Town of Hubbardston

Finance Committee-Meeting minutes

January 19, 2016

Meeting called order at 6:34PM in the Slade Building

Members present: Chair, Susan Rayne; Clerk, Richard Haddad pro-tem; others present, Tim Hart.

Tim Hart expressed interest in joining the Finance Committee. His appointment will be voted upon at the next Select board meeting.

Agenda

1. In reviewing the timeline for the budget process, Susan commented that as of 1/15/2016, all dept. heads and committees must submit their budgets to the town administrator for FY 17. On 1/25/16 the Select board will vote to open the warrant and set the article deadline. On 2/22/16 the town administrator will present the drafted budget to the selectmen and attending members of the finance committee.

2. Finance Committee divided liaison responsibilities in order to contact various town departments regarding concerns.

3. Review and approve previous minutes from 12/15/15

New business

1. Discussion of compensation for boards and committee members. Richard made a motion to zero out stipends for all committees and boards with the exception of the Select board and town moderator. Susan seconded the motion. This could be a potential savings to the town of $10,000.

2. Richard expressed concerns about the snow/ ice spending and overtime. Susan said she would talk to the DPW in regards to the matter.

3. Susan wanted to be sure the Finance Committee reviewed the warrant/articles before the Select board approves them.

4. Other new business

i. Reserve fund transfer -$105.91 from Building Inspector to Planning Board expense.
ii. 2015 Finance Committee report was drafted and shared for review.

Meeting adjourned at 7:27 all in favor

Minutes submitted by Richard Haddad

Minutes approved by the Chair Susan Rayne

Susan Rayne

DATE: 02.16.14