

**Town of Hubbardston
Finance Committee
Meeting Minutes
December 7, 2011**

- Meeting called to order at 6:30 PM at the Slade Building
- Members Present: Ed Blanchard, Ben Prentiss, Faye Zukowski, Pat Girouard, Chris Norcross, and Raeanne Siegal
- Others Present: Brain Bullock
- Location: Slade Building
- No minutes to Approve
- No Reserve Fund Transfers
- No Open Meeting Time Discussed
- New Business:
 - Review Recommendations to BOS and Town Administrator
 - FINCOM would like zero based budgets
 - FINCOM would like ambulance budget to be part of Towns operating budget
 - Church and common land BOS signed right of first refusal with church
 - Motion: B.Prentiss to render opinion of Martha Coakley on Eminent Domain Adverse possession and also if special town meeting vote is required due to change.
 - Second: C.Norcross
 - All in favor
 - Highway truck financing 6.5 % interest rate on borrowing
 - Will revote be needed to change type of financing
 - Fuel dispensing system update: L.Gauthier is looking into other options
 - Road repair borrowing update
 - Personnel Issues Treasurer/ Collector update
 - Town Administrator working on Municipal Land RFP, use of the Additional State Aid, School Budget, Capital budget, and Chapter 90 use going forward
 - Capital Budget Summary:
 - Underground conduit connection to Library offices
 - Computer purchase on hold
 - Fire Station Asbestos Abatement
 - Refurbish Engine 1989-Researching price and getting quotes
 - Fuel dispensing station- Researching other options
 - F-450 request from Highway- replace F250
 - Rubber Excavator- Justify cost
 - Police Cruiser-Replace 2009 w/78k mileage
 - Roof Debt- Could be possible Debt exclusion
 - Charter Commission:
 - Motion: P.Girouard to move forward with recommendation made by Charter Commission, FINCOM feels it will streamline town government and

departments also sees no significant increase to annual town budget. FINCOM feels it is a quality document.

Second: B.Prentiss

All in favor

FINCOM will recommend to BOS and Charter Committee

○ Town Report:

-Motion: P.Girouard to have town employees' earnings and school earnings in annual town report

Second: B.Prentiss

All in favor

FINCOM will recommend to BOS

Motion B.Prentiss to adjourn at 8:35PM

Second P.Girouard

All in Favor

Respectfully Submitted,

Faye Zukowski