



THE TOWN OF  
HUBBARDSTON, MASSACHUSETTS  
*Finance Committee*

## Meeting Minutes – 30 March 2011

- Meeting convened at 6:30pm
- Present: Ed Blanchard, Dave Simmerer, Chris Norcross, Pat Girouard, Mark Connery, Jamie Pitney
  - Ed and Faye Zukowski, Dick Hutchings, Dennis O'Donnell, Tom Howlett, Walter Ducharme, Matt Castriotta, Lyn Gauthier, Brian Bullock, Dennis Perron
- Location: Senior Center
- No Open Meeting Time business discussed.
- Meeting Minutes: Minutes of 1/18, 1/27, 2/16, 3/2 and 3/9 were submitted by Jamie Pitney for approval.
  - **Motion** by Dave Simmerer to approve the minutes as submitted. 2<sup>nd</sup> by Pat Girouard. **Motion approved 6 – 0.**
- Reserve Fund Transfers: None submitted.
- Police Cruiser update:
  - Chief Perron advised FINCOM of the “dying” of the oldest cruiser. Informed (with Brian Bullock) on how to finance 1<sup>st</sup> lease payment during this fiscal year out of Police budget and stay on capital plan.
  - **Motion** by Dave Simmerer and 2<sup>nd</sup> by Chris Norcross to approve financing of cruiser as recommended by Chief Perron and Brian Bullock with the following transfers:
    - \$5,000 from Vehicle Maintenance (210 – 5201) to Police Cruiser (210 – 5800)
    - \$3,500 from Dispatch Services (299 – 5100) to Police Cruiser (210 – 5800)
    - \$9,769.80 from Dispatch Services (299 – 5100) to Town Administrator Salary (129 – 5100)
    - **Motion approved 6 – 0.**
- Personal Property Exemption:
  - Per Town Accountant, the proposed personal property tax exemption would result in a reduction of revenue by \$6k. Farm exemption: Waiting for Tom Colyer and the Agricultural Commission to see if they will submit a warrant article.
- Roads Presentation: Interim Town Administrator Brian Bullock presented a \$2.5M roads plan. This includes a “creative use” of Chapter 90 money to form a \$1.3M investment along with a \$500k STRAP grant. Interest on borrowing brings cost to \$2.5M.

- Highway Department study: FINCOM reviewed a draft recommendation memo. Various edits were made. Final draft to be reviewed and approved at next scheduled meeting.
  - **Motion** by Dave Simmerer to recommend as part of the study memo to the BoS that the FINCOM not recommend the purchase of a new 6 – Wheel dump truck as part of the capital plan. **2<sup>nd</sup>** by Pat Girouard. **Motion approved 5 – 1.**
- Materials submitted/reviewed at meeting:
  - Agenda
  - Draft FINCOM recommendation to the BoS regarding the Highway Department study
  - Transfer Request as submitted by Chief Perron and Brian Bullock
  - Hubbardston Road Initiative presentation as submitted by Brian Bullock
- Next meeting 4/13/11 at 6:30pm
- Meeting adjourned at 9:32pm.

**Respectfully submitted,**



**Jamie Pitney – Finance Committee Secretary**

**Approved: 1 June 2011**