



THE TOWN OF  
HUBBARDSTON, MASSACHUSETTS  
*Finance Committee*

## Meeting Minutes – 22 June 2011

- Meeting convened at 6:30pm
- Present: Ed Blanchard, Chris Norcross, Mark Connery, Fay Zukowski
- Location: Slade Building Meeting/Common Room
- No Open Meeting Time business discussed.
- Meeting Minutes: No Meeting Minutes to discuss
- Town Property Transfer:
  - **Motion** by Mark Connery to re-submit letter to BOS with Finance Committee recommendations and offer to meet with BOS to discuss if necessary. **2<sup>nd</sup>** by Fay Zukowski. **Motion Approved 4-0.**

**Motion** by Fay Zukowski that memo is sent to Brian Bullock that all future requests for Inter or Intra Department Fund Transfers be accompanied by documentation or requestor appear in person at Finance Committee Meeting. **2<sup>nd</sup>** by Mark Connery. **Motion Approved 4-0.**

- Election of Finance Committee officers passed over until next meeting
- Assignment of Finance Committee department liaisons passed over until next meeting.
- **Motion** by Chris Norcross to send letter to BOS requesting all town employees' salaries be printed in the Annual Town Report. **2<sup>nd</sup>** by Fay Zukowski. **Motion Approved 4-0**
- Reserve Fund Transfers:
  - **Motion** to Approve transfer to Cemetery and Parks by Fay Zukowski. **2<sup>nd</sup>** by Mark Connery. **Motion Approved 4-0**
  - **Motion** to Approve transfer \$1,500.00 from Slade Building repair and maintenance to repair air conditioner by Fay Zukowski. **2<sup>nd</sup>** by Mark Connery. **Motion Approved 4-0**
  - **Motion** to Approve payment of Chapter 32B Town Portion of Employee Health Benefits move \$3,075.00 and \$2,002.00 by Chris Norcross. **2<sup>nd</sup>** by Fay Zukowski. **Motion Approved 4-0.**
  - **Motion** to table two transfers' \$2,500.00 and \$1,140.00 Hubbardston Center School Water Tank Sanitation pending additional information and clarification by Chris Norcross. **2<sup>nd</sup>** by Fay Zukowski. **Motion Approved 4-0.**
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- Next meeting 07/20/2011 at 6:30pm

- Meeting adjourned at 8:35pm.

**Respectfully submitted,**

**Mark A. Connery**

**DRAFT until approved by Finance Committee**