3 November 2010

- Meeting convened at 6:37pm
- Present: Ed Blanchard, Chris Norcross, Ben Prentiss, Dave Simmerer, Jamie Pitney
 - Pat Giroux, Paul Hale, Kevin Motta, Walter Ducharme, Tom Howlett, Deb Roussel, Mike Foley, Mary Taylor.
- Location: Slade Building – Senior Center
- No Open Meeting Time business discussed.
- Meeting Minutes: **Motion** to by Chris Norcross to approve the 10/12/2010 minutes as submitted. **2nd** by Dave Simmerer. **Motion approved 6-0.**
- Reserve Fund Transfers: None submitted for consideration.
- Meet with Computer Committee:
 - Kevin Motta – Chair of Computer Committee, speaking on behalf of Article 3, funds for Computer Maintenance account.
 - **Problem:** Town IT Services scattered. Slade and Library basement not connected. Library town employees using Library network.
 - **Solutions:**
 - **\$1,900:** Computer IT Support (CM Geeks). Exhausted budget at \$180/hr.
 - **\$3,100:** Town Assessor's Office. Software support/upgrade. This is an accounting move only. Funds were already budgeted. Town Administrator looking into if this software can be updated/replaced.
 - **\$300:** Pair of wireless hubs.
 - **\$1,200:** Google Applications. Designed for Government/Municipal use. Compliant with government standards.
 - **\$1,000:** NAS boxes
 - **\$2,500:** PCs and software.
 - Virtual Town Hall software/web services (article):
 - Current support model cannot anymore.
- Article 4: Engineer study for parking:
 - Paul Hale: on books from 2005.
 - Deb Roussel: Article came from Matt Castriotta. Put forth need for parking. Playground committee does not want town money. Project more than \$15k. Recommends pass over article and pay down storm debt
- Draft flyer for the Special Town Meeting
 - Reviewed and agreed with no changes.

- Personal property exemptions:
 - Ed met with Assessors. To bring back in January meeting impact in terms of dollars. Could include agricultural exemption.
- Materials submitted/reviewed at meeting:
 - Agenda
 - Condensed Interim Balance Sheet as of 11/30/2010 (not a closed period)
 - Finance Committee Recommendations handout for Special Town Meeting
 - Special Town Warrant as printed on 11/3/2010.
- Next meeting 11/17 at 6:30pm.
- Meeting adjourned at 9:03pm.

Respectfully submitted,

Jamie Pitney – Finance Committee Secretary

Approved: 18 January 2011