

**Town of Hubbardston  
Finance Committee  
Meeting Minutes  
June 19, 2012**

- Meeting called to order at 6:30 PM at the Slade Building
- Members Present: Ed Blanchard, Ben Prentiss, Faye Zukowski, Pat Girouard, Phil Churchill and Raeanne Siegel
- Others Present: Walter Ducharme, and Robert Heyes Fire Chief
- Location: Slade Building
- No minutes to Approve
- Reserve Fund Transfers
  - Fire Department wages needed due to September and October weather/ storms  
Motion: B.Prentiss to transfer \$3000.00 from reserve fund to 2205101  
Second: P.Girourd  
All in Favor 6-0
  - Fire Chief Wage Adjustment 1320.00  
Motion: B.Prentiss to move \$1320.00 from 01-116-5200 to 01-220-5100  
Second: P.Girourd  
All in favor 6-0
  - Elections (Coding for elections, Workers for election and Constable) Transfer from Reserve Transfer  
Motion: B.Prentiss to transfer from reserve fund to 162-5200  
Second: P.Girourd  
All in favor 6-0
  - Winter Machine Maintenance \$1519.16 and \$2590.78  
Motion B.Prentiss to Transfer from winter outside Wages to Winter Machine Maintenance contingent on a satisfactory explanation  
Second: P.Girourd  
All in favor 6-0

New Business:

- Town Meeting review
- Override Review
- QRSD Budget discussion
- Church Land Transfer No new information
- Legal Services:
  - RFP for legal counsel  
Motion: B.Prentiss to RFP FY13 for Legal Services  
Second: P.Churchill  
All in favor 6-0
- Reorganization of FINCOM
  - Motion: R.Siegal to appoint Ed Blanchard as Chair, Ben Prentiss as Vice Chair and Faye Zukowski as Clerk  
Second: B.Prentiss

All in favor 6-0

Old Business:

- Town Charter will be voted in November Special Town Meeting
- DPW
  - FINCOM will draft a recommendation on hiring a DPW Superintendant
- Town Administrator
  - Is there a search and what is the plan
- Treasurer/Collector position discussion

Motion: P.Girouard to recommend to BOS to move forward with DOR  
recommendation of joint position now that treasurer has resigned

Second: B.Prentiss

All in favor 6-0

Next Meeting July 17, 2012

Motion: F.Zukowski to adjourn

Second P.Girouard

All in Favor 6-0

Respectfully Submitted,

Faye Zukowski