

**Town of Hubbardston
Finance Committee
Meeting Minutes
October 25, 2011**

- Meeting called to order at 6:30 PM at the Slade Building
- Members Present: Ed Blanchard, Ben Prentiss, Faye Zukowski, Pat Girouard, Chris Norcross, and Raeanne Siegal
- Location: Slade Building
- No minutes to Approve
- No Reserve Fund Transfers
- No Open Meeting Time Discussed
- New Business:
 - School Budget update New Braintree and Oakham rejected school budget again, if the school budget is not accepted by December 1st 2011 the DOE will devise a budget.
 - Review of FINCOM recommendations to BOS, including the recommended zero based budget for 2012 fiscal year.
 - RFP on land 2.6 acres located on Worcester Road across from the cemetery owner Mike Maypothor has offered for purchase. Land is in a location which would allow connection to town septic. E.Blanchard asked the BOS if CPA money could be used for purchase and was informed it could not.
 - Highway fuel tanks: One of the tanks used for gasoline for fueling town vehicles was inspected and has a leak (leaking internally) and cannot be repaired according to Lynn Gauthier. P.Girouard spoke with L.Gauthier regarding the quote received from LA Mountain Brothers in the amount of \$138,200.00. P.Girouard states he feels other quotes should be received.
 - Templeton Road Bid Process: L.Gauthier stated to E.Blanchard that all bids for Chapter 90 work is bid at fiscal year.
 - Town Audit report: DOR audit came back with good results minor changes needed from CPA.
 - Discussed the DOR audit recommendation of a Treasurer/Collector position.
 - Fire Department: BOS approved Fire Department lease of a used truck 2007 F-250 the lease was approved at town meeting for \$12500.00 in FY12 and FY13 for a total of \$25000.00
- Old Business:
 - Highway truck costs and other equipment: Highway ordered new truck approved at town meeting in the amount of \$137710.00 @ 6.1% interest. Highway is also looking to purchase a rubber tired excavator or backhoe.
 - Status of common land: BOS gave Church members till Nov 7th to come up with the Right of First Refusal from the UUA deadline will cease all negotiations.

- Projects in process:
 - Union contracts will be requested again
 - Ambulance budget will be reviewed
 - Highway reorganization
 - Charter commission will hold public forum October 29th at 9AM
 - Review town policies
- Other:
 - Building Department had a change in office hours inspector now available for 6 hours per week

Next Meeting 11/15/2011 6:30PM at Slade Building

Motion E.Blanchard to adjourn at 8:05PM

Second B.Prentiss

All in Favor

Respectfully Submitted,

Faye Zukowski