

TOWN OF
HUBBARDSTON, MA

Finance Committee

Meeting Minutes- 18 October 2011

- Meeting called to order at 6:30 PM
- Members present: Ed Blanchard, Ben Prentiss, Faye Zukowski, Pat Girouard, Chris Norcross, and Raeanne Siegel
- Location: Slade Building
- No Minutes to approve
- No Reserve Fund Transfers
- No Open Meeting Time Discussed
- New Business:
 - School Budget update New Braintree and Oakham rejected school budget again, if the school budget is not accepted by December 1st 2011 the DOE will devise a budget.
 - Review of FINCOM recommendations to BOS, including the recommended zero based budget for the 2012 fiscal year.
 - RFP on land- 2.6 acres located on Worcester Road across from the cemetery owner Mike Mapother has offered for purchase. Land is in a location which would allow connection to town septic. E.Blanchard states he asked the BOS if CPA money could be used for purchase and was informed they could not.
 - Highway Fuel Tanks: One of the fuel tanks used for gasoline for fueling town vehicles was inspected and has a leak (leaking internally) and cannot be repaired according to Lynn Gauthier. P.Girouard spoke with L.Gauthier regarding the quote received from LA Mountain Bros. in the amount of \$138,200.00. P.Girouard states he feels other quotes should be received.
 - Templeton Road Bid Process: L.Gauthier states to E.Blanchard that all bids for Chapter 90 work is bid at the beginning of Fiscal year.
 - Town Audit Report: DOR audit came back with good results minor changes needed from CPA.
 - Fire Department: BOS approved Fire Department lease of a used truck 2007 F-250 the lease was approved at town meeting for \$12500.00 in FY12 and FY13 for a total of \$25,000.00.
 - Discussed the DOR recommendation of a Treasurer/ Collector position.

- Old Business:
 - Highway truck cost and other equipment: Highway ordered new truck approved at Town Meeting in the amount of \$137,710.00 @ 6.1%. Highway is also looking to purchase a rubber tired excavator or backhoe.
 - Status of common land: BOS gave Church members till Nov 7th to come up with the Right of First Refusal from the UUA deadline will cease all negotiations.
 - Projects in process:
 - Union contracts will be requested again
 - Ambulance budget will be reviewed
 - Highway reorganization
 - Charter Commission will hold public forum October 29th at 9AM
 - Review of Town Policies
 - Other
 - Building Department had a change in office hours inspector now available for 6 hours per week.
 - Next Meeting 11/15/2011 at 6:30 pm
 - Meeting Adjourned 8:05 pm
- Motion: E.Blanchard Second: B.Prentiss All in Favor