

TOWN OF HUBBARDSTON

REQUIREMENTS FOR Board of Health SIGNATURE ON YOUR BUILDING PERMIT APPLICATION

1. **Septic Plan Review by Board of Health Consulting Engineer**
 - a. 3 copies of Septic Design **showing Street Number** assigned by Board of Assessors
 - b. Copy of your soils test report
 - c. Review Fee of \$200.00 payable to Town of Hubbardston

2. **Well Installation Permit**
 - a. Completed Well Installation Permit
 - b. Copy of Coliform Test. Water must be tested by a laboratory, which is listed by the Department of Environmental Protection as Mass State certified.
 - c. Name and Registration Number of Well Driller
 - d. Fee of \$75.00 payable to the Town of Hubbardston

3. **Disposal Works Construction Permit**
 - a. This permit is approved subsequent to the septic plan being reviewed and approved by the Board of Health Engineer. Fee is \$200.00 payable to the Town of Hubbardston. This permit entitles you to two septic inspections: a bottom of bed (initial) inspection and a final inspection by the Board of Health Engineer who reviewed your septic plan. Your septic installer will schedule these inspections with the Board of Health engineer.
 - b. The septic installer you have chosen must be listed on this Permit. The installer must be licensed by the Town of Hubbardston. If your installer does not have a Hubbardston license, please provide 2 copies of current installer licenses from other municipalities with the fee of \$150, payable to the Town of Hubbardston.

REQUIREMENTS FOR Board of Health SIGNATURE ON YOUR OCCUPANCY PERMIT

1. Massachusetts Department of Environmental Management **Well Completion Form** supplied by your well driller.
2. Final Water Test. See testing requirements.
3. Certificate of Compliance signed by your design engineer, your septic installer and the Board of Health Engineer.
4. As-built septic design supplied by your design engineer.

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