

# Town of Hubbardston

## Finance Committee

### Meeting Minutes

**November 01, 2012**

Meeting called to order 6:40 PM at the Town Office

Members present: Ed Blanchard, Faye Zukowski, Pat Girouard, Rae Siegel, Ben Prentiss, Phil Churchill, and Mark Connery

Other present: None

- Minutes of 08/15/2012, 09/18/2012 and 10/09/2012 for approval  
Motion: M.Connery moved to approve the minutes  
Second: P.Girouard  
All in favor
- Reserve Fund Transfer Request:
  - Assessors are requesting \$7,000 for insurance in order to advertise for a Clerk to fill the available position. After discussing the Board takes no action and will wait to see if hires person will need insurance and then if needed toward the end of the fiscal year a transfer will then be approved. A 24 hour position will be offered.  
Motion: B.Prentiss to send letter to the Board of Selectmen to recommend a 24 hour a week position with benefits.  
Second: M.Connery  
All in favor  
Motion: F.Zukowski to not approve the transfer of \$7000 to Health Insurance line  
Second:M.Connery  
All in favor
  - Assessors are also looking for a transfer of \$6478.64 to cover the cost of interest on the Verizon lawsuit. The total amount owed to Verizon will be \$22954.29.  
Motion: P.Girouard to approve \$6478.64 to account 01-753-5900 ATB interest.  
Second: P.Churchill  
All in favor
- Town Land Sale:
  - E.Blanchard will update the Board after attending the Board of Selectmens meeting on Monday
- 2014 Budget Schedule : Discussion on Schedule prepared by Town Administrator Brian Bullock
- QRSD: State of MA DOE will be stepping in to aid in setting the school budget

Other Business:

- Reorganization of Committee at next meeting
- Wage and Salary Study discussion

Next Meeting November 27, 2012 at 6:30 p.m.

Motion: F.Zukowski to adjourn at 8:10 p.m.

Second: P.Girouard

All in favor

Respectfully Submitted

Faye Zukowski